



... the best of the best of the Northwest.

WALLA WALLA CITY COUNCIL

Regular Meeting Agenda

November 17, 2021 - 6:30 p.m.

Limited seating will be available for public attendance. Attendees must wear face masks or face shields to attend. Live video and audio stream of the meeting is available on the City's website at <https://www.wallawallawa.gov/government/city-council>. Members of the public also may attend and participate in this regular meeting by using this [Zoom meeting link](#) or by calling 253-215-8782 and entering meeting ID 827 9988 8475#.

Mission: Dedicated to enhancing the quality of life in Walla Walla.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENTS

The public may comment at this time on matters of City business. To provide comments through the virtual meeting, please use the Zoom link at the top of the agenda, raise your virtual hand, wait to be recognized, and then unmute. If you are calling in, dial *9 to raise your virtual hand, wait to be recognized, and dial *6 to unmute the connection. Public comments may also be provided by emailing the City Clerk at khill@wallawallawa.gov.

4. CONSENT AGENDA

- A. Pgs. 4-16 Resolution 2021-145: Sets January 26, 2022 as the date to consider a 10% annexation petition for the Narum properties
- B. Pgs. 17-26 Approval of minutes of the Work Session held October 25; the regular meeting held October 27; and the Work Session held November 1.
- C. Pgs. 27-32 Resolution 2021-146: Authorizes the application and acceptance of the Washington State Department of Commerce FFY 2019-2021 Justice Assistance Grant to fund the creation of a regional drug and gang task force.

5. ACTIVE AGENDA

- A. Pgs. 33-40 Ordinance 2021-35: Approves the International Association of Fire Fighters Local #404 labor contract for 2022-2024.
- B. Pgs. 41-85 Public Hearing on the Community Development Block Grant (CDBG) 2022 Annual Action Plan Draft as required by the US Department of Housing and Urban Development. (No action required)
- C. Pgs. 86-94 Resolution 2021-147: Approves the recommendation from the Lodging Tax Advisory Committee (LTAC) for the allocation of 2022 Lodging Tax Revenue.
- D. Pgs. 95-111 Resolution 2021-148: Authorizes a professional services contract amendment with PBS Engineering & Environmental, Inc., for design of the Howard and Chestnut Intersection Improvement Project in the amount of \$106,540.
- E. Pgs. 112-123 Ordinance 2021-36: Adds Section 1.05.050 to the Municipal Code Declaring City Holidays
- F. Pgs. 124-129 Approval of minutes of the November 3, 2021, Council meeting. (Councilmember Huie to abstain)
- G. Pgs. 130-145 October 2021 Accounts Payable Register: Checks #16056-16155; 16157-16309; 16312 -16376 16378 -16413; and #269-282 totaling \$4,767,778.29

6. COUNCIL MEMBER MEETING REPORTS

7. UNFINISHED AND NEW BUSINESS

8. EXECUTIVE SESSION

- A. To discuss the strategy or position to be taken by the City Council in the course of collective bargaining, professional negotiations, or grievance or mediation proceedings and to review proposals made in negotiations pursuant to RCW 42.30.140(4)(b), and to discuss litigation and potential litigation, in which the City is a party or is likely to become a party, with legal counsel representing the City pursuant to RCW 42.30.110(1)(i).

9. ADJOURNMENT

Values: Service, Integrity, Collaboration, Equity, Leadership, and Community

The City of Walla Walla complies with Title VI, ADA, and other applicable Federal civil rights laws and does not discriminate on the basis of race, color, national origin, age, disability, religion, veteran status, sexual orientation, gender identity, or sex.



ar-4393

Pgs. 4-16

City Council - Regular Meeting

Meeting Date: 11/17/2021

Item Title: Resolution to set the date to consider a 10% Annexation Petition for Narum properties.

Submitted For: Jon Maland, Development Services Department

Project No:
ANX-21-0005

Financial Comments:
N/A

All Contracts:
Not Applicable

Federally funded contracts only:
Not Applicable

Construction contracts only:
Not Applicable

Brief Summary of Requested Action:

City Council to set the date to consider a 10% Annexation Petition for Narum properties.

Information

HISTORY:

The City received a 10% Notice to Commence Annexation petition submitted by the property owner(s) of land located at 3080 Cottonwood Road, west of Eagle Crest Drive as shown on the attached map.

Staff requests the date of January 26, 2022 to consider the 10% annexation petition and whether the City Council will accept, geographically modify the boundary, or reject the petition. If City Council approves the annexation boundary, or amends the annexation boundary, the applicant will need to file a 60% Annexation Petition. Formal action on the annexation proposal is by an annexation ordinance following a public hearing before the City Council. Consideration of a 10% Notice to Commence Annexation does not commit the City to a specific course of action.

POLICY ISSUES:

None at this time.

PLAN COMPLIANCE:

COMPREHENSIVE PLAN:

Land Use Policy 1.2: Annex and provide services to all lands within the Urban Growth Area.

Capital Facilities and Utilities Policy 2.2: Provide utility services to areas of the city and UGA based on the following criteria:

New subdivisions must connect to utilities.

- Proposed new residences within 300 feet of a sewer main must connect to the sewer.
- A proposed residence must connect to the public water system if the lot does not currently have an approved well. Any new well proposed must follow the Walla Walla Municipal Code.
- Property within the UGA shall annex prior to receiving city utilities.

County Wide Planning Policy 2.6.2.3.6, Appendix G: Urban growth management agreements shall include a method for sharing net revenues, services and expenses, if appropriate, in annexation of significantly developed residential, commercial or industrial areas through a phased program established for a set period of time. Compensation formulas shall address revenue sources eligible for sharing and take into account shifts in the cost of service obligations. If the cost of service exceeds the amount generated from annexation areas, excess shall be deducted from any ongoing payment previously established. Cross jurisdictional equity should be considered for city to city interactions as well as city to county.

County Wide Planning Policy 2.6.2.3.8, Appendix G: Each city shall designate a potential annexation area. Within this area the city shall adopt criteria for annexation and a schedule for provision of urban services and facilities within the potential annexation area.

County Wide Planning Policy 2.6.2.3.9, Appendix G: A city may annex territory only within its designated potential annexation area. All cities shall phase annexation to coincide with the ability to provide a full range of urban services to areas to be annexed.

County Wide Planning Policy 2.6.2.3.10, Appendix G: Undeveloped urban areas should be annexed to adjacent cities when urban services become available or are proposed to become available concurrent with development.

Walla Walla County Comprehensive Plan Amended August 5, 2019: Policy LU-8.5: Encourage annexation of significantly developed residential, commercial, or industrial areas within the Urban Growth Area's.

ALTERNATIVES:

None at this time. The request of City Council is to set a date to consider the annexation.

STAFF RECOMMENDATION:

Recommendation that City Council set January 26, 2022, as the date to consider the 10% Annexation Petition.

CITY MANAGER COMMENTS:

Approved for City Council action.

Attachments

Res 2021-145

ANX-21-0005 Map

ANX-21-0005 Petition

RESOLUTION NO. 2021-145

A RESOLUTION FIXING A TIME TO DETERMINE WHETHER THE CITY WILL ACCEPT, REJECT, OR GEOGRAPHICALLY MODIFY A PROPOSED ANNEXATION BEING GENERALLY LOCATED AT 3080 COTTONWOOD ROAD, AND TO DETERMINE OTHER MATTERS RELATED THERETO

WHEREAS, the City of Walla Walla is classified as a Code City under the Revised Codes of Washington State; and

WHEREAS, RCW Ch. 35A.14 provides for annexation by direct petition initiated by the filing of notification on behalf of owners of property in the territory proposed for annexation which is not less than ten percent (10%) of the assessed value of the property to be annexed; and

WHEREAS, the City of Walla Walla has received sufficient notification of intent to annex territory consisting of approximately 11 acres of property, being generally located at 3080 Cottonwood Road, west of Eagle Crest Drive; and

WHEREAS, RCW 35A.14.120 provides that the City Council shall set a date not later than sixty (60) days after the filing of notification of proposed annexation for a meeting with the initiating parties to determine whether the city will accept, reject, or geographically modify the proposed annexation, and whether it shall require simultaneous adoption of a proposed zoning regulation, and other matters; and

WHEREAS, the Walla Walla City Council has considered the request to set a date for consideration of the annexation petition during a regularly and duly called public meeting of said Council and finds that it is an appropriate function for the city to fix a time to consider the annexation.

NOW THEREFORE, the City Council of the city of Walla Walla do resolve as follows:

Section 1: The Walla Walla City Council confirms that it has been notified of intent to annex to the City of Walla Walla on behalf of the owners of property which is not less than ten percent (10%) of the assessed value of territory consisting of approximately 11 acres of property, being generally located at 3080 Cottonwood Road and further described below:

A PARCEL OF LAND, BEING A PORTION OF PARCEL A OF THE AMENDED KERNS SHORT PLAT, FILE IN VOLUME 3 OF THE WALLA WALLA COUNTY BOOK OF SHORT PLATS AT PAGE 51, BEING LOCATED IN THE WEST ½ OF THE NORTHWEST ¼ OF SECTION 4 TOWNSHIP 6 NORTH, RANGE 36 EAST, W.M. AND DESCRIBED MORE PARTICULARLY AS FOLLOWS: COMMENCING AT THE SOUTHEAST CORNER OF SAID PARCEL A, BEING THE TRUE POINT OF BEGINNING; THENCE SOUTH 84 DEGREES 30 MINUTES 30 SECOND WEST FOR A DISTANCE OF 272.87 FEET ALONG THE SOUTH LINE OF SAID PARCEL A; THENCE NORTH 0 DEGREES 48 MINUTES 15 SECONDS WEST FOR A DISTANCE OF 172.88 FEET; THENCE NORTH 36 DEGREES 55 MINUTES 31 SECONDS EAST FOR A DISTANCE OF 120.03 FEET TO A PINT ON WEST RIGHT OF WAY LINE OF COTTONWOOD ROAD; THENCE ALONG A CURVE TO THE LEFT HAVING A RADIUS OF 5764.58 FEET AND AN ARC LENGTH OF

152.27 FEET, BEING SUBTENDED BY A CHORD OF SOUTH 39 DEGREES 22 MINUTES 10 SECONDS EAST FOR A DISTANCE OF 152.26 FEET, ALONG SAID RIGHT OF WAY LINE; THENCE SOUGHT 40 DEGREES 7 MINUTES 34 SECONDS EAST FOR DISTANCE OF 163.47 FEET, ALONG SAID RIGHT OF WAY LINE TO THE TRUE POINT OF BEGINNING.

A PARCEL OF LAND, BEING A PORTION OF PARCEL A OF WALLA WALLA COUNTY SHORT PLAT VOLUME 3, PAGE 51 AND LOT 1 OF WALLA WALLA COUNTY SHORT PLAT 2001-10, BEING LOCATED IN THE WEST ½ OF THE NORTHWEST ¼ OF SECTION 4 OF TOWNSHIP 6 NORTH, RANGE 36 EAST, W.N. AND DESCRIBED MORE PARTICULAR AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER OF LOT 1 OF SHORT PLAT 2001-10, BEING THE TRUE POINT OF BEGINNING; THENCE NORTH 00 DEGREES 48 MINUTES 15 SECONDS EAST FOR A DISTANCE OF 624.03 FEET ALONG THE WEST LINE OF SAID LOT 1 TO THE SOUTHWEST CORNER OF LOT 2 OF SHORT PLAT 2001-10; THENCE NORTH 87 DEGREES 14 MINUTES 15 SECONDS EAST FOR A DISTANCE OF 278.00 FEET TO THE SOUTHEAST CORNER OF SAID LOT 2; THENCE NORTH 00 DEGREES 48 MINUTES 15 SECONDS WEST FOR A DISTANCE OF 157.50 FEET TO THE NORTHEAST CORNER OF SAID LOT 2; THENCE NORTH 87 DEGREES 14 MINUTES 15 SECONDS EAST FOR A DISTANCE OF 158.00 FEET ALONG THE NORTH LINE OF THE AFOREMENTIONED LOT 1 TO A POINT IN THE WEST RIGHT OF WAY LINE OF COTTONWOOD ROAD; THENCE SOUTH 36 DEGREES 30 MINUTES 14 SECONDS EAST FOR A DISTANCE OF 172.76 FEET ALONG SAID RIGHT OF WAY LINE; THENCE ALONG A CURVE TO THE LEFT HAVING A RADIUS OF 5764.58 FEET AND AN ARC LENGTH OF 212.16 FEET, BEING SUBTENDED BY A CHORD OF SOUTH 37 DEGREES 33 MINUTES 30 SECONDS EAST FOR A DISTANCE OF 212.14 FEET, ALONG SAID RIGHT OF WAY LINE; THENCE SOUTH 36 DEGREES 55 MINUTES 31 SECONDS WEST FOR A DISTANCE OF 120.03 FEET, DEPARTING FROM SAID RIGHT OF WAY LINE; THENCE SOUTH 00 DEGREES 48 MINUTES 15 SECONDS EAST FOR A DISTANCE OF 172.88 FEET TO A POINT ON THE SOUTH LINE OF AFOREMENTIONED PARCEL A; THENCE NORTH 87 DEGREES 14 MINUTES 15 SECONDS EAST FOR A DISTANCE OF 131.03 FEET ALONG THE SOUTH LINE OF SAID PARCEL A; THENCE SOUTH 00 DEGREES 48 MINUTES 15 SECONDS EAST FOR A DISTANCE OF 198.18 FEET TO THE SOUTHEAST CORNER OF AFOREMENTIONED LOT 1 OF SHORT PLAT 2001-10; THENCE SOUTH 87 DEGREES 14 MINUTES 15 SECONDS WEST FOR A DISTANCE OF 721.41 FEET, ALONG THE SOUTH LINE OF LOT 1 TO THE SOUTHWEST CORNER THEREOF, AND THE TRUE POINT OF BEGINNING.

Section 2: At its scheduled regular meeting for January 26, 2022, the Walla Walla City Council will determine whether it will accept, reject, or geographically modify the proposed annexation, whether the annexed territory shall be assigned its zoning designation as shown in the City of Walla Walla Comprehensive Plan consistent with land use designation, and whether the annexed territory shall be assessed and taxed to pay for any outstanding indebtedness of the

City of Walla Walla contracted prior to, or existing at the date of annexation on the same basis as other property in the City of Walla Walla is assessed and taxed.

PASSED by the City Council of the City of Walla Walla, Washington, this 17th day of November, 2021.

Mayor

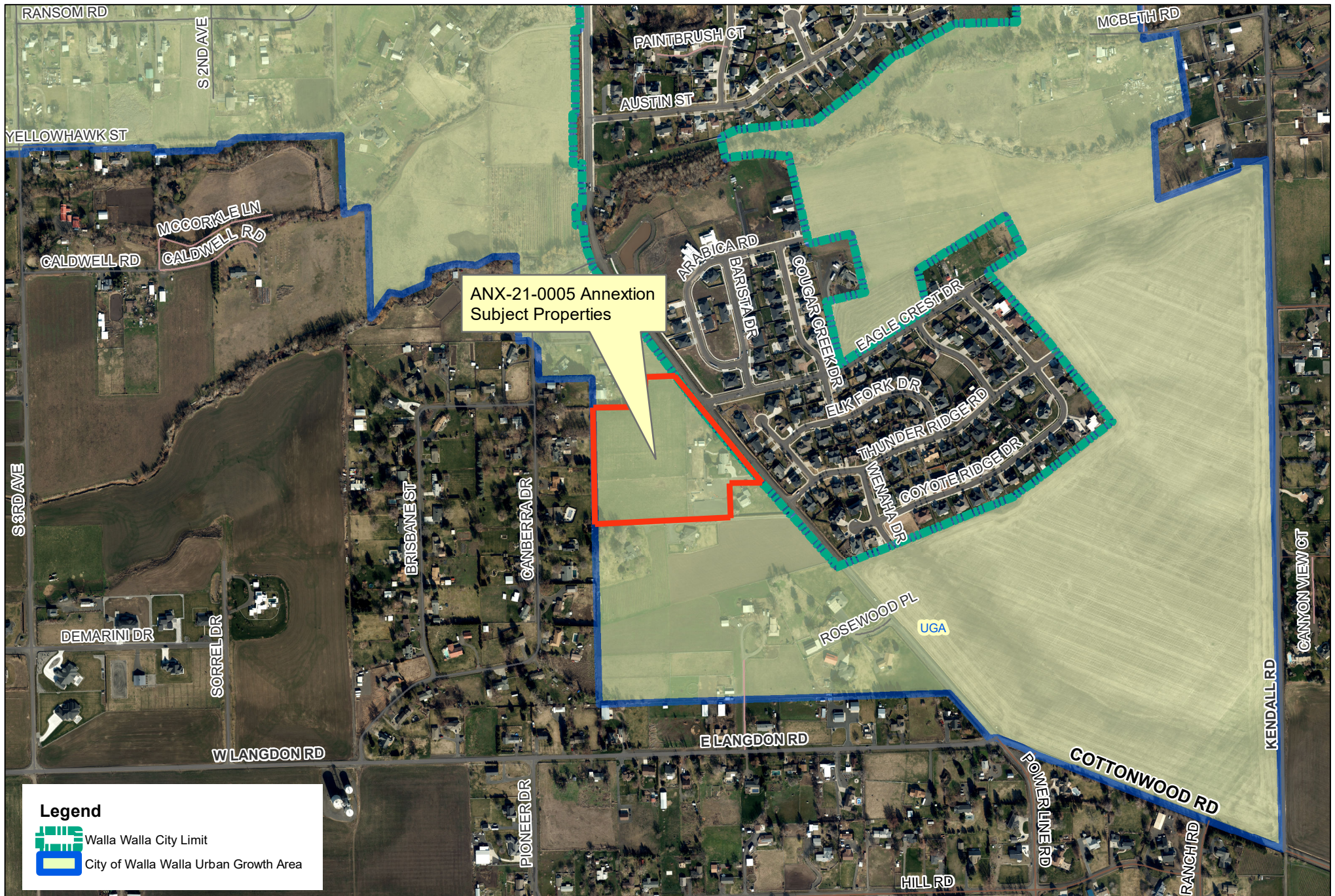
Attest:

Approved as to form:

City Clerk

City Attorney

ANX-21-0005 Annexation Map



0 290 580 1,160 Feet

Print Date: 10/7/2021

The City of Walla Walla does not warrant, guarantee or accept any liability for the accuracy, precision or completeness of any information shown or described hereon or for any inferences made therefrom. Any use made of this information is solely at the risk of the user.



NOTICE TO COMMENCE ANNEXATION PROCEEDINGS 10% Petition

Annexation Petition Submittal Window: January 1-31 or September 1-30

CITY OF WALLA WALLA, WASHINGTON

TO: Walla Walla City Council

The undersigned, being the owners of not less than 10 percent (10%) in value, according to the assessed valuation of general taxation of the property for which annexation is sought, hereby notify the City Council of the City of Walla Walla of our intentions to commence annexation proceedings to the City of Walla Walla of the following described property. We hereby further request of the City Council to set a date, within sixty (60) days following the City's receipt of this notice, for a meeting with the undersigned parties to determine whether the City of Walla Walla will accept the proposed annexation, whether it shall require the simultaneous adoption of zoning regulations, and whether it shall require the assumption of existing City indebtedness by the area to be annexed. The property in question lies contiguous to the present corporate limits of the City of Walla Walla, and said property is situated in the County of Walla Walla, State of Washington, and is legally described as follows (attach separate sheet).

Dated this day of ,

Address, Phone #, and Email	Number of Housing Units	Number of persons in Household	Name of Each Person Residing in Household	Property Owner/Contract Buyer Signature
Vacant Land, Cottonwood Rd 36-06-04-12-0023, 509-529-8041 kathy@narumconcreteconstruction.com	0	0	N/A Residence- owners of record Richard Narum, etal	<i>Richard Narum</i>
3080 Cottonwood Road 509-529-8041 kathy@narumconcreteconstruction.com	1	2	Wayne and Kathy Narum	<i>Wayne Narum</i> <i>Kathy Narum</i>
3082 Cottonwood Road	1			

Required Documents:

- Legal Description of Property including the tax parcel numbers
- Vicinity Map showing the proposed annexation boundary
- Application Fee: \$1,600

Walla Walla County

5162 NARUM WAYNE L & KATHY A for Year 2020 - 2021

Property

Account

Property ID:	5162	Abbreviated Legal Description:	4-6-36 PARCEL A OF S/P (2ND AMENDMENT) (ELY PTN TAX 5A, LESS PTN TOS & W) LESS RD
Parcel Number:	360604120017	Agent Code:	
Type:	Real		
Tax Area:	101 - 140-4	Land Use Code	11
Open Space:	N	DFL	N
Historic Property:	N	Remodel Property:	N
Multi-Family Redevelopment:	N		
Township:	6	Section:	4
Range:	36		

Location

Address:	3080 COTTONWOOD RD	Mapsco:
Neighborhood:	VG Res Rural/City Inf	Map ID:
Neighborhood CD:	615012	

Owner

Name:	NARUM WAYNE L & KATHY A	Owner ID:	5499
Mailing Address:	3080 COTTONWOOD RD WALLA WALLA, WA 99362	% Ownership:	100.0000000000%
		Exemptions:	

Taxes and Assessment Details

Property Tax Information as of 09/09/2021

Amount Due if Paid on:  **NOTE:** If you plan to submit payment on a future date, make sure you enter the date and click RECALCULATE to obtain the correct total amount due.

Click on "Statement Details" to expand or collapse a tax statement.

Year	Statement ID	First Half Base Amt.	Second Half Base Amt.	Penalty	Interest	Base Paid	Amount Due
▶ Statement Details							
2021	3813	\$2858.57	\$2858.53	\$0.00	\$0.00	\$5717.10	\$0.00
▶ Statement Details							
2020	3818	\$2838.64	\$2838.58	\$0.00	\$0.00	\$5677.22	\$0.00

Values

(+) Improvement Homesite Value:	+	\$0
(+) Improvement Non-Homesite Value:	+	\$344,900
(+) Land Homesite Value:	+	\$0
(+) Land Non-Homesite Value:	+	\$105,550
(+) Curr Use (HS):	+	\$0 \$0
(+) Curr Use (NHS):	+	\$0 \$0
<hr/>		
(=) Market Value:	=	\$450,450
(-) Productivity Loss:	-	\$0
<hr/>		
(=) Subtotal:	=	\$450,450
(+) Senior Appraised Value:	+	\$0
(+) Non-Senior Appraised Value:	+	\$450,450
<hr/>		
(=) Total Appraised Value:	=	\$450,450
(-) Senior Exemption Loss:	-	\$0
(-) Exemption Loss:	-	\$0
<hr/>		
(=) Taxable Value:	=	\$450,450

Walla Walla County

Property Search Results > 5163 NARUM WAYNE L & KATHERINE 50% for Year 2021 - 2022

Property

Account

Property ID: 5163 Abbreviated Legal Description: 4-6-36 (PARCEL B SURVEY 2004-12168) LOT 1 SHORT PLAT 4/8 2001-04408(PORION REVISED PARCEL B; PLUS PORION PARCEL A SHORT PLAT 3/51 1995-08497) PORION TAX 5A; LESS RD

Parcel Number: 360604120023 Agent Code:

Type: Real

Tax Area: 101 - 140-4 Land Use Code: 91

Open Space: N DFL: N

Historic Property: N Remodel Property: N

Multi-Family Redevelopment: N

Township: 6 Section: 4

Range: 36

Location

Address:

Neighborhood: VG Res Land Contig Mapsco:

Neighborhood CD: 615097 Map ID:

Owner

Name: NARUM WAYNE L & KATHERINE 50% Owner ID: 69654

Mailing Address: RICHARD NARUM 50% % Ownership: 100.000000000000%


405 N 13 TH AVE

WALLA WALLA, WA 99362

Exemptions:

Taxes and Assessment Details

Property Tax Information as of 09/09/2021

Amount Due if Paid on:  **NOTE:** If you plan to submit payment on a future date, make sure you enter the date and click RECALCULATE to obtain the correct total amount due.

Click on "Statement Details" to expand or collapse a tax statement.

Year	Statement ID	First Half Base Amt.	Second Half Base Amt.	Penalty	Interest	Base Paid	Amount Due
▶ Statement Details							
2021	3814	\$278.99	\$278.92	\$0.00	\$0.00	\$557.91	\$0.00
▶ Statement Details							
2020	3819	\$277.03	\$276.98	\$0.00	\$0.00	\$554.01	\$0.00

Values

(+) Improvement Homesite Value:	+	\$0
(+) Improvement Non-Homesite Value:	+	\$0
(+) Land Homesite Value:	+	\$0
(+) Land Non-Homesite Value:	+	\$49,750
(+) Curr Use (HS):	+	\$0 \$0
(+) Curr Use (NHS):	+	\$0 \$0
<hr/>		
(=) Market Value:	=	\$49,750
(-) Productivity Loss:	-	\$0
<hr/>		
(=) Subtotal:	=	\$49,750
(+) Senior Appraised Value:	+	\$0
(+) Non-Senior Appraised Value:	+	\$49,750
<hr/>		
(=) Total Appraised Value:	=	\$49,750
(-) Senior Exemption Loss:	-	\$0

EXHIBIT "A"

A PARCEL OF LAND BEING A PORTION OF PARCEL A OF WALLA WALLA COUNTY SHORT PLAT VOLUME 3, PAGE 51, AND LOT 1 OF WALLA WALLA COUNTY SHORT PLAT 2001-10, BEING LOCATED IN THE WEST 1/2 OF NORTHWEST 1/4 OF SECTION 4 OF TOWNSHIP 6 NORTH, RANGE 36 EAST, W.M., AND DESCRIBED MORE PARTICULARLY AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER OF LOT 1 OF SHORT PLAT 2001-10, BEING THE TRUE POINT OF BEGINNING;

THENCE NORTH 00 DEGREES 48 MINUTES 15 SECONDS EAST FOR A DISTANCE OF 624.03 FEET ALONG THE WEST LINE OF SAID LOT 1 TO THE SOUTHWEST CORNER OF LOT 2 OF SHORT PLAT 2001-10;

THENCE NORTH 87 DEGREES 14 MINUTES 15 SECONDS EAST FOR A DISTANCE OF 278.00 FEET TO THE SOUTHEAST CORNER OF SAID LOT 2;

THENCE NORTH 00 DEGREES 48 MINUTES 15 SECONDS WEST FOR A DISTANCE OF 157.50 FEET TO THE NORTHEAST CORNER OF SAID LOT 2;

THENCE NORTH 87 DEGREES 14 MINUTES 15 SECONDS EAST FOR A DISTANCE OF 158.00 FEET ALONG THE NORTH LINE OF THE AFOREMENTIONED LOT 1 TO A POINT IN THE WEST RIGHT OF WAY LINE OF COTTONWOOD ROAD;

THENCE SOUTH 36 DEGREES 30 MINUTES 14 SECONDS EAST FOR A DISTANCE OF 172.76 FEET ALONG SAID RIGHT OF WAY LINE;

THENCE ALONG A CURVE TO THE LEFT HAVING A RADIUS OF 5764.58 FEET AND AN ARC LENGTH OF 212.16 FEET, BEING SUBTENDED BY A CHORD OF SOUTH 37 DEGREES 33 MINUTES 30 SECONDS EAST FOR A DISTANCE OF 212.14 FEET, ALONG SAID RIGHT OF WAY LINE;

THENCE SOUTH 36 DEGREES 55 MINUTES 31 SECONDS WEST FOR A DISTANCE OF 120.03 FEET, DEPARTING FROM SAID RIGHT OF WAY LINE;

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THENCE SOUTH 87 DEGREES 14 MINUTES 15 SECONDS WEST FOR A DISTANCE OF 721.41 FEET, ALONG THE SOUTH LINE OF LOT 1 TO THE SOUTHWEST CORNER THEREOF, AND THE TRUE POINT OF BEGINNING.

NARUM BOUNDARY LINE ADJUSTMENT

FD. R.R. SPIKE 1" BELOW PAVEMENT AT INTERSECTION OF THE EAST LINE OF THE RANSOM CLARK D.L.C. AND COTTONWOOD RD. ? AS SHOWN ON SURVEY VOL. 5 PAGE 157.

FD. 5/8" REBAR: RUSSELL CREEK BR. CURVE P.I.

FD. 1" PIPE OVER 1/2" STEEL PIN ALONG EAST LINE DONATION CLAIM. APPARENT INTERSECT OF SOUTH LINE CANBERRA AND EAST LINE DONATION CLAIM.

BASIS OF BEARINGS

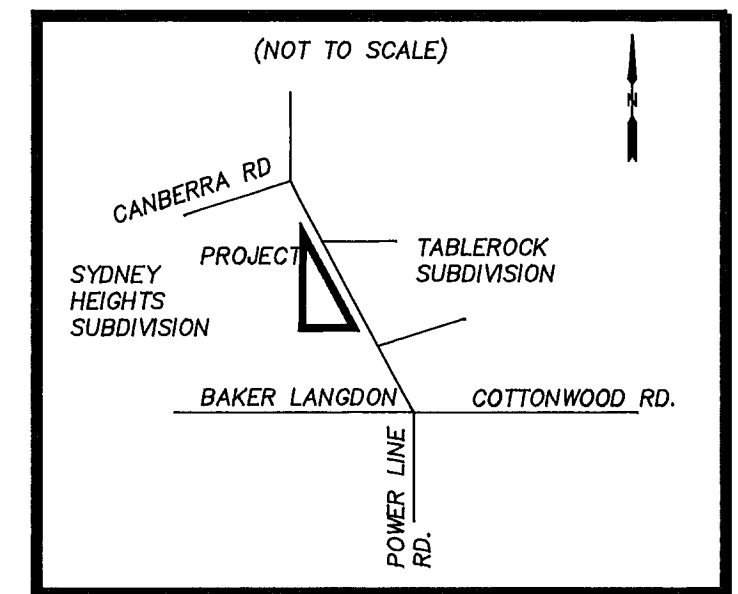
N0°48'15"W BETWEEN THE RAILROAD SPIKE AT THE INTERSECTION OF COTTONWOOD ROAD AND THE EAST LINE OF THE RANSOM CLARK DONATION CLAIM AND THE FOUND 1" IRON PIPE AT THE NORTHWEST CORNER OF THE SUBJECT PARCEL PER SHORT PLAT VOL. 2 PAGE 212.

10' P.U.E. S. PLAT VOL. 2 PAGE 212.

LEGEND

- BOUNDARY ADJUSTMENT BOUNDARY
- NEW LOT LINE
- LOT LINE, FROM PRIOR SHORT PLAT
- EASEMENT BOUNDARY
- CENTER LINE
- RIGHT OF WAY LINE
- FENCE LINE
- FOUND MONUMENT AS DESCRIBED
- 5/8"X 30" REBAR WITH YELLOW CAP "TOMKINS SURVEYING", SHORT PLAT VOL. 3, PAGE 51
- SET REBAR AND YELLOW CAP "TOMKINS SURVEYING"
- CALCULATED POINT, NOT FOUND OR SET
- SEPTIC TANK

VICINITY MAP



NOTES

- THIS SURVEY WAS PERFORMED AS A TRADITIONAL GROUND TRAVERSE USING AN AUTOMATIC TOTAL STATION HAVING STANDARD ERRORS OF 3 MILLIMETERS \pm 2 PPM AND 0'00'02". MONUMENTS SHOWN WERE VISITED IN AUGUST, 2004.
- THE DRAINFIELD EASEMENT SHOWN HERE AS ENCUMBERING LOT B, WILL BENEFIT LOT A. THIS EASEMENT WILL AUTOMATICALLY CEASE TO EXIST AT SUCH TIME THAT LOTS B AND A ARE CONNECTED TO THE WALLA WALLA CITY SEWER AND WATER LINES.

AGRICULTURAL LANDS STATEMENT
PER WALLA WALLA COUNTY CODE CHAPTER 8.40 "RIGHT TO FARM"
THE SUBJECT PROPERTY IS LOCATED WITHIN OR NEAR DESIGNATED AGRICULTURAL LANDS ON WHICH A VARIETY OF COMMERCIAL ACTIVITIES OCCUR THAT ARE NOT COMPATIBLE WITH RESIDENTIAL DEVELOPMENT FOR CERTAIN PERIODS OF LIMITED DURATION.

EXEMPT WELL NOTE:
THE ATTORNEY GENERAL'S OPINION, (AGO 1997 NO. 6) REGARDING THE STATUS OF EXEMPT GROUND WATER WITHDRAWALS, STATES THAT A GROUP OF WELLS DRILLED BY THE SAME PERSON OR GROUP OF PERSONS, AT OR ABOUT THE SAME TIME, IN THE SAME AREA FOR THE SAME PURPOSE OR PROJECT SHOULD BE CONSIDERED A SINGLE WITHDRAWAL AND WOULD NOT BE EXEMPT FROM THE PERMITTING REQUIREMENT CONTAINED IN RCW 90.44.050, IF THE TOTAL AMOUNT WITHDRAWN FROM DOMESTIC USE EXCEEDS 5000 GALLONS PER DAY.

AUDITOR'S CERTIFICATE

FILED FOR RECORD THIS 20 DAY OF October 2004 AT THE REQUEST OF PAUL W.P. TOMKINS, LAND SURVEYOR, IN VOLUME 9 OF SURVEYS AT PAGE 162.

Paulina Coronado
COUNTY AUDITOR

SURVEYOR'S CERTIFICATE

THIS MAP CORRECTLY REPRESENTS A SURVEY MADE BY ME OR UNDER MY DIRECTION IN CONFORMANCE WITH THE SURVEY RECORDING ACT AND AT THE REQUEST OF ... WAYNE NARUM.

PAUL W.P. TOMKINS, P.L.S. 25893

SHEET ONE OF TWO

A BOUNDARY ADJUSTMENT LOCATED IN THE WEST 1/2 OF THE NW 1/4 OF SECTION 4, TWP 6 NORTH, RGE 36 EAST, WILLAMETTE MERIDIAN, WALLA WALLA COUNTY, WASHINGTON

FOR: WAYNE NARUM 3080 COTTONWOOD RD. WALLA WALLA, WA.

TOMKINS LAND SURVEYING, INC.

5 NORTH COLVILLE
WALLA WALLA, WA. 99362
(509) 522-4843

115 WEST HERMISTON AV. SUITE 140

HERMISTON, OR. 97838

(541) 564-4448

NARUMBLA.DWG

DATE

SEPT., 2004

SCALE

1" = 100'

NO.	BEARING	DISTANCE
L1	S 36°30'14" E	72.71
L2	N 65°41'33" E	24.23

TABLE OF AREAS

PARCEL A, PRIOR TO ADJUSTMENT
2.11 ACRES
PARCEL A, AFTER ADJUSTMENT
1.00 ACRES

PARCEL B, PRIOR TO ADJUSTMENT
8.84 ACRES
PARCEL B, AFTER ADJUSTMENT
9.95 ACRES

FD 5/8" REBAR SET BY LOMASSEN IN APRIL, 1967 FOR NW CORNER RATAJAK. PIN IS 0.11 EAST OF TRUE CORNER.
S 87°14'15" W 494.30' (TO LOMASSEN PIN)
S 87°14'15" W 721.42'

FD. 3" BRASS CAP STAMPED "SE COR RANSOM CLARK DLC"

2004-12168
Page: 1 of 2
10/20/2004 04:20P
SUR
Walla Walla County, WA

PARCEL "A" OLD LEGAL DESCRIPTION

PARCEL A OF WALLA WALLA COUNTY AMENDED KERNS SHORT PLAT RECORDED SEPTEMBER 5, 1995 IN VOLUME 3 OF SHORT PLATS AT PAGE 51 UNDER AUDITOR'S FILE NO. 9508497, IN THE OFFICE OF WALLA WALLA COUNTY, STATE OF WASHINGTON. SITUATED IN WALLA WALLA COUNTY, STATE OF WASHINGTON.

PARCEL "B" OLD LEGAL DESCRIPTION

LOT 1 OF WALLA WALLA COUNTY SHORT PLAT NO. 2001-10, RECORDED IN THE OFFICE OF THE WALLA WALLA COUNTY, WASHINGTON, AUDITOR UNDER RECORDING NO. 0104408. SITUATED IN THE COUNTY OF WALLA WALLA, STATE OF WASHINGTON.

PARCEL "A" NEW LEGAL DESCRIPTION

A PARCEL OF LAND, BEING A PORTION OF PARCEL A OF THE AMENDED KERNS SHORT PLAT, FILED IN VOLUME 3 OF THE WALLA WALLA COUNTY BOOK OF SHORT PLATS AT PAGE 51, BEING LOCATED IN THE WEST 1/2 OF THE NORTHWEST 1/4 OF SECTION 4 OF TWP. 6 NORTH, RGE. 36 EAST, W.M., AND DESCRIBED MORE PARTICULARLY AS FOLLOWS:

COMMENCING AT THE SOUTHEAST CORNER OF SAID PARCEL A, BEING THE TRUE POINT OF BEGINNING;

THENCE SOUTH 84 DEGREES 30 MINUTES 30 SECONDS WEST FOR A DISTANCE OF 272.87 FEET ALONG THE SOUTH LINE OF SAID PARCEL A;

THENCE NORTH 00 DEGREES 48 MINUTES 15 SECONDS WEST FOR A DISTANCE OF 172.88 FEET ;

THENCE NORTH 36 DEGREES 55 MINUTES 31 SECONDS EAST FOR A DISTANCE OF 120.03 FEET TO A POINT ON THE WEST RIGHT OF WAY LINE OF COTTONWOOD ROAD;

THENCE ALONG A CURVE TO THE LEFT HAVING A RADIUS OF 5764.58 FEET AND AN ARC LENGTH OF 152.27 FEET, BEING SUBTENDED BY A CHORD OF SOUTH 39 DEGREES 22 MINUTES 10 SECONDS EAST FOR A DISTANCE OF 152.26 FEET , ALONG SAID RIGHT OF WAY LINE;

THENCE SOUTH 40 DEGREES 07 MINUTES 34 SECONDS EAST FOR A DISTANCE OF 163.47 FEET , ALONG SAID RIGHT OF WAY LINE TO THE TRUE POINT OF BEGINNING.

TOGETHER WITH AND SUBJECT TO COVENANTS, EASEMENTS, AND RESTRICTIONS OF RECORD.

SAID PROPERTY CONTAINS 1.001 ACRES MORE OR LESS.

PARCEL "B" NEW LEGAL DESCRIPTION

A PARCEL OF LAND BEING A PORTION OF PARCEL A OF WALLA WALLA COUNTY SHORT PLAT VOLUME 3, PAGE 51, AND LOT 1 OF WALLA WALLA COUNTY SHORT PLAT 2001-10, BEING LOCATED IN THE WEST 1/2 OF NORTHWEST 1/4 OF SECTION 4 OF TOWNSHIP 6 NORTH, RANGE 36 EAST, W.M., AND DESCRIBED MORE PARTICULARLY AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER OF LOT 1 OF SHORT PLAT 2001-10, BEING THE TRUE POINT OF BEGINNING;

THENCE NORTH 00 DEGREES 48 MINUTES 15 SECONDS WEST FOR A DISTANCE OF 624.03 FEET ALONG THE WEST LINE OF SAID LOT 1 TO THE SOUTHWEST CORNER OF LOT 2 OF SHORT PLAT 2001-10;

THENCE NORTH 87 DEGREES 14 MINUTES 15 SECONDS EAST FOR A DISTANCE OF 278.00 FEET TO THE SOUTHEAST CORNER OF SAID LOT 2;

THENCE NORTH 00 DEGREES 48 MINUTES 15 SECONDS WEST FOR A DISTANCE OF 157.50 FEET TO THE NORTHEAST CORNER OF SAID LOT 2;

THENCE NORTH 87 DEGREES 14 MINUTES 15 SECONDS EAST FOR A DISTANCE OF 158.00 FEET ALONG THE NORTH LINE OF THE AFOREMENTIONED LOT 1 TO A POINT IN THE WEST RIGHT OF WAY LINE OF COTTONWOOD ROAD;

THENCE SOUTH 36 DEGREES 30 MINUTES 14 SECONDS EAST FOR A DISTANCE OF 172.76 FEET ALONG SAID RIGHT OF WAY LINE;

THENCE ALONG A CURVE TO THE LEFT HAVING A RADIUS OF 5764.58 FEET AND AN ARC LENGTH OF 212.16 FEET, BEING SUBTENDED BY A CHORD OF SOUTH 37 DEGREES 33 MINUTES 30 SECONDS EAST FOR A DISTANCE OF 212.14 FEET , ALONG SAID RIGHT OF WAY LINE;

THENCE SOUTH 36 DEGREES 55 MINUTES 31 SECONDS WEST FOR A DISTANCE OF 120.03 FEET , DEPARTING FROM SAID RIGHT OF WAY LINE;

THENCE SOUTH 00 DEGREES 48 MINUTES 15 SECONDS EAST FOR A DISTANCE OF 172.88 FEET TO A POINT ON THE SOUTH LINE OF AFOREMENTIONED PARCEL A;

THENCE NORTH 87 DEGREES 14 MINUTES 15 SECONDS EAST FOR A DISTANCE OF 131.03 FEET ALONG THE SOUTH LINE OF SAID PARCEL A;

THENCE SOUTH 00 DEGREES 48 MINUTES 15 SECONDS EAST FOR A DISTANCE OF 198.18 FEET TO THE SOUTHEAST CORNER OF AFOREMENTIONED LOT 1 OF SHORT PLAT 2001-10;

THENCE SOUTH 87 DEGREES 14 MINUTES 15 SECONDS WEST FOR A DISTANCE OF 721.41 FEET , ALONG THE SOUTH LINE OF LOT 1 TO THE SOUTHWEST CORNER THEREOF, AND THE TRUE POINT OF BEGINNING.

TOGETHER WITH AND SUBJECT TO COVENANTS, EASEMENTS, AND RESTRICTIONS OF RECORD.

SAID PROPERTY CONTAINS 9.95 ACRES MORE OR LESS.

ADJUSTMENT PARCEL LEGAL DESCRIPTION

A PARCEL OF LAND WITHIN PARCEL A OF WALLA WALLA COUNTY SHORT PLAT VOLUME 3, PAGE 51, RECORDED AT AUDITOR'S FILE NUMBER 9508497, BEING LOCATED WITHIN THE WEST 1/2 OF THE NORTHWEST 1/4 OF SECTION 4 OF TOWNSHIP 6 NORTH, RANGE 36 EAST, W.M., AND DESCRIBED MORE PARTICULARLY AS FOLLOWS:

COMMENCING AT THE NORTHWEST CORNER OF SAID PARCEL A, BEING THE TRUE POINT OF BEGINNING;

THENCE SOUTH 36 DEGREES 30 MINUTES 14 SECONDS EAST FOR A DISTANCE OF 72.71 FEET , ALONG THE WEST RIGHT OF WAY LINE OF COTTONWOOD ROAD;

THENCE ALONG A CURVE TO THE LEFT HAVING A RADIUS OF 5764.58 FEET AND AN ARC LENGTH OF 212.16 FEET, BEING SUBTENDED BY A CHORD OF SOUTH 37 DEGREES 33 MINUTES 30 SECONDS EAST FOR A DISTANCE OF 212.14 FEET , ALONG SAID RIGHT OF WAY LINE;

THENCE SOUTH 36 DEGREES 55 MINUTES 31 SECONDS WEST FOR A DISTANCE OF 120.03 FEET , DEPARTING FROM SAID RIGHT OF WAY LINE;

THENCE SOUTH 00 DEGREES 48 MINUTES 15 SECONDS EAST FOR A DISTANCE OF 172.88 FEET TO A POINT ON THE SOUTH LINE OF SAID PARCEL A;

THENCE SOUTH 87 DEGREES 14 MINUTES 15 SECONDS WEST FOR A DISTANCE OF 95.98 FEET TO THE SOUTHWEST CORNER OF SAID PARCEL A;

THENCE NORTH 00 DEGREES 48 MINUTES 15 SECONDS WEST FOR A DISTANCE OF 500.11 FEET , ALONG THE WEST LINE OF SAID PARCEL A TO THE TRUE POINT OF BEGINNING.

TOGETHER WITH AND SUBJECT TO COVENANTS, EASEMENTS, AND RESTRICTIONS OF RECORD.

SAID PROPERTY CONTAINS 1.112 ACRES MORE OR LESS.

NARUM BOUNDARY LINE ADJUSTMENT

APPROVALS

APPROVED IN ACCORDANCE WITH CHAPTER 16.70 OF THE WALLA WALLA COUNTY DEVELOPMENT CODE.

SCOTT REVELL, DIRECTOR OF COMMUNITY DEVELOPMENT

BLA NOTES

THIS BOUNDARY LINE ADJUSTMENT IS NOT A PLAT, REPLAT, OR SUBDIVISION. APPROVAL OF A BOUNDARY LINE ADJUSTMENT IS NOT A GUARANTEE THAT FUTURE PERMITS WILL BE GRANTED FOR ANY STRUCTURE OR DEVELOPMENT WITHIN A LOT AFFECTED BY A BOUNDARY LINE ADJUSTMENT. THE APPLICANT SHALL CERTIFY BY SIGNATURE THAT EACH RESULTING LOT AFFECTED BY THE BLA HAS AN ACCESSIBLE BUILDING AREA.

BLA CONSENT

THE UNDERSIGNED AGREE THAT THE BOUNDARY LINE ADJUSTMENT SET FORTH HEREIN IS MADE WITH THE FREE CONSENT AND IN ACCORDANCE WITH THE DESIRES OF THE OWNERS.

Wayne L Narum 10/15/04
WAYNE L NARUM DATE

Kathy Narum 10/15/04
KATHY A. NARUM DATE

ACKNOWLEDGMENT

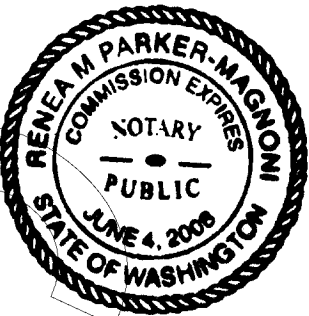
STATE OF Washington
COUNTY OF Walla Walla

BEFORE ME, THIS 15th DAY OF October, 2004 APPEARED
Wayne L Narum, known to me personally known, WHO ACKNOWLEDGED THE FOREGOING SUBDIVISION AND DEDICATION OF LAND TO BE A FREE AND VOLUNTARY ACT AND DEED.

WITNESS MY HAND AND OFFICIAL SEAL THIS 15th DAY OF October, 2004.

MY COMMISSION EXPIRES June 4, 2008

Renea M. Parker-Magnoni
NOTARY PUBLIC FOR THE STATE OF Washington RESIDING IN Walla Walla



SHEET TWO OF TWO

A BOUNDARY ADJUSTMENT LOCATED IN THE WEST 1/2 OF THE NW 1/4 OF SECTION 4, TWP 6 NORTH, RGE 36 EAST, WILLAMETTE MERIDIAN, WALLA WALLA COUNTY, WASHINGTON

FOR: WAYNE NARUM 3080 COTTONWOOD RD. WALLA WALLA, WA.

TOMKINS LAND SURVEYING, INC.

5 NORTH COLVILLE

WALLA WALLA, WA. 99362

(509) 522-4843

115 WEST HERMISTON AV. SUITE 140

HERMISTON, OR. 97838

(541) 564-4448

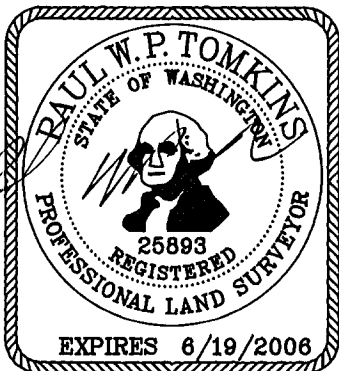
NARUMBLA.DWG

DATE

SEPT., 2004

SCALE

1"= 100'



10/11/04

2004-12168
Page: 2 of 2
10/20/2004 04:20P
Bk-9 Pg-162
SJR
Walla Walla County, WA



ar-4440

Pgs. 17-26

City Council - Regular Meeting

Meeting Date: 11/17/2021

Submitted For: Kammy Hill, Support Services

Add'l Contributors:

Information

ITEM TITLE:

Approval of minutes of the Work Session held October 25; the regular meeting held October 27; and the Work Session held November 1.

Attachments

10-25-21 Minutes

10-27-21 Minutes

11-01-21 Minutes

WALLA WALLA CITY COUNCIL
Work Session Minutes
October 25, 2021

1. CALL TO ORDER

Mayor Scribner called the virtual meeting to order at 4:00 p.m.

Present: Councilmembers Yazmin Bahena, Riley Clubb, Myron Huie, Ted Koehler, Steve Moss, Susan Nakonieczny, and Mayor Tom Scribner.

Absent: None

City staff in attendance: City Manager Nabel Shaw, Deputy City Manager Elizabeth Chamberlain, Public Works Director Ki Bealey, and City Clerk Kammy Hill.

Also in attendance: Chris Gonzales and John Ghilarducci, FCS Group.

2. ACTIVE AGENDA

A. Water/Wastewater/Stormwater financial plan presentation.

Staff and Mr. Gonzales reviewed and there was discussion on:

- Establishment of infrastructure repair and replacement program in 2015 and utility rates necessary to fund this program.
- Overview of the rate study methodology.
- Key assumptions.
- Water capital needs.
- Water financial plan scenarios and cost of service.
- Mill Creek Glen cost of service and ensuring City of Walla Walla ratepayers are not subsidizing water service to the area.
- No revenue increases are needed for stormwater. The receipt of grants has helped stabilize this fund.
- Wastewater rates are projected to increase two percent annually.
- A change in customer classes will be proposed.
- Allocation of 2027 wastewater revenue required to fully fund the cost of service.
- Capital facilities charges and ways to incentivize for denser development and affordable housing.

Council asked for a simplified chart of the proposed rates and options focusing on the residential rate classifications. Staff reported the

WORK SESSION MINUTES
OCTOBER 25, 2021
PAGE 2

recommendations will be presented to Council at the November 15 Work Session with consideration of the rate ordinance at the December 1 regular meeting.

3. OTHER BUSINESS

No other business was discussed.

4. ADJOURNMENT

There being no further business, the meeting adjourned at 5:41 p.m.

WALLA WALLA CITY COUNCIL
Regular Meeting Minutes
October 27, 2021

1. CALL TO ORDER

Mayor Scribner called the virtual meeting to order at 6:30 p.m.

Present: Councilmembers Yazmin Bahena, Riley Clubb, Myron Huie, Ted Koehler, Steve Moss, Susan Nakonieczny, and Mayor Tom Scribner.

Absent: None.

City staff in attendance: City Manager Nabel Shawa, City Attorney Tim Donaldson, Deputy City Manager Elizabeth Chamberlain, Public Works Director Ki Bealey, Parks & Recreation Director Andy Coleman, Senior Planner Jon Maland, Development Services Director Preston Frederickson, and City Clerk Kammy Hill.

2. PUBLIC COMMENTS

No one chose to address the City Council.

3. CONSENT AGENDA

Staff introduced the Consent Agenda, Items A through C, as follows:

- A. Accepts resignation of Dustin Stocking from the Parks, Recreation & Urban Forestry Advisory Board.
- B. Accepts resignation of John DeLong from the Water & Wastewater Advisory Committee.
- C. Approves minutes of the special meeting held September 29; the Work Session held October 11; and the regular meeting held October 13, 2021.

Mayor Scribner invited public input. No one in the audience chose to address the City Council on any of these items.

WALLA WALLA CITY COUNCIL MINUTES
OCTOBER 27, 2021
PAGE 2

Councilmember Moss moved to adopt Consent Agenda Items A through C. Councilmember Koehler seconded the motion. The motion unanimously carried with 7 yes votes and 0 no votes.

4. ACTIVE AGENDA

- A. Resolution No. 2021-139 authorizing a professional services contract with MacKay Sposito for design of the Mill Creek Sportsplex improvements in the amount of \$271,018.82.

Mayor Scribner invited public input. No one chose to address the City Council on this issue.

Staff reviewed the scope of the project, design, selection process, and cost. The Walla Walla Pickleball Association has been fundraising for the additional courts. There was discussion on this phase of improvements fitting within the scope of the master plan, sports games and positive impact on tourism, addition of pickleball courts, adequacy of restroom facilities, traffic flow, and addition of sidewalks on Garrison Street along the sportsplex. This contract is only for the design and survey work, not construction management.

Councilmember Moss moved to adopt Resolution No. 2021-139. Councilmember Koehler seconded the motion. The motion unanimously carried with 7 yes votes and 0 no votes.

- B. Update on recycling education and outreach.

Staff reviewed:

- Recycling ad hoc committee recommendations.
- Outreach efforts.
- Average cart weight is going down which reflects the reduction in contamination.
- Fluctuations in revenue and expenses for recycling commodities appear to have stabilized.
- Future outreach and enforcement.

Mayor Scribner invited public input. No one chose to address the City Council on this issue.

WALLA WALLA CITY COUNCIL MINUTES
OCTOBER 27, 2021
PAGE 3

There was brief discussion on the education and outreach efforts and what future enforcement actions may be taken.

No action was taken by Council.

- C. Ordinance No. 2021-30 eliminating the 2022 recycling commodities surcharge.

Staff reported the cost of disposal of recyclable commodities appears to have stabilized so staff is recommending setting the 2022 surcharge at zero. This reduction takes effect January 1, 2022.

There was discussion on the economic and social benefits of recycling.

Mayor Scribner invited public input.

R.L. McFarland agreed that recycling has more societal benefits, and the importance of considering the benefits of local purchasing.

Councilmember Koehler moved to adopt Ordinance No. 2021-30. Councilmember Moss seconded the motion. The motion unanimously carried with 7 yes votes and 0 no votes.

- D. Resolution No. 2021-140 approving the recommendation from the Hearing Examiner regarding the Preliminary Plat for Doc Bar subdivision, a 12-lot subdivision located on Sturm Avenue. (Closed record – quasi judicial)

Mayor Scribner polled the City Council for any conflicts of interest, appearance of fairness, or ex-parte contacts. None were reported.

Staff reviewed the area, proposed plat, correspondence received, and mitigating measures and conditions. There was discussion on meeting all City requirements for a development, ability of fire trucks to navigate the cul-de-sac, meeting the minimum density requirements, and 300-foot notice requirements. Council suggested a future Work Session to discuss notice requirements for developments and annexations since this will require an amendment to the Municipal Code.

**WALLA WALLA CITY COUNCIL MINUTES
OCTOBER 27, 2021
PAGE 4**

**Councilmember Clubb moved to adopt Resolution No. 2021-140.
Councilmember Koehler seconded the motion. The motion unanimously
carried with 7 yes votes and 0 no votes.**

- E. Approve payment of the September 2021 check register containing check numbers 15713 through 15783, 15785 through 15816, 15819 through 15914, 15916 through 15974, 15976 through 16009, 16011 through 16055, and 256 through 268 totaling \$5,427,643.55.

**Councilmember Moss moved to approve payment of the September 2021 check register containing check numbers 15713 through 15783, 15785 through 15816, 15819 through 15914, 15916 through 15974, 15976 through 16009, 16011 through 16055, and 256 through 268 totaling \$5,427,643.55 except for the checks to the Blue Mountain Action Council.
Councilmember Huie seconded the motion. The motion unanimously carried with 7 yes votes and 0 no votes.**

Councilmember Moss moved to approve payment of the checks to the Blue Mountain Action Council. Councilmember Huie seconded the motion. The motion unanimously carried with 6 yes votes, 0 no votes, and 1 abstention by Councilmember Koehler.

5. COUNCIL MEMBER MEETING REPORTS

Councilmember Moss reported attendance at two agenda setting meetings; the Walla Walla County Community mental health assessment; the Valley Transit Board meeting; the Work Session; the Chief's Advisory Committee meeting; and the ad hoc Housing Committee meeting.

Councilmember Huie reported attendance at the Good Roads Committee meeting; the Work Session; and the Jim Bock radio show.

Councilmember Bahena reported attendance at the Downtown Walla Walla Foundation Board meeting; and the Work Session.

Councilmember Nakonieczny reported attendance at the Downtown Walla Walla Foundation Board meeting; the Good Roads Committee meeting; the Valley Transit Board meeting; and the Work Session.

Councilmember Clubb reported attendance at the Blue Mountain Action Council Executive meeting; the Legislative Committee meeting; the

WALLA WALLA CITY COUNCIL MINUTES
OCTOBER 27, 2021
PAGE 5

Common Roots Board meeting; the Visit Walla Walla Board meeting; the Blue Mountain Action Council Board meeting; the Finance Committee meeting; the Downtown Plaza stakeholder meeting; the Work Session; the ad hoc Housing Committee meeting; and the Legislative Committee meeting.

Councilmember Koehler reported attendance at the Water & Wastewater Advisory Committee meeting; the Emergency Management Board meeting; the Lodging Tax Advisory Committee meeting; the Valley Transit Board meeting; the Work Session; and the ad hoc Housing Committee meeting.

Mayor Scribner reported attendance at a meeting with Finance Director Teasdale, two agenda setting meetings; the Finance Committee meeting; and the Work Session.

6. UNFINISHED AND NEW BUSINESS

There was discussion on tourism promotion and marketing and whether there is a strategic plan or goals. It was consensus of Council to schedule this for a future Work Session or possibly the November 20 Council retreat.

Mayor Scribner recognized the work of the Walla Walla Foundry and read portions of an article in the New York Times recognizing the international reputation of the foundry.

7. ADJOURNMENT

There being no further business, the meeting adjourned at 7:51 p.m.

WALLA WALLA CITY COUNCIL
Work Session Minutes
November 1, 2021

1. CALL TO ORDER

Mayor Scribner called the meeting to order at 4:00 p.m.

Present: Councilmembers Yazmin Bahena, Riley Clubb, Myron Huie, Ted Koehler, Steve Moss, Susan Nakonieczny, and Mayor Tom Scribner.

Absent: None

City staff in attendance: Deputy City Manager Elizabeth Chamberlain, Public Works Director Ki Bealey, Police Chief Scott Bieber, and City Clerk Kammy Hill.

Also present virtually: Mara Machulsky, State lobbyist.

2. ACTIVE AGENDA

A. Overview of proposed 2022 legislative priorities.

Staff and Ms. Machulsky reviewed the proposed 2022 State legislative priorities. There was discussion on transportation funding, the Transportation Benefit District sunset clause, and changing the priority related to manufactured home parks to advocate for a first right of refusal for tenants of manufactured home parks that were being sold.

Staff reviewed the Federal legislative priorities and funding for specific transportation projects.

These legislative priorities will be brought back for Council approval on December 1.

B. Discussion on modifying the two-hour parking zone in the downtown corridor.

Staff reviewed the proposed changes to the current downtown two-hour parking zone to remove the area west of Third Avenue from the current restrictions. There was discussion on the proposed changes and the feasibility of designating fifteen-minute parking areas for businesses that handle a lot of deliveries. Council concurred with the recommended

WORK SESSION MINUTES
NOVEMBER 1, 2021
PAGE 2

amendment and felt that downtown parking needed to be looked at more holistically and not piecemeal.

- C. Proposed Public Works staffing changes/additions for the 2022 budget.

Staff outlined the proposed staffing changes to the Public Works Department. If Council concurs, this will be brought back as a budget amendment for Council consideration in December.

Council concurred with bringing back a budget amendment in December.

3. OTHER BUSINESS

No other business was discussed.

4. ADJOURNMENT

There being no further business, the meeting adjourned at 5:12 p.m.



ar-4442

Pgs. 27-32

City Council - Regular Meeting

Meeting Date: 11/17/2021

Item Title: Justice Assistance Grant - FFY2019-2021 - Regional Drug and Gang Task Force

Submitted For: Deborah Minter, Police Department

Project No:

pending

Financial Comments:

The Washington State Department of Commerce FFY 2019-2021 Justice Assistance Grant will potentially fund \$444,000 during the first year of a regional drug and gang task force. The funding will be reduced, based on need, in the following years.

This funding will primarily help with personnel, equipment, confidential funds and training. The Walla Walla County Sheriff's Office and College Place Police Department have agreed to partner with us on the regional task force. There is a possibility of two other agencies partnering with us pending final approval.

All Contracts:

Not Applicable

Federally funded contracts only:

Not Applicable

Construction contracts only:

Not Applicable

Brief Summary of Requested Action:

The Washington State Department of Commerce FFY 2019-2021 Justice Assistance Grant will potentially fund \$444,000 during the first year of a regional drug and gang task force. The funding will be reduced, based on need, in the following years.

This funding will primarily help with personnel, equipment, confidential funds and training. The Walla Walla County Sheriff's Office and College Place Police Department have agreed to partner with us on the regional task force. There is a possibility of two other agencies partnering with us pending final approval.

We anticipate leveraging our existing personnel assigned to the WWPD Street Crimes Unit (SCU) with the addition of one investigator from each of the agencies mentioned. The WWPD has a captain and sergeant with ten years' experience in working narcotics and gangs; both staff members can immediately transition into overseeing and supervising the proposed task force.

Information

HISTORY:

Historically, Walla Walla County, City of Walla Walla, City of College Place and Columbia County have been underserved and unrepresented with federal funds as it pertains to drug enforcement, criminal gangs, and violent offenders. There has never been sustained, long-term regional effort funded by the federal government. Currently, only the City of Walla Walla has full time detectives assigned to the investigation of drug, gangs, and career criminals. These detectives are currently assigned to the Walla Walla Police Department (WWPD) Street Crimes Unit (SCU). The WWPD SCU currently has one sergeant and five detectives assigned. The Walla Walla County Sheriff's Office (WWSO) and College Place Police Department (CPPD) also operate in Walla Walla County. The only local law enforcement agency in Columbia County is the Columbia County Sheriff's Office. Each of our agencies have struggled to maintain full staffing. We propose standing up a full task force involving the agencies of Walla Walla Police Department (hosting agency, where centralized operations will occur), Walla Walla County Sheriff's Office, College Place Police Department, Columbia County Sheriff's Office, and Washington State Department of Corrections. Our plan is to have the following personnel:

- 4 LE agencies
- 7 commissioned law enforcement investigators, 1 supervisor
- 0.5 support staff
- Our primary focus will be based on three areas:
 - Drug, gang, and violent criminal organizations.
 - Operating at levels beyond the capacity of most local jurisdictions to investigate.
 - Our full-time partnership will result in our task force operating at levels beyond the capacity of our local jurisdictions. At a minimum, we will be expending 40% of our efforts at targeting mid to upper-level criminal operations.
- Prosecution
- No matter how many serious offenders are apprehended, if they cannot be removed from society for longer than it takes to make bail, all the investigative efforts are a waste of money. The Walla Walla Prosecuting Attorney's Office will commit to not denying any task force generated case due to staffing.
- Our secondary focus will be based on issues and activity of interest to the governing board, aid to law enforcement agencies/units, and contribution to regional professionalism and capacity. Some of these activities include, but not limited to:
 - Major crimes (i.e... homicides, serious assaults, serial crimes) or other investigations requiring skills beyond the capacity of local agencies or development of leads from disreputable elements.
 - Supporting adjacent task forces with the loan of personnel/equipment (i.e..., multiple warrant service, handing off information to facilitate complete cases, etc.)
 - Street sweeps and other short duration/high impact efforts to bring crime in targeted communities back to the level that can be reasonably served by other local law enforcement efforts.
- We anticipate leveraging our existing personnel assigned to the WWPD SCU with the addition of one investigator from each of the agencies mentioned. The WWPD has a captain and sergeant with ten years' experience in working narcotics and gangs; both staff members can immediately transition into overseeing and supervising the proposed task force. We already have the available building and space for each participating agency at the Walla Walla Police Department. Each participating agency will be responsible for their assigned investigators personal equipment and undercover vehicle. According to the requirements of this grant, we will need to have at least a part-time support staff. We anticipate using an employee already working for one of our local agencies and funding his/her extra duties as required by this grant. One of our biggest needs is funding the investigative positions supplied by partnering agencies. Each

agency will be responsible for funding these positions as soon as possible. We will need additional equipment specific to surveillance/listening devices. The biggest expense will be the start up needs and will taper off after standing up the task force. Experience has shown that it takes at least six months to bring new personnel up to necessary standards and one year for a full upgrade to a task force as projected. Our expected outcome will be investigating, disrupting, and dismantling drug and gang organizations in Walla Walla County and Columbia County, by leveraging our resources by working with our neighboring task forces, local, state, and federal partners. If we apply and accept this regional task force grant, an Executive Board will be created and comprised of the city, county, and state leaders (i.e., City Managers, County Commissioners) from the participating agencies. A Governing Board will be created and comprised of the Chiefs and Sheriffs from the participating agencies. The Walla Walla Police Department will be the administrative agency for the regional task force. Captain Buttice will be the Task Force Administrator, and Sergeant Potter (WWPD) will be the Task Force Supervisor. The Washington State Department of Commerce FFY 2019-2021 Justice Assistance Grant has verbally agreed to fund a regional drug and gang task force focusing on mid to upper-level drug, gang, and violent crime related issues. We need to submit a formal application to finalize the process. We are requesting the City Council authorize the application and acceptance of a grant for a regional drug and gang task force. In addition, for City Council to authorize the City Manager to enter into an agreement with the Washington State Department of Commerce for the grant funding and to enter into the necessary agreements the local and regional agencies that are interested in participating.

POLICY ISSUES:

There are no policy issues.

ALTERNATIVES:

The only alternative is to not apply or accept this grant and continue to do business as we always have. By not agreeing to accept this grant, we would forfeit our best funding opportunity in recent history to partner and leverage our regional resources to take our enforcement efforts to the highest levels possible.

STAFF RECOMMENDATION:

Staff recommends that the City Council authorize the application and acceptance of a grant through the Washington State Department of Commerce Justice Assistance to obtain additional funding to enhance the effectiveness of the Walla Walla Police Department and cooperating agencies. In addition, that City Council authorize the City Manager to enter into all necessary agreements with the regional partners as necessary to implement the local task force.

CITY MANAGER COMMENTS:

Approved for City Council action.

Attachments

Res 2021-146

RESOLUTION NO. 2021-146

A RESOLUTION AUTHORIZING ACCEPTANCE OF A JUSTICE ASSISTANCE GRANT AND TAKING OTHER NECESSARY ACTION WITH RESPECT TO SUCH GRANT PROGRAM

WHEREAS, the City of Walla Walla passed Municipal Ordinance A-2405 on May 13, 1970 which classified the City of Walla Walla as a nonchartered code city under Title 35A of the Revised Code Washington (RCW); and

WHEREAS, RCW 35A.11.020 provides in pertinent part that “[t]he legislative body of each code city shall have all powers possible for a city or town to have under the Constitution of this state, and not specifically denied to code cities by law;” and

WHEREAS, Walla Walla has “all of the powers which any city of any class may have and shall be governed in matters of state concern by statutes applicable to such cities in connection with such powers to the extent to which such laws are appropriate and are not in conflict with the provisions specifically applicable to code cities” pursuant to RCW 35A.21.160; and

WHEREAS, RCW 35A.11.040 authorizes the Walla Walla City Council to “accept any gift or grant for any public purpose and may carry out any conditions of such gift or grant when not in conflict with state or federal law;” and

WHEREAS, section 35.21.735 of the Revised Code of Washington declares that “carrying out the purposes of federal grants or programs is both a public purpose and an appropriate function for a city, town, county, or public corporation” and authorizes entry into agreements to receive and expend grant funds; and

WHEREAS, Chapter 39.34 of the Revised Code of Washington authorizes political subdivisions to enter into intergovernmental cooperation agreements, and

WHEREAS, the City of Walla Walla has been approved to receive a Justice Assistance Grant; and

WHEREAS, the Walla Walla City Council has considered this matter during a regularly and duly called public meeting of said Council, has given said program careful review and consideration, and finds that participation in the program is an appropriate function for the city and that the best interests of the City of Walla Walla will be served by participation in the grant program;

NOW THEREFORE, the City Council of the City of Walla Walla resolves as follows:

Section 1: The Walla Walla City Council hereby authorizes acceptance of a Justice Assistance Grant.

Section 2: The City Manager of the City of Walla Walla is hereby authorized to accept a Justice Assistance Grant on behalf of the City of Walla Walla, and the Walla

Walla City Manager, and/or designees of the Walla Walla City Manager, are hereby authorized and empowered to execute a grant agreement and other documents that may be required to participate in the grant program.

Section 3: The City Manager of the City of Walla Walla is designated as the chief administrative official and authorized representative in all matters arising out of participation in the grant program authorized by Sections 1 and 2 herein, and the City Manager of the City of Walla Walla, and/or designees of the Walla Walla City Manager, are hereby authorized, empowered, and directed to comply with program requirements and to make such certifications, reports, or other representations which may be necessary on behalf of the City of Walla Walla.

Section 4: The Walla Walla City Manager, and/or designees of the Walla Walla City Manager, are hereby authorized and empowered to approve and execute other documents related to and required by the grant program.

Section 5: The Walla Walla City Manager, and/or designees of the Walla Walla City Manager, are hereby authorized and empowered to execute intergovernmental agreements needed to engage in activities funded by the grant program and/or cooperatively allocate funds received from the grant program subject to the following conditions: (a) no agreement executed in accordance with this section shall relieve the City of Walla Walla from compliance with enactments of the Walla Walla City Council or any other obligation or responsibility imposed by law, (b) any agreement executed in accordance with this section shall be reported to the Walla Walla City Council at the first meeting of the Walla Walla City Council following its execution, and (c) any agreement executed in accordance with this section may be revoked and terminated by the Walla Walla City Council at the meeting that it is first reported to the Walla Walla City Council.

Section 6: The City Manager of the City of Walla Walla, and/or designees of the Walla Walla City Manager, are hereby authorized and empowered to execute amendments to the agreements authorized by section 5 herein subject to the following conditions: (a) no amendment executed in accordance with this section shall relieve the City of Walla Walla from compliance with enactments of the Walla Walla City Council or any other obligation or responsibility imposed by law, (b) any amendment executed in accordance with this section shall be reported to the Walla Walla City Council at the first meeting of the Walla Walla City Council following its execution, and (c) any amendment executed in accordance with this section may be revoked and terminated by the Walla Walla City Council at the meeting that it is first reported to the Walla Walla City Council.

Section 7: The Walla Walla City Clerk is hereby authorized and directed to attest any agreement or other document executed in accordance with this resolution.

PASSED by the City Council of the City of Walla Walla, Washington, November 17, 2021.

Mayor

Attest:

City Clerk

Approved as to form:

City Attorney



ar-4409

Pgs. 33-40

City Council - Regular Meeting

Meeting Date: 11/17/2021

Item Title: Approve the IAFF Local #404 labor contract for 2022-2024

Submitted For: Pam Taylor, City Manager Office, Human Resources

Financial Comments:

The estimated annual salary costs including associated benefits are as follows:

2022 4.5% salary adjustment is \$266,814 total: \$113,738 Ambulance Fund and \$153,076 General Fund.

2023 3% salary adjustment is \$181,903 total: \$77,542 Ambulance Fund and \$104,361 General Fund.

2024 3% salary adjustment is \$178,099 total: \$75,920 Ambulance Fund and \$102,179 General Fund.

Total estimated additional salary costs including associated benefits of the 2022 – 2024 labor agreement is \$626,815.

The total estimated cost of the 3-year contract is \$15,122,288.

All Contracts:

Not Applicable

Federally funded contracts only:

Not Applicable

Construction contracts only:

Not Applicable

Brief Summary of Requested Action:

Approval of the 3-year IAFF Local #404 (Fire) collective bargaining agreement for 2022 through 2024.

Information

HISTORY:

The tentative labor agreement between the City of Walla Walla and the Walla Walla IAFF Local #404 was reached after three meetings between the negotiating teams of the Union and the City. The labor agreement was ratified by the Union on October 13, 2021. The City's special labor negotiations counsel, Beth Kennar, has reviewed the proposed contract. [Click here to view the agreement.](#)

The proposed resolution authorizes the City Manager to execute a three-year term collective bargaining agreement with IAFF Local #404 for the period January 1, 2022 through December 31, 2024. A detailed analysis of a variety of benefit and policy areas in the previous labor

contract between the City and IAFF Local #404 resulted in this draft contract that is considered to be fair and equitable.

Term of Contract: This Agreement shall become effective January 1, 2022 and shall remain in effect until December 31, 2024.

Salaries: 1/1/2022 – 4.5% salary increase; 1/1/2023 - 3% salary increase; 1/1/2024 - 3% salary increase.

Health Insurance: The parties agreed to modify and update the language in Article 17 to reflect current practice and delete language regarding the initial implementation of the transition to the LEOFF Trust. The medical expense reimbursement plan (MERP) was increased from \$75 to \$100 per month.

Hours of Work: The parties agreed to modify and update the language in Article 18 to transition from a Modified Detroit schedule to a 48/96 schedule, effective 1/1/2022 for a one-year trial period. Additional changes include the City will schedule Kelly days, employees will document all trades per department rules and regulations, and minor grammatical corrections.

Authorized Leaves and Limited Duty Assignments: In Article 21 the parties agreed to delete Emergency Leave, which provided up to three shifts of additional leave for emergency purposes. Paternity Leave was changed to Parental Leave and language was added to comply with Family Medical Leave Act (FMLA) and the new Washington Paid Family Medical Leave (PFML).

Education and Training: In Article 24 the parties agreed to include language requiring an employee who chooses to drop the program or leave prior to the completion of their obligation to remain employed, to reimburse Paramedic certification training costs by automatic payroll deduction from the employee's final paycheck.

Out of Position/EMT/Fire Inspection/TRT/SCBA/Paramedic/Engineer Pay: The parties agreed to modify language to transition back to annual promotional testing for Lieutenant and Engineer, alternating spring and fall.

Salaries and Paydays: The salary schedule increases are 4.5% effective January 1, 2022; 3% effective January 1, 2023, and 3% effective January 1, 2024. In Article 27 the parties also agreed to delete re-opener language regarding the transition to MUNIS and to edit the salary schedule to reflect numeric steps instead of alphabetical steps in order to sync with the new payroll program.

Deferred Compensation: Article 28 was changed to reflect current practice of a 4.5% matching contribution, which was negotiated in the previous contract.

Duration of Agreement: Duration of the agreement is 1/1/2022 through 12/31/2024.

Glossary: The parties agreed to modify and update the following items in the Glossary: FMLA to include military leave; Grievance to delete the ability to grieve an item in the Personnel Policy Manual; PFML to include language to comply with the new law; Sick Leave to modify language to comply with the new WA State Paid Sick Leave Law.

Minor Grammatical or Spacing Errors: The parties also agreed to modify and update language to correct minor errors in the following: Article 14 Safety and Health Committee; Article 19 Vacations; and Article 29 Longevity Pay.

ALTERNATIVES:

Reject the tentative agreement and return to negotiations with the Union. This would result in proceeding to mediation and possibly interest arbitration.

STAFF RECOMMENDATION:

Staff recommends that Council adopt the proposed ordinance authorizing the City Manager to execute the Labor Agreement between the City of Walla Walla and IAFF Local #404 for 2022 through 2024.

CITY MANAGER COMMENTS:

Approved for City Council action.

Attachments

Ord 2021-35

ORDINANCE NO. 2021-35

AN ORDINANCE AUTHORIZING THE CITY MANAGER OF THE CITY OF WALLA WALLA TO EXECUTE A LABOR AGREEMENT WITH THE WALLA WALLA PROFESSIONAL FIREFIGHTERS ASSOCIATION LOCAL 404, INTERNATIONAL ASSOCIATION OF FIREFIGHTERS, FOR THE PERIOD FROM JANUARY 1, 2022 THROUGH DECEMBER 31, 2024 AND TAKING OTHER ACTION IN CONNECTION THEREWITH

WHEREAS, the City of Walla Walla was established in 1862 by an act of the Legislative Assembly of the Territory of Washington and passed Municipal Ordinance A-2405 on May 13, 1970 which classified the City of Walla Walla as a nonchartered code city under Title 35A of the Revised Code Washington (RCW); and

WHEREAS, RCW 35A.11.020 authorizes the City Council to “define the functions, powers, and duties of its ... employees; [and] within the limitations imposed by by vested rights, to fix the compensation and working conditions of ... employees...;” and

WHEREAS, RCW 35A.11.010 authorizes the City of Walla Walla to contract and be contracted with; and

WHEREAS, RCW 35A.13.090 authorizes the City Council to fix compensation of employees upon recommendation of the City Manager; and

WHEREAS, RCW 35A.13.080(9) authorizes the City Council to determine duties that may be performed by the City Manager; and

WHEREAS, the City of Walla Walla has had presented to it a Labor Agreement between the City of Walla Walla and the Walla Walla Professional Firefighters Association Local 404, International Association of Firefighters, involving the contract period from January 1, 2022 through December 31, 2024, and

WHEREAS, the City Manager has recommended approval of the proposed collective bargaining agreement and the compensation provisions contained therein; and

WHEREAS, the Walla Walla City Council has considered this matter during a regularly and duly called public meeting of said Council, has given said matter careful review and consideration, and finds that passage of this ordinance is an appropriate function for the city and that the best interests of the City of Walla Walla, and good government of the city will be served by passage of this ordinance,

NOW THEREFORE, the City Council of the City of Walla Walla ordains as follows:

Section 1: The terms of a Labor Agreement between the City of Walla Walla and the Walla Walla Professional Firefighters Association Local 404, International Association

of Firefighters, involving the contract period from January 1, 2022 through December 31, 2024, are hereby accepted on behalf of the City of Walla Walla. The City Manager of the City of Walla Walla is hereby authorized, empowered, and directed to execute said labor agreement on behalf of the City of Walla Walla. The City Clerk of the City of Walla Walla is hereby authorized, empowered, and directed to attest said agreement on behalf of the City of Walla Walla.

Section 2: The Walla Walla City Manager, and designees of the Walla Walla City Manager, are hereby authorized to hire employees for positions established in the salary schedule attached as appendix B to the Labor Agreement between the City of Walla Walla and the Walla Walla Professional Firefighters Association Local 404, International Association of Firefighters, and to hire employees for positions that are newly established or reclassified in accordance with the labor agreement; provided that sufficient funds for such purposes have been appropriated by the Walla Walla City Council and applicable civil service rules have been satisfied.

Section 3: The Walla Walla City Manager, and designees of the Walla Walla City Manager, are hereby authorized to determine and set salaries of employees for positions established in the salary schedule attached as appendix B to the Labor Agreement between the City of Walla Walla and the Walla Walla Professional Firefighters Association Local 404, International Association of Firefighters, within the salary ranges thereby established and other applicable provisions of the labor agreement; provided that sufficient funds for such purposes have been appropriated by the Walla Walla City Council.

Section 4: The Walla Walla City Manager, and designees of the Walla Walla City Manager, are authorized to create and establish new jobs and job classifications, to modify any job or job classification, to reclassify existing classifications, to eliminate jobs and job classifications, and to determine and set salaries of employees for newly established or reclassified positions as provided in the Labor Agreement between the City of Walla Walla and the Walla Walla Professional Firefighters Association Local 404, International Association of Firefighters; provided that sufficient funds for such purposes have been appropriated by the Walla Walla City Council and applicable civil service rules have been satisfied.

Section 5: The Walla Walla City Manager, and designees of the Walla Walla City Manager, are hereby authorized to retire, discipline, suspend or discharge employees, to assign, combine and reassign jobs, transfer employees within the City, increase and decrease the working force, to establish standards, to determine work to be accomplished

and the schedules and means of operations or handling in accordance with the Labor Agreement between the City of Walla Walla and the Walla Walla Professional Firefighters Association Local 404, International Association of Firefighters; provided that sufficient funds for such purposes have been appropriated by the Walla Walla City Council and applicable civil service rules have been satisfied.

Section 6: The Walla Walla City Manager is hereby authorized to promulgate administrative rules and procedures that define the functions, powers, duties, and working conditions of its employees covered by the Labor Agreement between the City of Walla Walla and the Walla Walla Professional Firefighters Association Local 404, International Association of Firefighters; provided that such rules and procedures are consistent with the provisions of the labor agreement and applicable civil service rules; and further provided that sufficient funds have been appropriated by the Walla Walla City Council to implement such rules and procedures.

Section 7: The Walla Walla City Manager is hereby authorized to promulgate administrative rules and procedures that define the functions, powers, duties, and working conditions of its employees covered by the Labor Agreement between the City of Walla Walla and the Walla Walla Professional Firefighters Association Local 404, International Association of Firefighters; provided that such rules and procedures are consistent with the provisions of the labor agreement and applicable civil service rules; and further provided that sufficient funds have been appropriated by the Walla Walla City Council to implement such rules and procedures.

Section 8: If any part of this ordinance is for any reason declared or held to be invalid or unconstitutional by any court or tribunal of competent jurisdiction, such part shall be deemed a separate and distinct and independent provision and such holding shall not affect the validity of the remaining parts hereof.

Section 9: The City Clerk is hereby authorized to publish a summary of this ordinance in accordance with RCW 35A.13.200 and RCW 35A.12.160.

PASSED by the City Council of the City of Walla Walla, Washington, this 17th day of November, 2021.

Mayor

Attest:

City Clerk

Approved as to form:

City Attorney

SUMMARY AND NOTICE OF ADOPTION OF ORDINANCE 2021-35

AN ORDINANCE AUTHORIZING THE CITY MANAGER OF THE CITY OF WALLA WALLA TO EXECUTE A LABOR AGREEMENT WITH THE WALLA WALLA PROFESSIONAL FIREFIGHTERS ASSOCIATION LOCAL 404, INTERNATIONAL ASSOCIATION OF FIREFIGHTERS, FOR THE PERIOD FROM JANUARY 1, 2022 THROUGH DECEMBER 31, 2024 AND TAKING OTHER ACTION IN CONNECTION THEREWITH

The Walla Walla City Council passed an ordinance at its November 17, 2021 open public meeting which in summary approves a collectively bargained labor agreement between the City of Walla Walla and the Walla Walla Professional Firefighters Association Local 404, International Association of Firefighters, involving the contract period from January 1, 2022 through December 31, 2024, and provides administrative authority to the Walla Walla City Manager with respect to the agreement.

The full text of the ordinance will be mailed upon request made to the Walla Walla City Clerk at Walla Walla City Hall, 15 N. Third Ave., Walla Walla, WA 99362.

Summary approved as to form

City Attorney



ar-4427

Pgs. 41-85

City Council - Regular Meeting

Meeting Date: 11/17/2021

Item Title: Public Hearing of CDBG 2022 Annual Action Plan

Submitted For: Lydia Caudill, Support Services

Financial Comments:

The City will receive approximately \$390,000 from the US Department of Housing and Urban Development for the 2022 Community Development Block Grant program. This estimate based on past years' allocations is used in the draft plan; actual amount will be announced in early 2022.

All Contracts:

Not Applicable

Federally funded contracts only:

Not Applicable

Construction contracts only:

Not Applicable

Brief Summary of Requested Action:

Request council action to take public comments of the Draft 2022 Annual Action Plan for the Community Development Block Grant program during the public hearing.

Information

HISTORY:

In May of 2013, the US Department of Housing and Urban Development (HUD) formally notified the City of its "...status as a potential entitlement under the Community Development Block Grant (CDBG) program and eligibility." In 2014, the City of Walla Walla approved its first 5-year Consolidated Plan and started receiving an annual allocation of Community Development Block Grant (CDBG) funds from HUD. In accordance with federal guidelines, CDBG funds are provided to projects that meet a national objective and carry out a CDBG eligible activity.

While the amount available for allocation varies from year to year, the City of Walla Walla's total CDBG allocation over the 5-year period was \$1,858,398.00. The second 5-year CDBG Consolidated Plan was approved by City Council Resolution 2018-114 on November 7, 2018 and is currently underway. This draft 2022 Annual Action Plan continues to fund projects that meet the following priority needs: increase affordable and accessible housing; enhance the quality of life for Walla Walla residents; promote healthy and vibrant neighborhoods; and support economic development activities.

Funding for 2022 is expected to be approximately \$390,000. Proposed activities for the 2022 Annual Action Plan include home repair programs, exterior security lighting, minor home repair, public services, public infrastructure improvements (sidewalks, ADA ramps, trees, etc.), and

economic development activities including the Micro-Business Assistance Program.

POLICY ISSUES:

CDBG funds are administered by the City's Support Services Department. The CDBG allocation must focus on projects benefiting low-and moderate-income persons and neighborhoods. Toward that end, the City's 2019-2023 CDBG Consolidated Plan includes a needs assessment and market analysis outlining levels of need in the areas of affordable housing, homelessness, special needs, and community development. This information forms the basis of a strategic plan to address priority needs given available funding and local capacity to carry out the activities over the five-year period. Development of the CDBG Consolidated Plan and each subsequent Action Plan is guided by a Citizen Participation Plan (CPP) to provide for and encourage broad citizen involvement in the development of the CDBG funding priorities, substantial amendments to the CDBG Plans, and performance and evaluation reporting. The 2022 Annual Action Plan reflects the priorities and needs identified in the 2019-2023 Consolidated Plan.

PLAN COMPLIANCE:

STRATEGIC PLAN:

Strategic Initiative 2 - Fix and Improve the City's Infrastructure.

- Objective 2. Continue work on the City's Transportation Network (e.g. streets, sidewalks, ADA ramps, etc.)

Strategic Initiative 3 - Develop a strategic communications plan.

- Objective 3. Build relationships - Neighborhood and business engagement

Strategic Initiative 4 - Encourage Economic development to strengthen the community

- Objective 1. Attract and support small businesses
- Objective 3. Encourage affordable housing and reduce homelessness

COMPREHENSIVE PLAN:

Community Character Goal 2: All of Walla Walla's residential communities are livable and attractive.

Community Character Policy 2.3: Enhance the following residential neighborhoods that include important housing stock with streetscape improvements and home improvement programs such as tool loan programs, self-help assistance, and homeowner loans.

Housing Goal 1: A broad range of housing choices is available to meet the needs of people of diverse socioeconomic status, household type, and age.

Housing Policy 1.2: Address the causes of homelessness by working with local agencies and nonprofits that provide services to this community.

Housing Policy 1.5 : Coordinate and collaborate with private agencies to ensure housing for people with special needs including seniors, people with physical and developmental limitation, victims of domestic violence, and homeless individuals and families.

Housing Goal 2: Attractive and functional neighborhoods are welcoming to all types of households.

Housing Policy 2.7: Develop a housing assistance program that helps homeowners with low incomes with small remodeling projects to improve weatherization, increase sustainability, and provide accommodations for disabilities.

Economic Development Goal 4: Walla Walla has a supportive environment for entrepreneurial opportunities and startup businesses.

Economic Development Policy 4.3: Walla Walla offers a high quality of life for entrepreneurs, their families, and employees.

ALTERNATIVES:

None at this time. Only public hearing at this time, no action required.

STAFF RECOMMENDATION:

Hold Public Hearing for the Draft CDBG 2022 Annual Action Plan

CITY MANAGER COMMENTS:

Approved for City Council to hold the public hearing.

Attachments

2022 Draft Action Plan



COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

2022 ANNUAL ACTION PLAN

December 2021

**Support Services Department
15 N 3rd Ave.
Walla Walla, WA 99324
(509) 524-4496
lcaudill@wallawallawa.gov**

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The City of Walla Walla's Community Development Block Grant (CDBG) 2022 Annual Action Plan (Plan) outlines the objectives and outcomes identified as a result of extensive data analysis and public participation. The Plan presents an outline of community needs and a market analysis addressing housing, homelessness, special needs populations, and community and economic development. The purpose of the Plan is to provide a roadmap to guide the city in allocating CDBG resources to high-level priority needs. Funding levels are expected to be approximately \$1.6 million by 2023, completing our 5-year Consolidated Plan timeline.

Needs exist citywide, however, two Census Tracts, 9205 and 9206, have received the designation of a Neighborhood Revitalization Strategy Area (NRSA) due to:

- Higher percentages of low- to moderate-income (LMI) households,
- Higher concentration of minority populations, older housing stock,
- Lower education levels,
- Greater percent of families that are cost burdened, and
- Higher unemployment rates.

Due to these conditions, the city will focus housing rehabilitation and economic development CDBG activities in the NRSA. It is important to highlight that Census Tract 9205 has also received designation from the Department of Treasury as an Opportunity Zone and therefore this location has an additional incentive to attract private investment and leverage CDBG dollars.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The following table lists the goals, objectives and outcomes of the 2022 Annual Action Plan.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

This is the fourth year of the second five-year plan the City of Walla Walla has developed since becoming and entitlement jurisdiction in 2014. Past projects were developed based on community need and in response to the findings of the needs assessment, market analysis, and citizen participation. The goals were similar to those proposed for this most recent update of the 5-year plan and included:

- Minor and major home repair;
- Park improvements;
- Sidewalk and ADA ramp installation;
- Construction of a teen shelter;
- Public services such as adult literacy classes, neighborhood revitalization lead by Commitment to Community, and pro-bono legal assistance;
- Increasing the safety of neighborhoods by installing solar lights on homeowner occupied homes that boarder alleyways; and
- Assisting with the update of Walla Walla County's 5-year Homeless Housing Plan, to which the city is signatory.

In addition to these programs, starting in 2018 the city implemented a micro-business assistance program that provides technical assistance and financing to low- to moderate-income business owners or start-ups. This program to date has served a total of f91 businesses.

To date, over 14,000 people have seen improvements to their neighborhoods through:

- Park improvements,
- New sidewalks and ADA ramps,
- Home repairs,
- Added security lights,
- New public facilities,
- Business assistance, and
- Public services that directly impact the quality of their everyday life.

The goals of the CDBG program continue to this new Plan and build on the success of past activities and projects.

Beginning in the 2020 program year and continuing through 2021, priorities shifted due to the Coronavirus pandemic and influx of additional CDBG Coronavirus dollars to respond to the pandemic. Although some projects were put on hold, 4 homes underwent major repairs, 20 businesses received technical assistance, and 15 received business grants, and a total of 1,270 people benefitted from public services offered thanks to the CDBG program. Additionally, homeowners received exterior security lighting around their homes in early 2021 as a part of the 2020 minor home repair program.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The citizen participation and consultation process were guided by the CDBG Citizen Participation Plan. Entities that were consulted in the development of the Plan were either contacted via email, telephone, Zoom, or in-person meetings. The list of participating organizations is as follows:

- Blue Mountain Action Council
- Blue Mountain Community Foundation
- Blue Mountain Heart 2 Heart
- Catholic Charities
- CDBG Advisory Group
- City of Walla Walla Departments
- Community Council
- Comprehensive Healthcare
- Downtown Foundation
- Early Learning Coalition
- Joe's Place
- Jonathan M. Wainwright Memorial VA Medical Center
- Juvenile Rehabilitation
- Local Realtors Association
- Northwest Association of Community Development Managers
- Port of Walla Walla
- Residents of low-income neighborhoods
- STAR Project
- The Health Center
- United Blind of Walla Walla
- United Way
- Valley Residential Services
- Walla Walla Community College
- Walla Walla County Department of Community Health
- Walla Walla Homeless Alliance
- Walla Walla Housing Authority
- Walla Walla Public Schools
- Walla Walla Valley Chamber of Commerce
- Walla Walla Valley Disability Network
- Washington State Commission on Hispanic Affairs
- Washington State Department of Children, Youth, and Families
- Washington State Department of Commerce
- Washington State Department of Social and Health Services
- YMCA

- YWCA

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

Input gathered during the development of the 2022 Annual Action Plan (AAP) included two community meeting held in the Neighborhood Revitalization Strategy Area (NRSA), a 30-day public comment period, and one public hearing.

Comments were received at the public hearing held on **November 17, 2022** on the draft 2022 AAP. No public comments were received during the public hearing. Comments received from the City Council were all very complimentary of the work being done by the CDBG program to address areas of neglect in the City. The work of the home repair program as a revolving loan program was also considered vital to the affordable housing goals the City has adopted.

Comments received at several small community meetings held in the NRSA throughout the month of **November** include:

- **Most comments were**

6. Summary of comments or views not accepted and the reasons for not accepting them

To date there have not been comments or views that are not reflected in this Plan. All comments and views will be addressed in this plan or throughout the span of the 5-year Consolidated Plan. All comments received supported the activities proposed in the 2022 AAP.

7. Summary

The goals, objectives, and outcomes selected for the 2022 Annual Action Plan are a continuation of the activities and established priority needs gathered through citizen input for the 2019-2023 Consolidated Plan. The City of Walla Walla, together with residents, service providers, and all community stakeholders, will continue to work together toward the city's mission to provide municipal services and programs essential to a desirable community in which to live, work, and play, with a common goal of improving the quality of life and well-being of all. The City of Walla Walla will use CDBG funding to help bring this about through the implementation of the CDBG National Objective of benefitting low- and moderate-income persons.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	WALLA WALLA	Support Services

Table 1 – Responsible Agencies

Narrative (optional)

Consolidated Plan Public Contact Information

Lydia Caudill, CDBG Coordinator
15 N. 3rd Ave.
Walla Walla, WA 99362
509-527-4540
lcaudill@wallawallawa.gov

AP-10 Consultation – 91.100, 91.200(b), 91.215(l)

1. Introduction

The City of Walla Walla consulted with multiple entities in order to capture a realistic and holistic picture of the nature of the community's housing, homeless, health, infrastructure, and human services delivery systems and unmet needs. The city will support coordination of efforts by being present at community meetings and gatherings and bringing together identified stakeholders when implementing citywide strategies.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

In preparing the Action Plan the City met with Walla Walla County Department of Community Health (DCH), the responsible entity for the State of Washington Balance of State Continuum of Care.

Walla Walla is a participant in an interlocal agreement designating Walla Walla County as lead agency in the oversight of the 5-Year Homeless Housing Plan. The Police Department participates in the annual Point-in-Time Count, also lead by the County. Council members serve as ex-officio members of several community service providers' boards, commissions, task forces, etc. This active participation in the community keeps the city abreast of resources and programs specifically designed for people experiencing homelessness or at risk of homelessness.

The City has recently been working with the County to identify local strategies to better serve the needs of unsheltered homeless individuals in the area. In 2015, the City opened an emergency sleep site that is overseen by a local non-profit. The County provides financial support for the sleep site. This is currently the only low-barrier sleep site in Walla Walla, and it is often at capacity.

Waiting for updates from Walla Walla County Health Department partner. In addition, the city is working closely with the county and other community stakeholders working to address youth and young adult homelessness with the help of A Way Home Washington and the Office of Homeless Youth Anchor Community Initiative. The goal is to create a community-wide system that ensures youth experiencing homelessness or at-risk of homelessness are quickly identified, monitored, and provided the assistance needed to secure housing – a yes-to-yes system - by the end of 2022.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Port of Walla Walla
	Agency/Group/Organization Type	Other government - County Community Development Financial Institution
	What section of the Plan was addressed by Consultation?	Economic Development Employment development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Met with Government Affairs and Community Outreach Specialist to discuss Port goals and economic development strategies for Walla Walla set in the larger ecosystem of Walla Walla needs. She serves on the CDBG Advisory Board and will continue to offer consultation and collaboration.
2	Agency/Group/Organization	Walla Walla Housing Authority
	Agency/Group/Organization Type	PHA
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homelessness Strategy Market Analysis
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Discussions with Executive Director about affordable housing challenges and projects that are currently in progress. The executive director is also a member of the CDBG Advisory Group to improve coordination and communication.
3	Agency/Group/Organization	Walla Walla County Department of Community Health
	Agency/Group/Organization Type	Other government - County

	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Met with Homeless Housing System Engagement Coordinator to understand current goals and projects. Council on Housing formed to address the ecosystem of needs and to improve coordination and shared information
4	Agency/Group/Organization	Blue Mountain Action Council
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-homeless Services-Employment
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Anti-poverty Strategy Lead-based Paint Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	UPDATE - Spoke with CEO and Housing coordinator to discuss highest impact areas and populations for housing and public services.

5	Agency/Group/Organization	Walla Walla Council on Housing
	Agency/Group/Organization Type	Other government - County Planning organization Business and Civic Leaders
	What section of the Plan was addressed by Consultation?	Homelessness Strategy Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	UPDATE - Spoke with the council on raising community awareness and influencing policy surrounding homeless housing strategies citywide.
6	Agency/Group/Organization	YWCA
	Agency/Group/Organization Type	Services-Victims of Domestic Violence
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	UPDATE - Talked with CEO about supporting successful transition for female heads of household from surviving to thriving and what services support that successful transition.
7	Agency/Group/Organization	Walla Walla Police Department
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	UPDATE - Discussions with the Chief of Police on activity downtown relating to homelessness and unaccompanied youth. Focus on finding long-term solutions as a community rather than criminalizing homelessness.
8	Agency/Group/Organization	Washington Park Neighbors
	Agency/Group/Organization Type	Civic Leaders Neighborhood Organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs Economic Development Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	UPDATE - Met with Washington Park neighbors to discuss strategies to increase safety and quality of life in neighborhood and discuss strategies to appropriately address homelessness and economic development needs in the area. This area is part of the City's NRSA.
10	Agency/Group/Organization	Walla Walla Valley Chamber of Commerce
	Agency/Group/Organization Type	Business Leaders
	What section of the Plan was addressed by Consultation?	Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	UPDATE - Met with board members and CEO to strategize around economic development initiatives the City's CDBG program can be a part of or help bring to fruition.
11	Agency/Group/Organization	Walla Walla Community College
	Agency/Group/Organization Type	Other government - State Major Employer

	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Market Analysis Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	UPDATE - Met with staff and faculty members to coordinate workforce training efforts, open more classes to Spanish-speakers in the community, and strategize around growing programming at the College that serves low-to moderate-income individuals needs.
12	Agency/Group/Organization	Community Council
	Agency/Group/Organization Type	Regional organization Planning organization Civic Leaders Community Development
	What section of the Plan was addressed by Consultation?	Economic Development Public infrastructure and digital divide
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Met with Executive Director and staff to learn about their current priorities and projects underway. This included a focus on sidewalk needs at schools, housing, childcare, and addressing the digital divide which is their current region-wide community conversation and study underway.
13	Agency/Group/Organization	Catholic Charities
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Homelessness Needs - Unaccompanied youth
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	UPDATE - Talk with Executive Director regarding youth experiencing homelessness and systems coordination to better serve youth in and out of the homeless services system.

14	Agency/Group/Organization	PocketiNet
	Agency/Group/Organization Type	Services - Broadband Internet Service Providers Services - Narrowing the Digital Divide
	What section of the Plan was addressed by Consultation?	Broadband internet access
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	UPDATE - Discussions held with owners to inform city strategies and policies around broadband infrastructure and small cell technology to broaden access to internet services locally.
15	Agency/Group/Organization	Walla Walla County Emergency Management Department
	Agency/Group/Organization Type	Agency - Emergency Management
	What section of the Plan was addressed by Consultation?	Emergency Management and Disaster Recovery
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	UPDATE - City participates in regular regional meetings to discuss continuity of operations, emergency management, and evacuation plans. Coordinated with agency to discuss resiliency strategies and outreach particularly with non-English speaking community members.
16	Agency/Group/Organization	US Army Corps of Engineers Walla Walla District
	Agency/Group/Organization Type	Agency - Managing Flood Prone Areas Agency - Management of Public Land or Water Resources
	What section of the Plan was addressed by Consultation?	Flood management
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	UPDATE- City is ongoing discussions with Agency to coordinate Mill Creek project in downtown Walla Walla. No direct impact to this plan at this time simply improving coordination between agencies.

Identify any Agency Types not consulted and provide rationale for not consulting

N/A

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Washington State Department of Commerce	Homelessness
Walla Walla Urban Area Comprehensive Plan	City of Walla Walla	20-year plan identifies housing, economic development, public improvement priorities and strategies
City of Walla Walla Strategic Plan	City of Walla Walla	Quality of life, city services, infrastructure needs
Homeless Housing Plan	Walla Walla County Department of Community Health	Homelessness and those at-risk of becoming homeless; homelessness data and prevention strategies
City of Walla Walla Citizen Survey	City of Walla Walla	Community needs, quality of life
City of Walla Walla Bicycle and Pedestrian Plan	City of Walla Walla	Health, multi-modal transportation, quality of life, public infrastructure improvements
Community Health Improvement Plan	Walla Walla County Department of Community Health	UPDATE - Health, quality of life, residential home rehabilitation needs, childcare needs
Regional Transportation Plan	Walla Walla Valley Metropolitan Planning Organization	Transportation
Affordable Housing Study Report	Walla Walla Community Council	Completed in 2019, this report addresses how to meet safe and affordable housing needs for the region.
2020 Community Needs Assessment Report	Blue Mountain Action Council	Draws upon reports used by partner organizations to identify priority community needs in relation to the causes and conditions of poverty.

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Broadband Feasibility Study	Port of Walla Walla	A study to determine the varying levels of broadband service available in Walla Walla County. Generally suggests that Walla Walla is internet "served."
2021 Walla Walla Regional Housing Action Plan	Cities of College Place, Dayton, Waitsburg and Walla Walla	Our plans overlap by identifying maintenance housing quality through rehabilitation as a goal.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The Citizen Participation Plan (CPP) was updated in 2020 and guides the public participation process for the CPP, the Consolidated Plan, amendments to the Consolidated Plan, the Annual Action Plan, and the Annual Performance Report. Based on the strategies outlined in the CPP, the City conducted several face-to-face and telephone interviews with service providers and area agencies. Neighborhood meeting were on hold in 2020 due to the ongoing pandemic, however outreach was done on a more limited and individual bases in Census Tracts (CTs) 9205 and 9206. Outreach was performed by Commitment to Community, a Blue Mountain Action Council neighborhood outreach team, who collectively contacted over 40 residents during the month of January. They worked with the City of Walla Walla to gather feedback on CDBG programs that have been successful and collect suggestions for ongoing projects to improve quality of life in the NRSA.

One public hearing for the City's CDBG 2021 Annual Action Plan was held virtually and in accordance with the updated Citizen Participation Plan. Legal notice of the hearing was published in the local newspaper on February 8th and the hearing was held on February 24, 2021. A 15-day public comment period ran from February 8 to February 24, 2021 and offered the public the opportunity to review and comment on the draft plan. No public comments were received during the 15-day public comment period nor during the public hearing. The final CDBG 2021 Annual Action Plan was presented to the City Council and was approved unanimously on February 24, 2021. Notice of the hearings and public comment period were sent out per the citizen participation plan.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Meeting	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Spanish</p> <p>Persons with disabilities</p>	Commitment to Community Neighborhood Revitalization group and neighbors who live in Census Tract 9205.	<p>UPDATE - Neighborhood commented on the importance of the home repair program, were very interested in seeing the exterior lighting program expand and were also supportive of the micro-business assistance and public services programs.</p> <p>Addressing ongoing issues with street trees, street lights, and sidewalks were also mentioned as priority needs.</p>	N/A	
2	Newspaper Ad	Non-targeted/broad community	None.	UPDATE - No comments received.	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Public Hearing	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Spanish</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p>	None	UPDATE - None	N/A	
4	CDBG Email List serve	Interested community members who signed up	UPDATE			

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

Funding levels established by HUD for the 2022 Grant Year are detailed below.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	401,320	0	0	401,320	1,080,000	Funding amounts are established by HUD. Available funds will be used to make comprehensive improvements in targeted neighborhoods and citywide.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The City actively seeks CDBG leveraging opportunities and will continue to do so. Examples include partnerships with the Walla Walla Housing

Authority and multiple private and public organizations to address affordable housing, Blue Mountain Action Council to support services for low-income families, Commitment to Community to engage neighborhood residents in the selection of improvements, private utility providers and state funds to finance weatherization and lighting in conjunction with home repair, leveraging CDBG funds wil public improvement funding from local, state, and federal resources, and private contributions from local financial institutions to support economic development activities in the NRSA and Opportunity Zone areas.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Public agencies continue to examine options to use land they currently own for activities identified in this plan, such as the need for more affordable housing.

Discussion

See above.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Increase Affordable and Accessible Housing	2019	2023	Affordable Housing	City Wide West Walla Walla	Increased supply of affordable housing	CDBG: \$80,000	Rental units rehabilitated: 2 Household Housing Unit Homeowner Housing Rehabilitated: 20 Household Housing Unit
2	Support Economic Development Activities	2019	2023	Non-Housing Community Development	City Wide West Walla Walla	Support Economic Development	CDBG: \$130,000	Jobs created/retained: 8 Jobs Businesses assisted: 15 Businesses Assisted
3	Promote Healthy and Vibrant Neighborhoods	2019	2023	Non-Housing Community Development	City Wide West Walla Walla	Promote healthy, vibrant neighborhoods	CDBG: \$47,394	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 1450 Persons Assisted
4	Enhance Quality of Life for Walla Walla Residents	2019	2023	Homeless Non-Homeless Special Needs Non-Housing Community Development	City Wide West Walla Walla	Enhance quality of life for Walla Walla residents	CDBG: \$59,000	Public service activities other than Low/Moderate Income Housing Benefit: 1900 Persons Assisted

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Increase Affordable and Accessible Housing
	Goal Description	Major and minor home rehabilitation for owner-occupied and rental units.
2	Goal Name	Support Economic Development Activities
	Goal Description	Support job creation and retention; assisted existing small businesses with training, education, and financing.
3	Goal Name	Promote Healthy and Vibrant Neighborhoods
	Goal Description	Public infrastructure improvements, such as sidewalks, curbs, street trees and lights, and improved public facilities.
4	Goal Name	Enhance Quality of Life for Walla Walla Residents
	Goal Description	Provide for public services that enhance self-sufficiency, programs for youth, families, and elderly, support for persons experiencing homelessness or at-risk of becoming homeless.

Projects

AP-35 Projects – 91.220(d)

Introduction

The following are the priority needs identified for year one of the Consolidated Plan and continue to be priorities for this third year of the ConPlan. Projects include Home Rehabilitation, Public Services, Public Infrastructure improvements, and Economic Development. The National Objective for all Projects is to benefit low- to moderate-income persons.

Projects

#	Project Name
1	Home Enhancement - 2022
2	Economic Development - 2022
3	Planning and Administration - 2022
4	Neighborhood Enhancements - 2022
5	Public Services - 2022

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

AP-38 Project Summary

Project Summary Information

1	Project Name	Home Enhancement - 2022
	Target Area	City Wide West Walla Walla
	Goals Supported	Increase Affordable and Accessible Housing
	Needs Addressed	Enhance quality of life for Walla Walla residents
	Funding	:
	Description	Home enhancement, including home repair, has been determined to be a priority need by residents of Walla Walla. Major home repairs include replacing roofs, installing heating and cooling systems, plumbing improvements, amongst others. Minor home repairs include installing exterior security lights on homes and properties to improve safety of homeowners and renters.
	Target Date	12/31/2022
	Estimate the number and type of families that will benefit from the proposed activities	Five (5) low- and moderate-income homeowner-occupied homes and two (2) rentals will be rehabilitated. Exterior security lighting will be installed on 15 homeowner occupied home and (2) rentals occupied by low-moderate income tenants.
	Location Description	Target area will be the Census Tracts 9205 and 9206, but the program will be available to low- and moderate-income families citywide.
2	Planned Activities	Home repairs include but are not limited to replacing and repairing roofs, heating and cooling systems, bathroom/plumbing, grab bars, stairs, and installation of exterior security lighting. Additionally, funds may be used to remove or prune trees determined to have a high potential of damaging their homes.
	Project Name	Economic Development - 2022
	Target Area	City Wide West Walla Walla
	Goals Supported	Support Economic Development Activities
	Needs Addressed	Support Economic Development
	Funding	CDBG: \$130,000
	Description	Promote economic development activities that create and retain jobs, assisting businesses owned by low- to moderate-income individuals.
	Target Date	12/31/2022

	Estimate the number and type of families that will benefit from the proposed activities	Approximately twenty (20) low- to moderate-income families will benefit from this project.
	Location Description	Business owners citywide can participate in economic development activities. Particular focus will be on supporting businesses and job creation/retention in the NRSA - West Walla Walla and on business sectors that have been severely impacted by COVID-19.
	Planned Activities	Activities include but are not limited to support for entrepreneurs and small businesses through education, training, mentorship, and grants.
3	Project Name	Planning and Administration - 2022
	Target Area	City Wide West Walla Walla
	Goals Supported	Enhance Quality of Life for Walla Walla Residents
	Needs Addressed	Enhance quality of life for Walla Walla residents
	Funding	:
	Description	Overall management and administration of the CDBG program, projects, and activities.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	This project supports the program overall and has no direct beneficiaries.
	Location Description	Citywide
	Planned Activities	Overall grant management and oversight.
4	Project Name	Neighborhood Enhancements - 2022
	Target Area	City Wide West Walla Walla
	Goals Supported	Promote Healthy and Vibrant Neighborhoods
	Needs Addressed	Promote healthy, vibrant neighborhoods
	Funding	CDBG: \$51,056

	Description	Improvements include streetscape, street trees, lighting and curb cutting projects as conditions dictate. Sidewalk and ADA improvements increase mobility of people with disabilities, families with children, and are a way of improving the aesthetic and inherent value of the neighborhood.
	Target Date	12/31/2022
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 1,450 people living in low- to moderate-income neighborhoods will benefit from this project.
	Location Description	Public infrastructure improvements will be available citywide to any neighborhood that is considered low-to moderate-income according to available census data. Priority will be given to neighborhoods in the West Walla Walla NRSA.
	Planned Activities	Planned activities include sidewalk replacement and construction of new sidewalks, installing ADA curb cuts, improving pedestrian crosswalks, improving the quality and quantity of streetlights, and instigating street tree projects including removing/replacing street trees when conditions dictate.
5	Project Name	Public Services - 2022
	Target Area	City Wide West Walla Walla
	Goals Supported	Enhance Quality of Life for Walla Walla Residents
	Needs Addressed	Enhance quality of life for Walla Walla residents
	Funding	CDBG: \$60,000
	Description	Public services include services for youth, families, elderly, persons with disabilities, or persons at-risk or experiencing homelessness and are geared towards increasing self-sufficiency and revitalizing areas where there is a high concentration of low- and moderate-income families.
	Target Date	12/31/2022
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 1,900 persons from low- to moderate-income families will benefit from this project.
	Location Description	This project will serve residents citywide with specific efforts geared towards the West Walla Walla Neighborhood Revitalization Strategy Area.

	Planned Activities	Services focus on improving quality of life for low-income families such as job training, financial management training, youth services, adult literacy, and pro-bono legal services. Services address the needs of persons with disabilities and persons experiencing homelessness. Activities include but aren't limited to neighborhood clean-ups and organizing neighborhood meetings.
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AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

CDBG activities will be targeted to Census Tracts (CTs) 9205 and 9206, which is designated as a Neighborhood Revitalization Strategy Area (NRSA). Both census tracts are low-income and have a higher percent of minority population when compared to the city at-large. It is estimated that between CTs 9205 and 9206 they will receive 60% of the activities funded by CDBG. At least half of the home repair, public services, economic development, and public infrastructure projects will take place within this NRSA. All of the funded activities will also be available to low- to moderate-income beneficiaries and areas citywide, and presumably 40% of the activities will happen outside of the NRSA.

Geographic Distribution

Target Area	Percentage of Funds
City Wide	40

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

West Walla Walla NRSA will have 60% of funds allocated to that target area. Data from the American Community Survey indicates a high need for investment in Census Tracts 9205 and 9206 indicate a high need for investment. There are higher poverty rates, lower incomes and property values, higher unemployment, and minority concentration. Neighborhoods in these census tracts have received some improvements over the past five years, however the need is still great. This information is what led to the development of an NRSA in this area.

Discussion

Public service allocations and CDBG planning and administration costs total 35% of the CDBG funds available. Those categories apply citywide. Guided by the priority needs identified by residents of the neighborhoods, planned activities will be chosen that enhance quality of life, improve neighborhood infrastructure, provide for job creation and microenterprise assistance, and increase quality and affordability of housing. Every effort will be made to leverage CDBG funding with other public and private resources to bring about comprehensive revitalization in low- to moderate-income areas and especially in the NRSA. Estimated percentage of funding that will be targeted to the West Walla Walla NRSA is 60%.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

Approximately five households will be supported by the home repair program.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	5
Special-Needs	0
Total	5

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	5
Acquisition of Existing Units	0
Total	5

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

Walla Walla CDBG funds will be directed toward the rehabilitation of five existing owner-occupied housing units. Common repairs include roof replacement, electric and plumbing repairs and installation heating units.

AP-60 Public Housing – 91.220(h)

Introduction

The city will continue to be an active partner of the Walla Walla Housing Authority and support its development of affordable housing.

Actions planned during the next year to address the needs to public housing

Public service activities, infrastructure replacement and construction projects, and economic development activities will all be open and available to residents of public housing.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

Information will be shared through public service activities and the micro-business assistance program to educate public housing residents on how to become more self-sufficient and what they need to know to become business owners and/or homeowners.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

N/A

Discussion

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

Walla Walla County Department of Community Health oversees the Walla Walla County 5-Year Homeless Housing Plan, to which the City of Walla Walla is a signatory. Beginning in 2019, the entity that oversees the implementation of the plan, the Council on Housing, started a review process of the current 5-Year Homeless Housing Plan and will be making recommendations on policy changes that align with priorities identified in the updated plan.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Waiting for updated information from WW Co. Health Department partner. The City of Walla Walla will continue to partner with public partners such as Walla Walla County, the VA Medical Center, and the Walla Walla Housing Authority, as well as private and non-profit partners like the Walla Walla Alliance for the Homeless to better assess and address the needs of homeless persons in the community. The City will continue to provide support to and participate in the local Continuum of Care and the Youth Alliance, two agencies whose goal is to address needs of individuals, families, and youth and young adults experiencing homelessness.

The city's involvement in the Sleep Center will include ensuring case management services are provided to all persons utilizing the sleep center, that data is entered accurately into HMIS, tracking when housing placements are secured by Sleep Center residents that receive housing vouchers, and encouraging participation in the Exit Homelessness program provided by the Walla Walla Alliance for the Homeless.

The city also supports the Anchor Community Initiative is actively developing and refining the coordinated entry system for youth and young adults ages 12-24. Part of this initiative includes adapting youth-centered assessments and involving youth and young adults in the decision-making process so that services and agencies are better positioned to serve the particular needs of youth.

The newest program created to assess the needs of individuals experiencing homelessness is The Mobile Outreach Services Team (MOST), a formal collaboration with the Blue Mountain Action Council (BMAC) and Providence St. Mary's Population Health. This new program will bring outreach services to those who are homeless, exactly where the services are needed. From the M.O.S.T., the Walla Walla Alliance for the Homeless will help clients obtain ID, apply for and find housing, assist with job searches and connect them with other agencies. BMAC will provide case management, coordinated entry and navigation to other needed services. Population Health will provide preventative health screenings, health education, screening for the social determinants of health and connect clients to health services.

These outreach services will assist those who are homeless, whether they reside in a shelter or are living outdoors. The Mobile Outreach Services Team will be at the Sleep Center two or three days each week. On other days, it will bring services to those who are unsheltered and to surrounding communities that lack support.

Addressing the emergency shelter and transitional housing needs of homeless persons

Waiting for updated information from WW Co. Health Department partner. The city will continue to support public and private partners that directly address the emergency and transitional housing needs of homeless persons. Moreover, the City of Walla Walla continues to support and explore efforts to increase affordable housing stock, transitional housing, and permanent supportive housing by way of its participation in the Council on Housing, the local Continuum of Care oversight body. It will continue to provide oversight and funding to the Sleep Center that is located on city property. The Anchor Community Initiative has very specific goals for 2022 to reduce youth and young adult homelessness by creating more youth-centered transitional housing alternatives.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Waiting for updated information from WW Co. Health Department partner. The City of Walla Walla is not a direct provider of housing; however, the city will continue to do what it can to support public and private partners that address these issues directly. The City of Walla Walla is a signatory and supporter of the 5-year Homeless Housing Plan and will participate in bringing in trainings and outside resources in to help support local efforts to reduce and end homelessness. In addition, the city is a participant in Walla Walla's Anchor Community Initiative along with A Way Home Washington and the Washington State Office of Homeless Youth and is actively working on achieving functional zero, or “yes to yes,” for unaccompanied youth that are experiencing homelessness by 2022.

The new partnership between Blue Mountain Action Council and Providence Medical Center's Population Health will provide coordinated entry and other services needed to enable clients to move more quickly from homelessness to housing.

In 2016 the city developed an app that service providers, first responders, and community members can refer to as a centralized resource center for homeless and other services available in the community. The city continues to update the app regularly and is also piloting its use as an intake “site” for coordinated entry.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

Efforts undertaken by the City of Walla Walla to increase affordable housing will help to reduce the number of persons experiencing homeless. Addressing the problems before they reach the level of homelessness through prevention and diversion. Increased employment opportunities including more jobs and better paying jobs will also help individuals at risk of becoming homeless.

The city will partner with agencies involved with the Continuum of Care and the Youth Alliance, such as the State Department of Social and Health Services, Department of Children, Youth, Families, and Juvenile Rehabilitation, to ensure that care and housing is coordinated and funded appropriately by local agencies.

Due to the Coronavirus pandemic, the city has been able to provide direct assistance to service providers to prevent low-income families from becoming homelessness by paying for past-due rent and utility bills. This service is in direct response to the pandemic, and it is not anticipated that it will continue on an ongoing basis.

The city is exploring other alternatives to support families and individuals at-risk of becoming homeless as they align with the goals identified in the Consolidated Plan.

Discussion

See above.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

The city will continue to review building codes, fees and charges, zoning and development ordinances, and other policies to identify opportunities to ameliorate barriers to affordable housing. The city is dedicated to ensuring fair access to housing not only in affordable units but also throughout the entire housing market. The 2021 Walla Walla Regional Housing Action Plan's specifically the identified top 5 housing issues as:

1. Housing cost/affordability
2. Inadequate housing availability
3. Homelessness
4. Range of housing types
5. Housing quality

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

In 2018, the city underwent a substantial revision of zoning, land use, and building codes and regulations that will allow for more flexibility when building housing. It continues to investigate incentives that it can use to encourage and attract more multifamily developments in the central business district and citywide. An Affordable Housing Task Force presented recommendations to the City Council for review that point to new policies that encourage the development of affordable housing. Alternative resources for affordable housing construction are being explored at the jurisdictional and county level.

In 2020 a non-profit community land trust, Common Roots, was established in Walla Walla and began working in 2021 to establish affordable housing policies and build the community land trust across the valley to provide low-income residents the opportunity of homeownership and build equity as well as create a supply of permanently affordable homes.

The City of Walla Walla also currently offers Utility Rate Discounts to provide water and sewer utility rate discounts to low-income citizens to increase housing affordability.

Discussion:

See above.

AP-85 Other Actions – 91.220(k)

Introduction:

The city will continue to reach out and strengthen relationships with local partners and organizations serving low- and moderate-income individuals and families across the city. Regular interaction and conversations with the public in English and Spanish continue to be part of this strategy.

Actions planned to address obstacles to meeting underserved needs

The city will continue the dialogue with the public and service providers to ensure that City policies and practices are in concert with community efforts to overcome obstacles to employment and housing. Through the CDBG program and in partnership with a local organization called Commitment to Community, the city will also continue to communicate with residents of the West Walla Walla NRSA to ensure planned activities are indeed responsive to the needs of the community.

Actions planned to foster and maintain affordable housing

The city will communicate regularly with current and potential property owners and managers to identify potential barriers to maintaining affordable housing and use that information to inform annual updates of the consolidated plan and potential revisions to city policies and practices. The 2021 Walla Walla Regional Action Plan has also been developed by the City in partnership with neighboring municipalities to determine highest needs and actions to address them.

Actions planned to reduce lead-based paint hazards

The city will include lead-based-paint hazard information in community education and outreach. When undertaking housing rehab, the city will incorporate remediation of lead-based paint hazards, if conditions dictate. A local non-profit, Blue Mountain Action Council, is lead-based paint certified through the Department of Commerce.

Actions planned to reduce the number of poverty-level families

The focus on reducing housing cost burden and increasing literacy and employability levels of low-income residents, will target reduction in the number of poverty-level families. In addition, strategic CDBG investments in economic development activities will encourage job creation and business growth in low- to moderate-income neighborhoods, especially within the Spanish-speaking community and with women-owned businesses.

Actions planned to develop institutional structure

Together with community partners, the city will improve institutional structure by helping to develop a

more user-friendly approach to navigating the social service system. Coordinated entry has been a great start, but the city recognized the need for an app to help the public, emergency responders, and social service workers navigate myriad of services that are offered by government, nonprofit, and private for-profit agencies. The city developed the One Walla Walla List (OWWL) app in 2017 as a single location to find resources.

Data sharing agreements amongst agencies are also being pursued to help increase coordination, open dialogues of communication, break down silos, and leverage resources for improved service delivery.

Actions planned to enhance coordination between public and private housing and social service agencies

The need for enhanced coordination is critical and will require intense collaborative planning and ongoing communication. Actions to improve coordination will be integrated with the Coordinated Entry that is currently required by the State for the Homeless Housing funds. Additionally, collaborative planning will take place among key stakeholders to plan and implement diverse methods of sharing information; methods may include web-based, social media, written materials, and radio outreach. To ensure inclusiveness, information will be shared in English and Spanish and efforts made to accommodate information sharing with special needs populations that may require alternative methods, such as for those who are visually or hearing impaired. This will be an ongoing effort over the span of the Five-Year Consolidated Plan.

In the area of economic development, partnerships are being developed between the private sector, businesses, local non-profit lenders, and Community Development Financial Institutes (CDFI's) to bring useful tools to low- and moderate-income entrepreneurs and female and minority business owners to grow their economic capacity and create jobs that will benefit LMI areas.

Discussion:

See above.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

Introduction:

It is anticipated that all activities funded by the CDBG program will benefit persons of low and moderate incomes. The city does not anticipate receiving any program income in the 2021 program year.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

See above.

Attachments

Citizen Participation Comments

Public Comments Received on the City of Walla Walla 2021 CDBG Annual Action Plan

Public Hearing Comments – 2/24/2021

- No public comments were received during the public hearing.
- Comments received from the City Council are summarized below:
 - o The City is seeing benefits of entitlement status seven years into the program
 - o Focus for CDBG funding is to address back log of needs in areas of neglect
 - o Home Repair – through the revolving loan program this is the most affordable way to retain our affordable housing stock by maintaining homes that people already live in that they don't have the resources to maintain.
 - o Appreciate the diversity of projects offered by the CDBG program



ar-4414

Pgs. 86-94

City Council - Regular Meeting

Meeting Date: 11/17/2021

Item Title: 2022 Lodging Tax Revenue Distribution

Submitted For: Elizabeth Chamberlain, Support Services

Financial Comments:

The projected 2022 Lodging Tax revenue distribution is \$975,000 plus \$78,000 of reserves, leaving a fund balance at just under 15% of estimated revenue.

All Contracts:

Yes

Federally funded contracts only:

Not Applicable

Construction contracts only:

Not Applicable

Brief Summary of Requested Action:

The Lodging Tax Advisory Committee recommends the City Council adopt a resolution distributing the recommended grants for 2022 and adopt both multi and single year grant awards.

Information

HISTORY:

The City of Walla Walla has Lodging Taxes in effect totaling 4% of the taxable sales price of the hotel/motel room to be used for tourism marketing; special events and festivals; operations of tourism-related facilities owned or operated by non-profit organizations; and operations and capital expenditures of tourism-related facilities owned by municipalities or public facilities districts. The taxes are collected by:

- Hotels
- Motels
- Bed & Breakfast Houses
- Resorts
- Trailer Camps
- Rooming Houses/Boarding Houses
- Summer Camps
- Recreational Vehicle (RV) Parks
- Short Term Rentals

2022 Lodging Tax Applications were made available August 13, 2021 with a requested submittal deadline of Friday, September 10, 2021. Eleven applications were received:

- Visit Walla Walla
- Walla Walla Valley Wine Alliance

- Downtown Walla Walla Foundation
- Borleske Stadium Association
- Fort Walla Walla Museum
- City of Walla Walla Parks and Recreation
- Walla Walla Guitar Festival
- Walla Walla Noon Rotary (Tour of Walla Walla)
- Walla Walla Valley Chamber of Commerce
- Walla Walla Movie Crush
- Stacy Buchanan, Publisher

Though 2021 revenues have recovered from the Covid-19 pandemic better than previously projected, staff and committee elected to utilize a conservative estimate approach of 2022 revenues with the use of reserves to fund the applicants and continue to build a 15% reserve fund.

The Lodging Tax Advisory Committee (LTAC) met on Thursday, October 19, 2021 to review the eleven requests for 2022 Lodging Tax funding from organizations engaged in tourism activities, promotion, and special events. With 2022 likely still seeing a recovery period from the pandemic but with projections improved, the committee recommends that the multi-year grant approach be resumed along with single year grants.

POLICY ISSUES:

As noted above, eleven entities applied for lodging tax grants. The applicants and grant requests are similar to previous years. Two new applicants applied for funding; Noon Rotary for the Tour of Walla Walla and Stacy Buchanan, Publisher. Powerhouse Theater, Walla Walla Chamber Music Festival, and Art Walla did not submit applications this year.

After a thorough discussion and soliciting input from the applicants during a three hour meeting, the LTAC recommends the following actions:

Multi-Year Grant Recipient	Percentage Allocation	Estimated 2022 Grant Award
Visit Walla Walla	68%	\$663,000
Walla Walla Wine Alliance	10%	\$97,500
Borleske Stadium Association		\$80,000
Downtown Walla Walla Foundation	9%	\$87,750
Ft. Walla Walla Museum	5%	\$48,750
Parks & Rec	2%	\$19,500
Guitar Festival	2%	\$19,500
Noon Rotary (Tour of Walla Walla)		\$8,000
Sub-Total		\$1,024,000
Single-Year Grant Recipients		2022 Grant Award
WWV Chamber of Commerce		\$22,500
Walla Walla Movie Crush		\$2,500

Stacy Buchanan, Publisher		\$4,000
Sub-Total		\$29,000
Use of Reserve Funds		\$78,000
Grant Awards Total		\$1,053,00

LTAC's recommendation aligns with the City of Walla Walla Municipal Code Section 3.15.060 and RCW 67.28.1817.

PLAN COMPLIANCE:

STRATEGIC PLAN: Strategic Initiative 4 - Long Term: Encourage Economic Development to strengthen the community.

COMPREHENSIVE PLAN:

Land Use Policy 2.4: Support the region's tourism agencies in promoting the region as a welcoming place to live and destination for entertainment, recreation, and tourism.

Economic Development Policy 6.4: Continue to support and encouragement of Tourism based commerce within the Downtown.

Economic Development Goal 8: Tourism continues to be an important part of Walla Walla's economy, including heritage and wine tourism.

Economic Development Policy 8.1: Work with local and regional partners to encourage tourism and an increase of commerce within the City of Walla Walla.

ALTERNATIVES:

As provided by State statute the City Council has two options:

1. Council may approve the LTAC funding recommendation as submitted.
2. Council could send back another new funding proposal to LTAC, but must wait forty-five days and then Council may adopt a new proposal.

STAFF RECOMMENDATION:

Staff recommends City Council adopt the resolution allocating 2022 lodging tax funding for to the entities identified for three year grant agreements and to the entities for single year grant awards.

CITY MANAGER COMMENTS:

Approved for City Council consideration.

Attachments

Res 2021-147

10.19.21 LTAC Draft Mins

RESOLUTION NO. 2021-147

A RESOLUTION REGARDING USE OF LODGING TAX REVENUES AND TAKING OTHER ACTION RELATED THERETO

WHEREAS, the City of Walla Walla passed Municipal Ordinance A-2405 on May 13, 1970 which classified the City of Walla Walla as a nonchartered code city under Title 35A of the Revised Code Washington (RCW); and

WHEREAS, RCW 35A.11.020 provides in pertinent part that “[t]he legislative body of each code city shall have all powers possible for a city or town to have under the Constitution of this state, and not specifically denied to code cities by law;” and

WHEREAS, Walla Walla has “all of the powers which any city of any class may have and shall be governed in matters of state concern by statutes applicable to such cities in connection with such powers to the extent to which such laws are appropriate and are not in conflict with the provisions specifically applicable to code cities” pursuant to RCW 35A.21.160; and

WHEREAS, chapter 67.28 RCW authorizes cities to levy and collect lodging taxes; and

WHEREAS, the City of Walla Walla charges an excise tax on lodging through chapter 3.78 of the Walla Walla Municipal Code and ordinances and resolutions of the City; and

WHEREAS, RCW 67.28.1816 establishes the process for allocating lodging taxes in accordance with recommendations made by a lodging tax advisory committee; and

WHEREAS, RCW 67.28.1817 establishes the process for a city council to change the use of lodging tax funds; and

WHEREAS, the City of Walla Walla has established a Lodging Tax Advisory Committee through Municipal Code sections 2.25.160 and 2.25.170; and

WHEREAS, the Walla Walla City Council received recommendations from its Lodging Tax Advisory Committee on November 17, 2021 regarding the allocation of lodging tax revenues for 2022; and

WHEREAS, the Walla Walla City Council has considered this matter during a regularly and duly called public meeting of said Council, has given careful review and consideration, and finds that passage of this resolution is an appropriate function for the city and that the best interests of the City of Walla Walla will be served by participating in the grant program.

NOW THEREFORE, the City Council of the City of Walla Walla resolves as follows:

Section 1: The Walla Walla City Council hereby accepts the recommendation of its Lodging Tax Advisory Committee regarding the use of lodging tax revenues in 2022. The following identified recipients are conditionally approved for receipt of the following identified estimated amounts.

Recipient Multi-Year Grant	Percentage Allocated	Estimated 2022 Grant Award
Visit Walla Walla	68%	\$663,000
Walla Walla Wine Alliance	10%	\$97,500
Borleske Stadium Association	Flat amount	\$80,000
Downtown Walla Walla Foundation	9%	\$87,750
Fort Walla Walla Museum	5%	\$48,750
Walla Walla Valley Guitar Festival	2%	\$19,500
City of Walla Walla Parks & Recreation Department	2%	\$19,500
Noon Rotary (Tour of Walla Walla)	Flat amount	\$8,000
Sub-Total		\$1,024,000
Single-Year Grant Recipients		
Walla Walla Valley Chamber of Commerce		\$22,500
Walla Walla Movie Crush		\$2,500
Stacy Buchanan, Publisher		\$4,000
Sub-Total		\$29,000
Use of Reserve Funds		\$78,000
Total		\$1,053,000
Estimated Reserve/Ending Fund Balance		\$133,517
Retained in Lodging Tax fund (uncommitted)		lodging tax revenues exceeding amounts allocated

Section 2: The Walla Walla City Council hereby accepts the recommendation of its Lodging Tax Advisory Committee regarding the use of lodging tax revenue in 2023 and 2024. The

following identified recipients are conditionally approved for receipt of the following identified percentage and/or flat amount of projected lodging tax revenues for those years subject to city budget approval for those years.

Recipient Multi-Year Grant	Percentage Allocated
Visit Walla Walla	68%
Walla Walla Wine Alliance	10%
Borleske Stadium Association	\$80,000
Downtown Walla Walla Foundation	9%
Fort Walla Walla Museum	5%
Walla Walla Valley Guitar Festival	2%
City of Walla Walla Parks & Recreation Department	2%
Noon Rotary (Tour of Walla Walla)	\$8,000
Available for other recipients upon application, Lodging Tax Advisory Committee recommendation, and City Council approval	4%
Retained in Lodging Tax fund (uncommitted)	Lodging tax revenues exceeding amounts allocated

Section 3: The receipt of lodging tax revenues by a recipient identified in sections 1 or 2 is conditioned upon the recipient entering into an agreement with the City of Walla Walla in a form acceptable to the city that limits the purposes for which the revenues may be used, ensures accountability for the receipt and use of lodging tax revenues, and provides reporting requirements. The City of Walla Walla is not required to enter into a contract or agreement with itself regarding amounts allocated above to the city, but it must properly use and account for its use of lodging tax revenues.

Section 4: The City Manager of the City of Walla Walla is hereby authorized and empowered to execute contracts, agreements, other documents, and amendments thereto, with

the recipients identified in section 1 and section 2 regarding receipt and use of lodging tax revenues, and the City Clerk of the City of Walla Walla is hereby authorized and directed to attest such contracts, agreements, other documents, and amendments and to attach to each duplicate thereof a copy of this resolution. All such contracts, agreements, other documents, and amendments thereto shall be reported to the Walla Walla City Council and made available for public inspection and copying.

Section 5: The City Manager of the City of Walla Walla is designated as the chief administrative official and authorized representative in all matters relating to the use of lodging tax revenues and administration of any contracts, agreements, other documents, and amendments thereto regarding its use; provided, however, that the City Manager may delegate authority and assign duties to members of the City of Walla Walla's administrative service.

PASSED by the City Council of the City of Walla Walla, Washington, this 17th day of November, 2021.

Mayor

Attest:

City Clerk

Approved as to form:

City Attorney



LODGING TAX ADVISORY COMMITTEE
MEETING

DRAFT Minutes

October 19, 2021

3:00 PM

Hybrid Meeting

Present: Barbara Knudson, James Payne, Kay Wessel, Robert Hansen

Council Liaison: Ted Koehler

Staff Liaison: Elizabeth Chamberlain, Deputy City Manager

Staff support: Rikki Gwinn

- I. **Meeting Commencement:** The meeting commenced at 3:03PM
- II. **Introductions:** Councilmember Koehler invited all commission members and staff to introduce themselves.
- III. **Approval of May Minutes:** Kay Wessel made the motion to approve the October 20, 2020, meeting minutes as presented; seconded by Robert Hansen. *Motion carried 5-0.*
- IV. **Staff Update:**
 - a. **Review of Current Financials:** Elizabeth Chamberlain reviewed the memo prepared by staff and distributed at the meeting. While the lodging tax fund is currently trending ahead of estimates, staff recommends a conservative approach of award amount with an anticipated collection of \$975,000 in 2022. The Committee agreed to this estimate and using fund balance to offset grant amounts for a total of \$1,053,000 available for awards. This budgeted amount maintains the current goal of a 15% fund balance in reserves as well as growing the reserves for future, unexpected events remain top priorities. The Committee agreed that multi-year grant awards should resume in order support long-term funding and planning efforts of awardees.
- V. **2022 Lodging Tax Grant Application Review:** The Committee reviewed the applications received from organizations. Representatives of grant applicants that were present at the time of the meeting were invited to speak regarding their requests.
 - a. 11 applications were submitted by the September 2021 deadline. Robert Hansen moved to accept the lodging tax funding allocations as discussed and presented. Motion seconded by Kay Wessel. *Motion carried 5-0.*
 - i. *Multi-Year Grants*
 1. *Visit Walla Walla* – \$770,000 requested; 68% recommended or \$663,000 estimated.
 2. *Walla Walla Valley Wine Alliance* - \$166,000 requested; 10% recommended or \$97,500 estimated.
 3. *Borleske Stadium Association* - \$80,000 requested; \$80,000

recommended.

4. *Downtown Walla Walla Foundation* - \$128,000 requested; 9% recommended or \$87,750 estimated.
5. *Fort Walla Walla Museum* - \$50,000 requested; 5% recommended or \$48,750 estimated.
6. *Tour of Walla Walla/Rotary* - \$8,000 requested; \$8,000 recommended.
7. *City of Walla Walla Parks & Recreation* - \$21,982 requested; 2% or \$19,500 recommended
8. *Walla Walla Guitar Festival* – \$30,000 requested; 2% or \$19,500 recommended

ii. *Single Year Grants*

1. *Walla Walla Valley Chamber of Commerce* – \$30,000 requested; \$22,500 recommended
2. *Walla Walla Movie Crush* - \$5,000 requested; \$2,500 recommended
3. *Stacy Buchanan, Publisher* - \$4,000 requested; \$4,000 recommended

Next Meeting – TBD. The committee will reconvene to discuss the application and scoring process in November or December of 2021. Staff will send out meeting requests and set the date.

Adjournment – The meeting was adjourned at 6:06 PM.



ar-4419

Pgs. 95-111

City Council - Regular Meeting

Meeting Date: 11/17/2021

Item Title: Howard & Chestnut Intersection Design - PBS Engineering

Submitted For: Mike Laughery, Public Works Department

Project No:

ST2101

Financial Comments:

Time & materials, not to exceed \$106,540 (692 hours)

Funded by Real Estate Excise Tax (REET)

All Contracts:

Yes

Federally funded contracts only:

Not Applicable

Construction contracts only:

Not Applicable

Brief Summary of Requested Action:

Authorizes a time and materials, not to exceed, design/engineering professional services contract amendment in the amount of \$106,540 with PBS Engineering & Environmental, Inc., for design of the Howard and Chestnut intersection project. The project construction cost is estimated at \$1,100,000.

Information

HISTORY:

WHAT IS THE CONTRACT FOR? This is a Professional Services Contract amendment with PBS Engineering & Environmental, Inc. (PBS) for design of the Howard and Chestnut Intersection Improvement Project.

Under the original Professional Services Contract with PBS, an intersection alternatives analysis was performed. Through that analysis, the recommended alternative was a compact roundabout. The analysis and recommended alternative were presented to City Council at the August 23, 2021, work session.

The Chestnut IRRP project (2nd to Howard) is scheduled for construction in 2023. The Howard Street IRRP project, which will replace utilities and roadway through this intersection is scheduled for construction in 2026. To properly identify right-of-way needs and potentially secure grant funding, this professional services contract amendment advances design of the compact roundabout.

This intersection design and subsequent construction will be integrated into the Howard Street

IRRP project.

This contract does not include right-of-way acquisition services. Through this design amendment PBS will refine the needs/limits of acquisition. Once known, staff will negotiate an additional amendment with PBS for right-of-way acquisition services. Depending upon the cost of those services (above or below \$20,000), staff may need to seek Council authorization for an additional amendment in the future.

WHY DO WE NEED TO HIRE A CONSULTANT? There are aspects of this project that staff does not have the qualifications to perform such as surveying, legal descriptions and exhibits for right-of-way needs, roundabout design, and illumination design.

The Professional Services Contract amendment includes the following tasks:

- Topographic survey and base mapping
- Development of legal descriptions and exhibits for right of way acquisition
- Illumination design
- Signing and striping design
- Compact roundabout design
- Preparation of exhibits for, and meeting with property owners adjacent to the project

In addition, hiring a consultant for this project allows staff to work on and oversee a variety of other projects.

IS THE COST REASONABLE? The not-to-exceed cost of \$106,540 was negotiated by staff with PBS. With approximately 692 labor hours, this equates to an average hourly rate of \$154. This average hourly rate is consistent with design services on similar past projects.

PROJECT INFORMATION: The existing intersection at Howard Street and Chestnut Street is an offset "T" intersection. Chestnut is offset approximately 50 feet and is stop controlled, whereas Howard Street is aligned through the intersection and is uncontrolled. The offset of Chestnut Street results in traffic delays, conflicting turning movements, and safety hazards for pedestrians, bicyclists, and vehicles.

Improvements to this intersection were identified in the 2040 Walla Walla Comprehensive Plan (see the Transportation Element, project FS-39) and in the Walla Walla Valley Metropolitan Planning Organization's 2045 Plan. The Howard/Chestnut intersection is one of three intersections in the city with a failing level of services (LOS F); the others being Tietan/3rd (addressed in 2019, compact roundabout constructed); and 9th/Plaza (addressed in 2021, multilane roundabout).

CONSULTANT SELECTION DETAILS: Staff originally selected PBS off the MRSC professional services roster to perform the intersection alternatives analysis. This selection was based on their expertise and experience, past performance on similar projects (Tietan/3rd alternatives analysis, 2017), and their familiarity with the area. Council authorized the original Professional Services Contract by Resolution 2021-40. With all deliverables of the Howard and Chestnut alternatives analysis provided on time and within budget, staff recommends amending the original contract to include design services. Staff has negotiated a scope and fee to complete this design and considers it to be fair and reasonable.

POLICY ISSUES:

Contracts greater than or equal to \$20,000 require Council authorization.

Improvements to the Howard and Chestnut intersection are identified in the city's transportation plan, the 2040 Walla Walla Comprehensive Plan, and the Walla Walla Valley Metropolitan Planning Organization's 2045 Plan.

PLAN COMPLIANCE:

STRATEGIC PLAN:

Strategic Initiative 2: Fix and Improve the City's Infrastructure.

Objectives:

2. Continue work on the City's Transportation Network (e.g., streets, sidewalks, bridges, etc.)

COMPREHENSIVE PLAN:

Transportation Goal 1 Promote and develop transportation systems that support and enhance the movement of people and goods to ensure a prosperous economy.

TP Policy 1.1 Improve safety for walking, biking, transit, motor vehicles, and freight at high collision locations identified through data-driven safety analysis.

TP Policy 1.2 Enhance existing and new crossings for pedestrians and bicyclists where appropriate.

TP Policy 1.3 Provide facilities for all modes of transportation.

TP Policy 1.4 Look for opportunities to increase separation between pedestrian and bicycle facilities as part of roadway improvements when deemed appropriate by the City Engineer.

Transportation Goal 2 Provide for and improve the safety and security of transportation users and the transportation system.

TP Policy 2.1 Improve the efficiency, safety, access, capacity, and reliability of the freight system.

Transportation Goal 3 Provide all users with complete streets that connect the City of Walla Walla's neighborhoods, parks, schools, employment centers, and retail areas.

TP Policy 3.1 Implement complete street projects where feasible to improve the transportation experience for all modes of transportation.

TP Policy 5.9 Where determined to be needed by the City Engineer, implement neighborhood traffic management using techniques such as curb extensions, median islands, diverters, speed humps, and traffic circles to reduce traffic speeds and enhance safety.

ALTERNATIVES:

Council may:

1. Authorize the contract amendment with PBS as recommended;
2. Reject the scope of work and fee from PBS and direct staff to solicit other engineering forms; or
3. Direct staff to renegotiate specific elements of the scope of work (and fee) and return at a later date for Council authorization.

STAFF RECOMMENDATION:

Staff recommends Council adopt a resolution authorizing a professional services contract amendment with PBS Engineering & Environmental, Inc. in the amount of \$106,540 for design services on the Howard and Chestnut Intersection Improvement project.

CITY MANAGER COMMENTS:

Approved for City Council action.

Attachments

Res 2021-148

Vicinity Map

8/23/2021 Presentation

RESOLUTION NO. 2021-148

A RESOLUTION AUTHORIZING THE CITY MANAGER OF THE CITY OF WALLA WALLA TO EXECUTE AN AMENDMENT TO A PROFESSIONAL SERVICES AGREEMENT WITH PBS ENGINEERING AND ENVIRONMENTAL, TO EXECUTE AMENDMENTS, MODIFICATIONS, AND CHANGE ORDERS THERETO, AND TAKING SUCH FURTHER ACTION NEEDED THEREWITH

WHEREAS, the City of Walla Walla passed Municipal Ordinance A-2405 on May 13, 1970 which classified the City of Walla Walla as a nonchartered code city under Title 35A of the Revised Code Washington (RCW); and

WHEREAS, the City of Walla Walla is authorized to procure professional services from rosters maintained in accordance with Chapter 39.80 RCW; and

WHEREAS, the Walla Walla City Council passed City Resolution 2017-90 (Sept. 27, 2017) authorizing the City to utilize rosters maintained by the Municipal Research & Services Center to procure professional services; and

WHEREAS, the City of Walla Walla required engineering and related services to evaluate traffic control/management alternatives for the intersection of Chestnut and Howard Streets; and

WHEREAS, the City of Walla Walla evaluated the statement of qualifications and performance data of those parties and firms on file with the City of Walla Walla, and found that PBS Engineering and Environmental, Inc. is the most qualified to provide such services to the City of Walla Walla; and

WHEREAS, the Walla Walla City Council passed City Resolution 2021-40 (Mar. 21, 2021) authorization execution of a professional services agreement with PBS Engineering and Environmental, Inc.; and

WHEREAS, the City of Walla Walla requires additional engineering and design services for the Howard and Chestnut Intersection Improvement Project; and

WHEREAS, PBS Engineering and Environmental, Inc. is the most qualified to provide such services to the City of Walla Walla; and

WHEREAS, the price of the professional services contract negotiated with PBS Engineering and Environmental, Inc. to provide services is fair and reasonable to the City of Walla Walla; and

WHEREAS, the Walla Walla City Council has considered this matter during a regularly and duly called public meeting of said Council, has given said matter careful review and consideration, and finds that good government and the best interests of the City of Walla Walla will be served by passage of this resolution,

NOW THEREFORE, the City Council of the City of Walla Walla resolves as follows:

Section 1: The City Manager of the City of Walla Walla is hereby authorized, empowered and directed to execute an amended professional service agreement on behalf

of the City of Walla Walla with PBS Engineering and Environmental, Inc. for engineering, design and related services for the Howard and Chestnut Intersection Improvement Project.

Section 2: The City Manager of the City of Walla Walla is hereby authorized and empowered to execute amendments, modifications, and change orders to the amended contract approved by section 1 herein on behalf of the City of Walla Walla, provided that sufficient appropriations have been made by the Walla Walla City Council, and provided further the aggregate value of all additional amendments, modifications, and change orders not exceed twenty thousand dollars (\$20,000.00) or ten percent (10%) of the amended contract amount, whichever is greater.

Section 3: The City Manager of the City of Walla Walla is also hereby authorized and empowered to execute amendments, modifications, and change orders to the contract authorized by section 1 herein, which do not materially alter such contract, and also do not increase the financial obligations beyond amounts authorized by sections 1 and 2 herein.

Section 4: The City Clerk of the City of Walla Walla is hereby authorized and directed to attest the contract and any amendments, modifications or change orders authorized by this resolution, and to attach to each duplicate thereof a copy of this resolution.

PASSED by the City Council of the City of Walla Walla, Washington, November 17, 2021.

Mayor

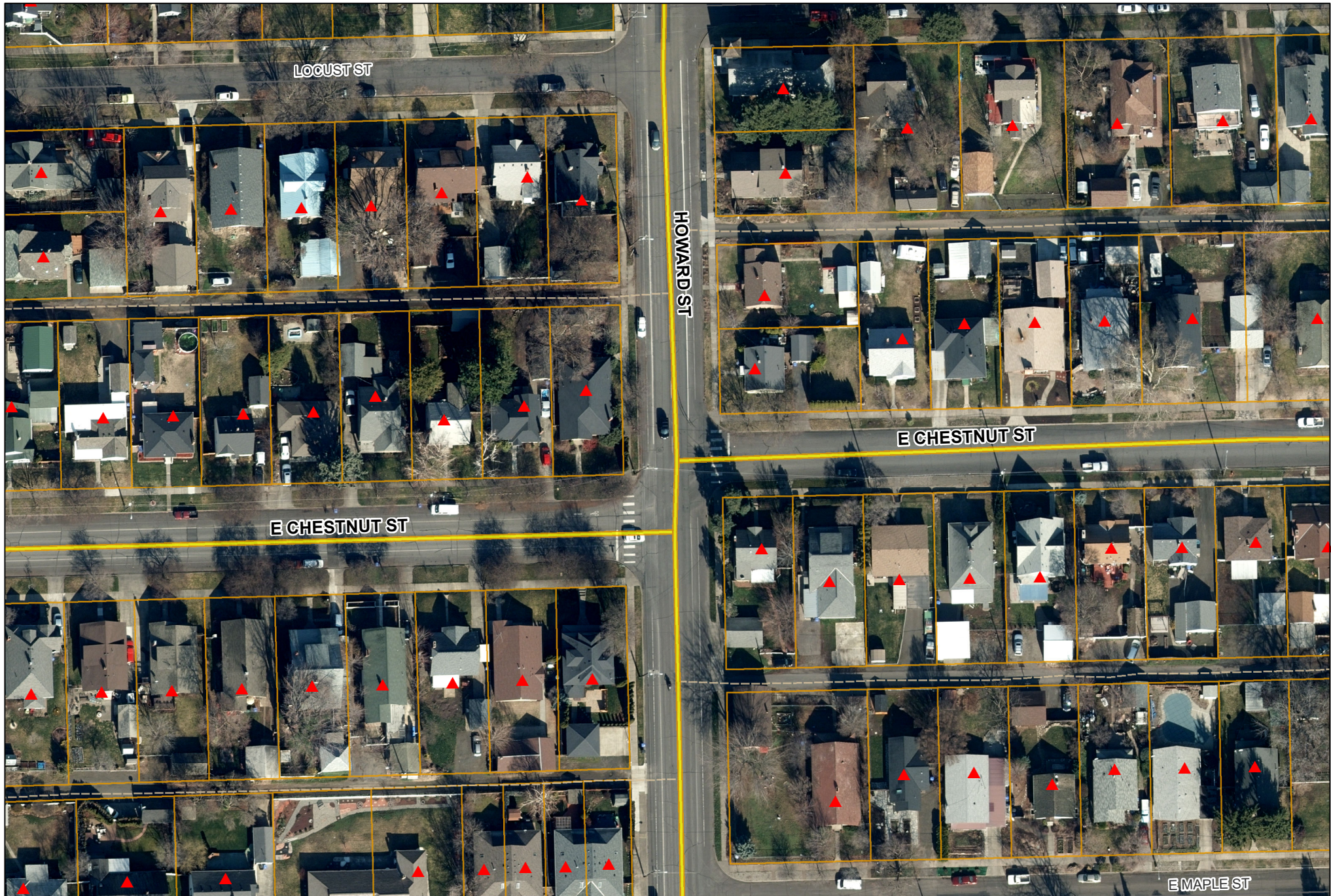
Attest:

City Clerk

Approved as to form:

City Attorney

HOWARD & CHESTNUT INTERSECTION - VICINITY MAP



0 40 80 160 Feet

Print Date: 3/3/2021

The City of Walla Walla does not warrant, guarantee or accept any liability for the accuracy, precision or completeness of any information shown or described hereon or for any inferences made therefrom. Any use made of this information is solely at the risk of the user.



HOWARD & CHESTNUT INTERSECTION ALTERNATIVES ANALYSIS

CITY COUNCIL WORK SESSION
AUGUST 23, 2021

PRESENTED BY:

Mike Laughery, P.E. City of Walla Walla

OVERVIEW

1. Review existing conditions
2. Review alternatives
3. Recommendation
4. Next Steps

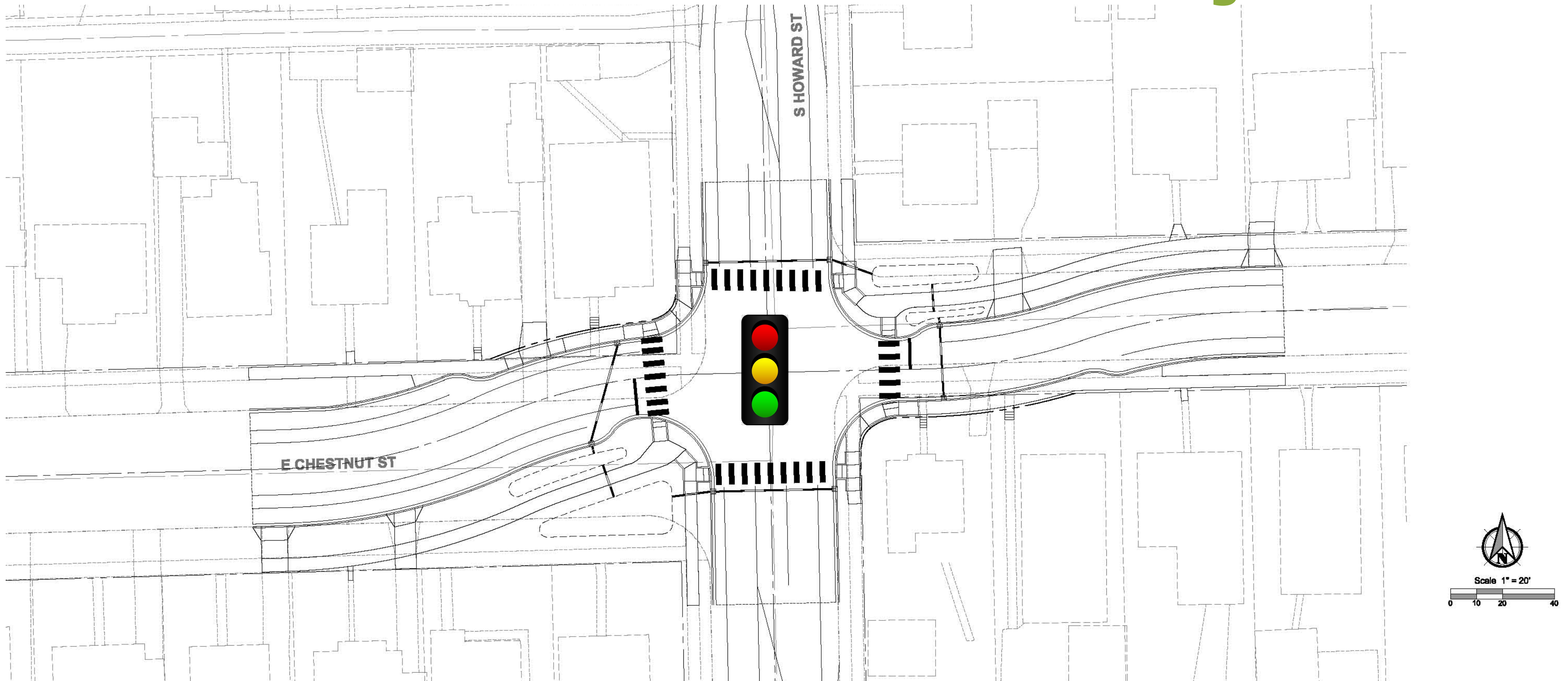
HOWARD/CHESTNUT INTERSECTION



PBS Engineering

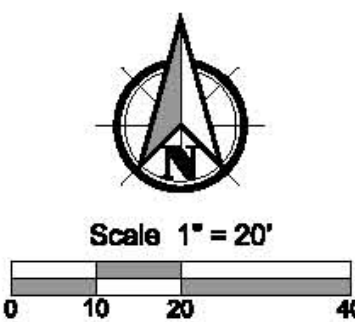
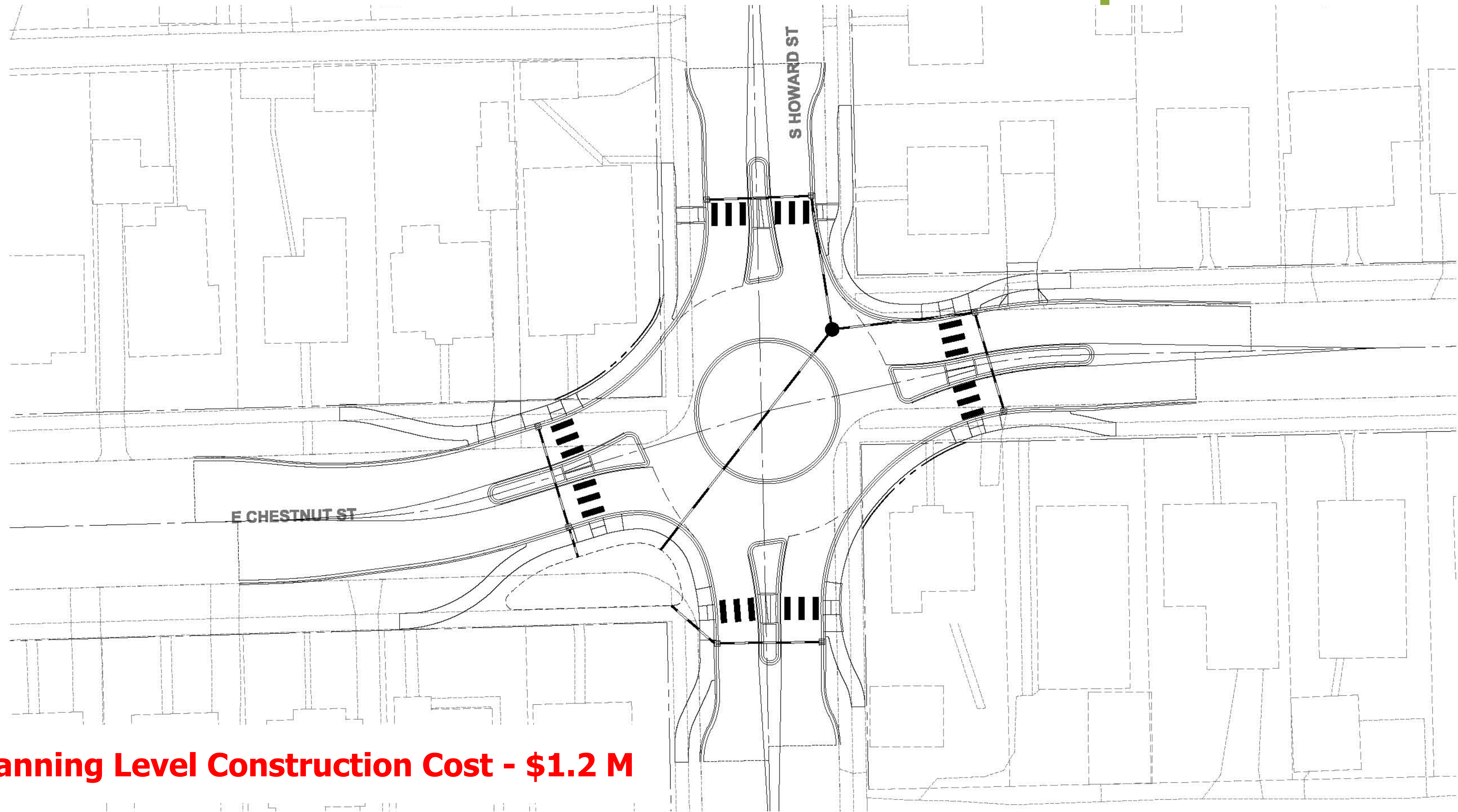
- Evaluated current and future traffic counts
- Developed and evaluated two alternatives:
 - Alternative 1 – Realign Chestnut Street
 - Alternative 2 – Compact Roundabout
- Evaluation Criteria:
 - Level of Service
 - Safety
 - Property Impacts
 - Cost
 - Transportation System Plan Goals

Alternative 1 – Realign Chestnut



Planning Level Construction Cost - \$1.0 M

Alternative 2 – Compact Roundabout



Planning Level Construction Cost - \$1.2 M

Criteria	Weight	Realign Chestnut	Compact Roundabout	No Build
Level of Service	10	4	5	1
Safety	10	4	5	1
Property Impacts	5	2	1	5
Cost	8	3	2	5
Total		114	121	85

Transportation System Plan Goals:

The Traffic Signal/Realignment and the Compact Roundabout both meet 17 of the 34 goals identified in the Transportation system Plan.

➤ **COMPACT ROUNDABOUT**

- ✓ Highest score
- ✓ Provides the highest level of service/capacity long term
- ✓ Slows traffic (traffic calming) without requiring vehicles to come to a complete stop

➤ 2021 – Proceed with Design of the Intersection

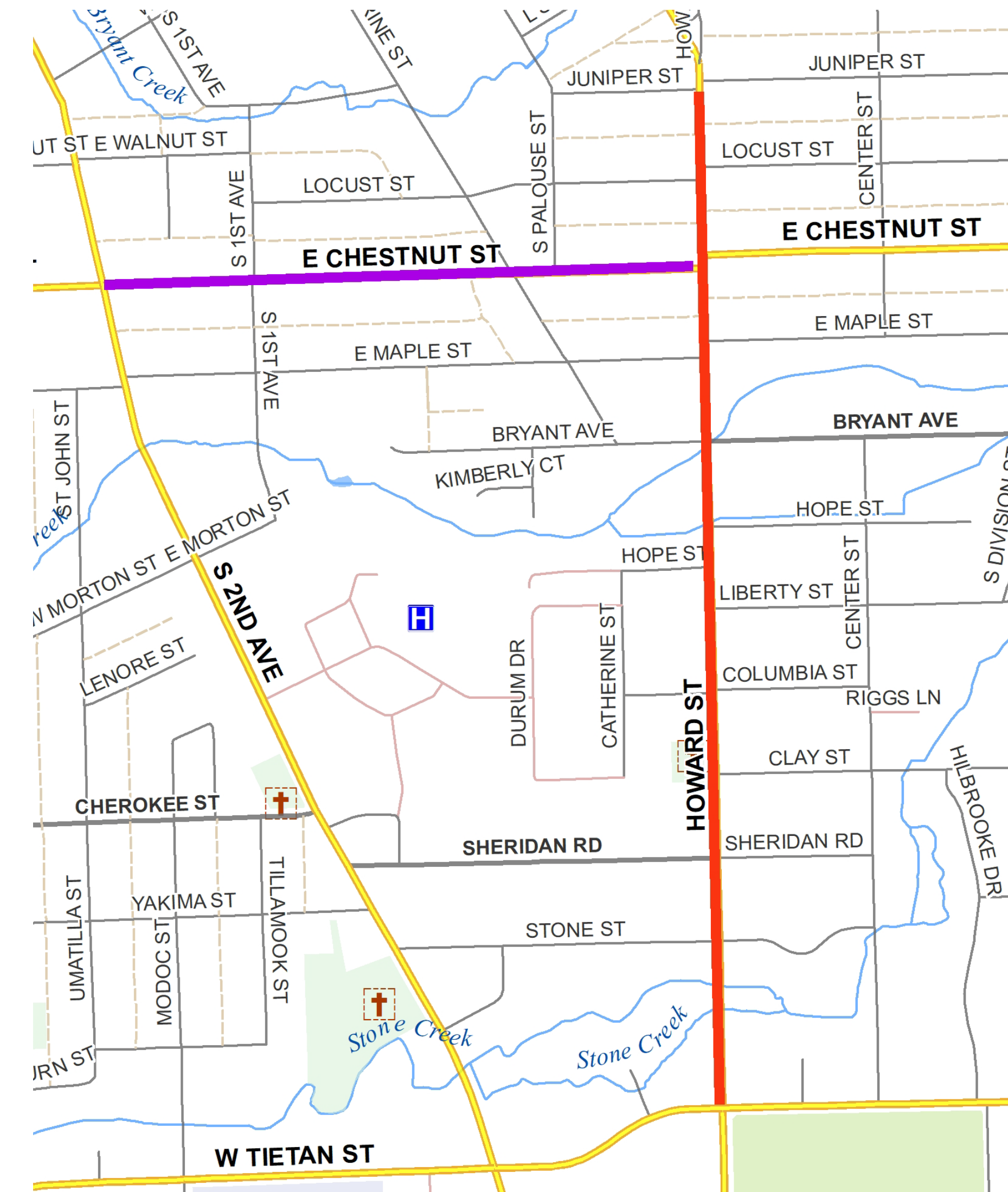
- Identify and secure right-of-way
- Seek grant funding support

➤ 2023 – Chestnut IRRP Project

- 2nd to Howard (intersection not included)

➤ **2026 – Howard IRRP Project**

- Juniper to Tietan (including the intersection improvements at Chestnut)





**COMMENTS?
QUESTIONS?**

wallawallawa.gov

A WONDERFUL
PLACE TO

**LIVE
WORK
PLAY**



ar-4413

Pgs. 112-123

City Council - Regular Meeting

Meeting Date: 11/17/2021

Item Title: Adding Section 1.05.080 to the Walla Walla Municipal Code Declaring City Holidays

Submitted For: Nabel Shawa, City Manager Office, Administration

Financial Comments:

City paid holidays are presently designated in the personnel policies. This action declares those city holidays in the municipal code and does add Juneteenth consistent with state and federal designated holidays.

All Contracts:

Not Applicable

Federally funded contracts only:

Not Applicable

Construction contracts only:

Not Applicable

Brief Summary of Requested Action:

Municipal code amendment adding a new section declaring city holidays.

Information

HISTORY:

Walla Walla's paid holidays are identified in the City's Personnel Policies. This action declares those city holidays within the municipal code versus only identified in the personnel policies. RCW 1.16.050 establishes state legal holidays and the City's designated holidays are consistent with the state. Beginning in 2022, Substitute House Bill (SHB) 1016 makes Juneteenth (June 19) a new paid state holiday. SHB became effective July 25, 2021. While local governments are not required to follow state legal holiday schedule, local governments typically do.

Amending the municipal code to add section 1.05.080 is prudent to clearly identify city holidays and when city offices are closed.

POLICY ISSUES:

Determine whether to include city holidays within the municipal code versus only identifying holidays within the personnel policies and collective bargaining agreements.

ALTERNATIVES:

Not adopt the ordinance include a municipal code section.

STAFF RECOMMENDATION:

Adopt the ordinance identifying city holidays within the municipal code.

CITY MANAGER COMMENTS:

Approved for City Council action.

Attachments

Res 2021-36

Sub. House Bill 1016

ORDINANCE NO. 2021-36

AN ORDINANCE ADDING SECTION 1.05.080 TO THE WALLA WALLA MUNICIPAL CODE DECLARING CITY HOLIDAYS

WHEREAS, the City of Walla Walla was established in 1862 by an act of the Legislative Assembly of the Territory of Washington and passed Municipal Ordinance A-2405 on May 13, 1970 which classified the City of Walla Walla as a nonchartered code city under Title 35A of the Revised Code Washington (RCW); and

WHEREAS, RCW 1.16.050 establishes state legal holidays; and

WHEREAS, Chapter 295 of the 2021 Laws of Washington, for the regular session of the 67th Legislature declared Juneteenth a legal holiday; and

WHEREAS, RCW 35A.11.020 authorizes the City Council to “define the functions, powers, and duties of its ... employees; [and] within the limitations imposed by vested rights, to fix the compensation and working conditions of ... employees...;” and

WHEREAS, the Walla Walla City Council has considered adoption of this ordinance during a regularly and duly called public meeting of said Council, has given careful review and consideration to said ordinance, and finds said ordinance to be in the best interests of the City of Walla Walla,

NOW THEREFORE, the City Council of the City of Walla Walla ordains as follows:

Section 1: Section 1.05.080 is hereby added to the Walla Walla Municipal Code as follows:

1.05.080 Holidays.

A. The following are declared holidays for the City of Walla Walla:

1. The first day of January, commonly called New Year's Day;
2. The third Monday of January, celebrated as the anniversary of the birth of Martin Luther King, Jr.;
3. The third Monday of February, to be known as Presidents' Day and celebrated as the anniversary of the births of Abraham Lincoln and George Washington;
4. The last Monday of May, commonly known as Memorial Day;
5. The nineteenth day of June, recognized as Juneteenth, a day of remembrance for the day the African slaves learned of their freedom;
6. The fourth day of July, the anniversary of the Declaration of Independence;
7. The first Monday in September, to be known as Labor Day;
8. The fourth Thursday in November, to be known as Thanksgiving Day;

9. The Friday immediately following the fourth Thursday in November, to be known as Native American Heritage Day; and
10. The twenty-fifth day of December, commonly called Christmas Day.

B. Whenever a declared holiday:

1. Falls upon a Sunday, the following Monday is the holiday; or
2. Falls upon a Saturday, the preceding Friday is the holiday.

C. Nothing in this section may be construed to have the effect of adding or deleting the number of paid holidays provided for in a collective bargaining agreement to which the City of Walla Walla is a party. The provisions of a collective bargaining agreement regarding holidays shall apply with respect to employees covered by such agreement notwithstanding this section.

Section 2: The City Clerk is authorized and directed to publish a summary hereof in accordance with Revised Code of Washington §§ 35A.13.200 and 35A.12.160.

Section 3: If any part of this ordinance is for any reason declared or held to be invalid or unconstitutional by any court of competent jurisdiction, such part shall be deemed a separate and distinct and independent provision and such holding shall not affect the validity of the remaining parts hereof.

PASSED by the City Council of the City of Walla Walla, Washington, November 17, 2021.

Mayor

Attest:

City Clerk

Approved as to form:

City Attorney

SUMMARY OF ORDINANCE NO. 2021-36

AN ORDINANCE ADDING SECTION 1.05.080 TO THE WALLA WALLA MUNICIPAL CODE DECLARING CITY HOLIDAYS

The Walla Walla City Council passed an ordinance at its November 17, 2021 meeting which adds section 1.05.080 to the Walla Walla Municipal Code as follows:

1.05.080 Holidays.

A. The following are declared holidays for the City of Walla Walla:

1. The first day of January, commonly called New Year's Day;
2. The third Monday of January, celebrated as the anniversary of the birth of Martin Luther King, Jr.;
3. The third Monday of February, to be known as Presidents' Day and celebrated as the anniversary of the births of Abraham Lincoln and George Washington;
4. The last Monday of May, commonly known as Memorial Day;
5. The nineteenth day of June, recognized as Juneteenth, a day of remembrance for the day the African slaves learned of their freedom;
6. The fourth day of July, the anniversary of the Declaration of Independence;
7. The first Monday in September, to be known as Labor Day;
8. The fourth Thursday in November, to be known as Thanksgiving Day;
9. The Friday immediately following the fourth Thursday in November, to be known as Native American Heritage Day; and
10. The twenty-fifth day of December, commonly called Christmas Day.

B. Whenever a declared holiday:

1. Falls upon a Sunday, the following Monday is the legal holiday; or
2. Falls upon a Saturday, the preceding Friday is the legal holiday.

C. Nothing in this section may be construed to have the effect of adding or deleting the number of paid holidays provided for in a collective bargaining agreement to which the City of Walla Walla is a party. The provisions of a collective bargaining agreement regarding holidays shall apply with respect to employees covered by such agreement notwithstanding this section.

The full text of the ordinance will be mailed upon request made to the Walla Walla City Clerk at Walla Walla City Hall, 15 N. Third Ave., Walla Walla, WA 99362.

Summary approved as to form

City Attorney

CERTIFICATION OF ENROLLMENT

SUBSTITUTE HOUSE BILL 1016

Chapter 295, Laws of 2021

67th Legislature
2021 Regular Session

JUNETEENTH—LEGAL HOLIDAY

EFFECTIVE DATE: July 25, 2021

Passed by the House February 25, 2021
Yeas 89 Nays 9

LAURIE JINKINS

**Speaker of the House of
Representatives**

Passed by the Senate April 9, 2021
Yeas 47 Nays 1

DENNY HECK

President of the Senate

Approved May 13, 2021 11:40 AM

JAY INSLEE

Governor of the State of Washington

CERTIFICATE

I, Bernard Dean, Chief Clerk of the House of Representatives of the State of Washington, do hereby certify that the attached is **SUBSTITUTE HOUSE BILL 1016** as passed by the House of Representatives and the Senate on the dates hereon set forth.

BERNARD DEAN

Chief Clerk

FILED

May 13, 2021

**Secretary of State
State of Washington**

SUBSTITUTE HOUSE BILL 1016

Passed Legislature - 2021 Regular Session

State of Washington

67th Legislature

2021 Regular Session

By House Appropriations (originally sponsored by Representatives Morgan, Lovick, Ryu, Wicks, Ortiz-Self, Berry, Leavitt, J. Johnson, Kloba, Shewmake, Simmons, Bateman, Lekanoff, Duerr, Fitzgibbon, Chopp, Slatter, Ramos, Ramel, Peterson, Gregerson, Valdez, Callan, Young, Hackney, Cody, Ormsby, Riccelli, Rude, Stonier, Fey, Frame, Santos, Macri, Taylor, Davis, Pollet, Bergquist, and Harris-Talley)

READ FIRST TIME 02/09/21.

1 AN ACT Relating to making Juneteenth a legal holiday; amending
2 RCW 1.16.050; and creating new sections.

3 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF WASHINGTON:

4 NEW SECTION. **Sec. 1.** The legislature finds that on June 19,
5 1865, two and one-half years after President Lincoln signed the
6 Emancipation Proclamation and two months after the end of the Civil
7 War, news finally reached Galveston, Texas, that the Civil War had
8 ended and that all enslaved persons were now released from the
9 bondage of slavery. Slavery has left a catastrophic and unrelenting
10 legacy of trauma for generations of Black/African Americans. Racism,
11 discrimination, and inequity have been prevalent throughout the
12 United States of America since 1619, which has cost Black/African
13 Americans life, liberty, and prosperity.

14 The legislature also finds that June 19th has been celebrated in
15 smaller communities across the nation as Juneteenth. Also known as
16 Freedom Day, Jubilee Day, Liberation Day, and Emancipation Day,
17 Juneteenth is a holiday that celebrates the emancipation of those who
18 had been enslaved in the United States. Although this day has special
19 significance for Black/African Americans in the state of Washington,
20 the historical and continued harms of slavery and the rejoicing of

1 the end of this atrocity should be acknowledged and celebrated by all
2 Washingtonians.

3 The legislature intends to designate Juneteenth as a state legal
4 holiday to celebrate the end of chattel slavery. The legislature
5 encourages that this be a day to engage in fellowship with Black/
6 African Americans; revisit our solidarity and commitment to
7 antiracism; educate ourselves about slave history; and continue
8 having conversations that uplift every Washingtonian.

9 **Sec. 2.** RCW 1.16.050 and 2020 c 74 s 2 are each amended to read
10 as follows:

11 (1) The following are state legal holidays:

12 (a) Sunday;

13 (b) The first day of January, commonly called New Year's Day;

14 (c) The third Monday of January, celebrated as the anniversary of
15 the birth of Martin Luther King, Jr.;

16 (d) The third Monday of February, to be known as Presidents' Day
17 and celebrated as the anniversary of the births of Abraham Lincoln
18 and George Washington;

19 (e) The last Monday of May, commonly known as Memorial Day;

20 (f) The nineteenth day of June, recognized as Juneteenth, a day
21 of remembrance for the day the African slaves learned of their
22 freedom;

23 (g) The fourth day of July, the anniversary of the Declaration of
24 Independence;

25 (~~((g))~~) (h) The first Monday in September, to be known as Labor
26 Day;

27 (~~((h))~~) (i) The eleventh day of November, to be known as
28 Veterans' Day;

29 (~~((i))~~) (j) The fourth Thursday in November, to be known as
30 Thanksgiving Day;

31 (~~((j))~~) (k) The Friday immediately following the fourth Thursday
32 in November, to be known as Native American Heritage Day; and

33 (~~((k))~~) (l) The twenty-fifth day of December, commonly called
34 Christmas Day.

35 (2) Employees of the state and its political subdivisions, except
36 employees of school districts and except those nonclassified
37 employees of institutions of higher education who hold appointments
38 or are employed under contracts to perform services for periods of
39 less than twelve consecutive months, are entitled to one paid holiday

1 per calendar year in addition to those specified in this section.
2 Each employee of the state or its political subdivisions may select
3 the day on which the employee desires to take the additional holiday
4 provided for in this section after consultation with the employer
5 pursuant to guidelines to be promulgated by rule of the appropriate
6 personnel authority, or in the case of local government by ordinance
7 or resolution of the legislative authority.

8 (3) Employees of the state and its political subdivisions,
9 including employees of school districts and those nonclassified
10 employees of institutions of higher education who hold appointments
11 or are employed under contracts to perform services for periods of
12 less than twelve consecutive months, are entitled to two unpaid
13 holidays per calendar year for a reason of faith or conscience or an
14 organized activity conducted under the auspices of a religious
15 denomination, church, or religious organization. This includes
16 employees of public institutions of higher education, including
17 community colleges, technical colleges, and workforce training
18 programs. The employee may select the days on which the employee
19 desires to take the two unpaid holidays after consultation with the
20 employer pursuant to guidelines to be promulgated by rule of the
21 appropriate personnel authority, or in the case of local government
22 by ordinance or resolution of the legislative authority. If an
23 employee prefers to take the two unpaid holidays on specific days for
24 a reason of faith or conscience, or an organized activity conducted
25 under the auspices of a religious denomination, church, or religious
26 organization, the employer must allow the employee to do so unless
27 the employee's absence would impose an undue hardship on the employer
28 or the employee is necessary to maintain public safety. Undue
29 hardship shall have the meaning established in rule by the office of
30 financial management under RCW 43.41.109.

31 (4) If any of the state legal holidays specified in this section
32 are also federal legal holidays but observed on different dates, only
33 the state legal holidays are recognized as a paid legal holiday for
34 employees of the state and its political subdivisions. However, for
35 port districts and the law enforcement and public transit employees
36 of municipal corporations, either the federal or the state legal
37 holiday is recognized as a paid legal holiday, but in no case may
38 both holidays be recognized as a paid legal holiday for employees.

39 (5) Whenever any state legal holiday:

1 (a) Other than Sunday, falls upon a Sunday, the following Monday
2 is the legal holiday; or

3 (b) Falls upon a Saturday, the preceding Friday is the legal
4 holiday.

5 (6) Nothing in this section may be construed to have the effect
6 of adding or deleting the number of paid holidays provided for in an
7 agreement between employees and employers of political subdivisions
8 of the state or as established by ordinance or resolution of the
9 local government legislative authority.

10 (7) The legislature declares that the following days are
11 recognized as provided in this subsection, but may not be considered
12 legal holidays for any purpose:

13 (a) The thirteenth day of January, recognized as Korean-American
14 day;

15 (b) The twelfth day of October, recognized as Columbus day;

16 (c) The ninth day of April, recognized as former prisoner of war
17 recognition day;

18 (d) The twenty-sixth day of January, recognized as Washington
19 army and air national guard day;

20 (e) The seventh day of August, recognized as purple heart
21 recipient recognition day;

22 (f) The second Sunday in October, recognized as Washington state
23 children's day;

24 (g) The sixteenth day of April, recognized as Mother Joseph day;

25 (h) The fourth day of September, recognized as Marcus Whitman
26 day;

27 (i) The seventh day of December, recognized as Pearl Harbor
28 remembrance day;

29 (j) The twenty-seventh day of July, recognized as national Korean
30 war veterans armistice day;

31 (k) The nineteenth day of February, recognized as civil liberties
32 day of remembrance;

33 (l) ~~((The nineteenth day of June, recognized as Juneteenth, a day
34 of remembrance for the day the slaves learned of their freedom;~~

35 ~~(m))~~ The thirtieth day of March, recognized as welcome home
36 Vietnam veterans day;

37 ~~((n))~~ (m) The eleventh day of January, recognized as human
38 trafficking awareness day;

39 ~~((o))~~ (n) The thirty-first day of March, recognized as Cesar
40 Chavez day;

1 (~~(p)~~) (o) The tenth day of April, recognized as Dolores Huerta
2 day;
3 (~~(q)~~) (p) The fourth Saturday of September, recognized as
4 public lands day; and
5 (~~(r)~~) (q) The eighteenth day of December, recognized as blood
6 donor day.

7 NEW SECTION. **Sec. 3.** If specific funding for the purposes of
8 this act, referencing this act by bill or chapter number, is not
9 provided by June 30, 2021, in the omnibus appropriations act, this
10 act is null and void.

Passed by the House February 25, 2021.
Passed by the Senate April 9, 2021.
Approved by the Governor May 13, 2021.
Filed in Office of Secretary of State May 13, 2021.

--- END ---



ar-4455

Pgs. 124-129

City Council - Regular Meeting

Meeting Date: 11/17/2021

Submitted For: Kammy Hill, Support Services

Add'l Contributors:

Information

ITEM TITLE:

Approval of minutes of the November 3, 2021, Council meeting. (Councilmember Huie to abstain)

Attachments

11-03-21 Minutes

WALLA WALLA CITY COUNCIL
Regular Meeting Minutes
November 3, 2021

1. CALL TO ORDER

Mayor Scribner called the meeting to order at 6:30 p.m.

Present: Councilmembers Yazmin Bahena, Riley Clubb, Ted Koehler, Steve Moss, Susan Nakonieczny, and Mayor Tom Scribner.
(Councilmember Clubb arrived at 6:35 p.m.)

Absent: Councilmember Myron Huie. Mayor Scribner reported Mr. Huie's absence is excused due to a death in his family.

City staff in attendance: City Attorney Tim Donaldson, Deputy City Manager Elizabeth Chamberlain, Finance Director Jean Teasdale, Parks & Recreation Director Andy Coleman, Engineer Doug Eaton, and City Clerk Kammy Hill.

2. PLEDGE OF ALLEGIANCE

3. PRESENTATIONS

Salary Commission Chair Rogers Miles presented the Salary Commission's report to raise the compensation paid to the City Council to \$1,000 per month and the Mayor's compensation to \$1,500 per month and filed the report with the City Clerk. Council thanked the Salary Commission for their work. There were comments on the implementation of this increase and the referendum process.

4. PUBLIC COMMENTS

No one chose to address the City Council at this time.

5. ACTIVE AGENDA

A. Public hearing on property tax levies for 2022:

1. Resolution No. 2021-141 authorizes property tax increases in 2022 for debt service on voter-approved bonds (Fire Station, Police Station, and Memorial Pool).

WALLA WALLA CITY COUNCIL MINUTES
NOVEMBER 3, 2021
PAGE 2

2. Resolution No. 2021-142 authorizing a regular property tax increase of one percent and banks the increase.
3. Ordinance No. 2021-31 levying the amount necessary for voter-approved fire station bonds.
4. Ordinance No. 2021-32 levying the amount necessary for voter-approved police station bonds.
5. Ordinance No. 2021-33 levying the amount necessary for voter-approved Memorial Pool bonds.
6. Ordinance No. 2021-34 levying the regular 2022 ad valorem property taxes and banks amount allowed by law.

Staff reviewed the process of setting the levy amount for property taxes, including the general property tax levy and the voter-approved bond taxes. Staff also reviewed the other revenue sources of the City. This property tax levy amount is spread over all the properties within the City.

Mayor Scribner declared the public hearing open at 6:55 p.m. There being no public testimony, the hearing was closed.

There were comments and discussion on the levy amount including correcting the one percent that was levied by the County Assessor in 2021 in error.

Councilmember Moss moved to adopt Resolution No. 2021-141.
Councilmember Clubb seconded the motion. The motion carried with 5 yes votes and 1 no vote by Councilmember Nakonieczny.

Councilmember Moss moved to adopt Resolution No. 2021-142.
Councilmember Clubb seconded the motion. The motion carried with 5 yes votes and 1 no vote by Councilmember Nakonieczny.

Councilmember Moss moved to adopt Ordinance No. 2021-31.
Councilmember Clubb seconded the motion. The motion carried with 5 yes votes and 1 no vote by Councilmember Nakonieczny.

WALLA WALLA CITY COUNCIL MINUTES
NOVEMBER 3, 2021
PAGE 3

Councilmember Koehler moved to adopt Ordinance No. 2021-32.
Councilmember Moss seconded the motion. The motion carried with 5 yes votes and 1 no vote by Councilmember Nakonieczny.

Councilmember Koehler moved to adopt Ordinance No. 2021-33.
Councilmember Moss seconded the motion. The motion carried with 5 yes votes and 1 no vote by Councilmember Nakonieczny.

Councilmember Koehler moved to adopt Ordinance No. 2021-34.
Councilmember Moss seconded the motion. The motion carried with 5 yes votes and 1 no vote by Councilmember Nakonieczny.

- B. Resolution No. 2021-143 adopts the Title VI Implementation Plan for years 2022-2027.

Staff reviewed the changes from the existing three-year implementation plan. The major change is making it a six-year plan and changing some of the demographic information. The other minor change is using staff titles rather than names.

Mayor Scribner invited public input. No one chose to address the City Council on this issue.

At the request of Council, staff provided a brief overview of the of the Community Development Block Grant program.

Councilmember Nakonieczny moved to adopt Resolution No. 2021-143.
Councilmember Clubb seconded the motion. The motion unanimously carried with 6 yes votes and 0 no votes.

- C. Resolution No. 2021-144 authorizing right-of-way offers to exceed \$20,000 for acquisitions on the City's Alder/Poplar project (Merriam to Colville).

Staff reported there are currently four property owners the City's agents are negotiating with for right-of-way acquisition for the Alder/Poplar project. This authorization is being sought to move the process forward to get the project out to bid.

WALLA WALLA CITY COUNCIL MINUTES
NOVEMBER 3, 2021
PAGE 4

There was discussion on the negotiation process and safeguards in place including that acquisitions must still come within the Council-approved budget for the project.

Councilmember Koehler moved to adopt Resolution No. 2021-144.
Councilmember Clubb seconded the motion. The motion unanimously carried with 6 yes votes and 0 no votes.

6. COUNCIL MEMBER MEETING REPORTS

Councilmember Moss reported attendance at the Work Session.

Councilmember Bahena reported attendance at the Work Session.

Councilmember Nakonieczny reported attendance at the Work Session and the Planning Commission meeting.

Councilmember Clubb reported attendance at the Jim Bock radio show; the Work Session; the Walla Walla Wine Alliance meeting; the Visit Walla Walla Board meeting; a meeting of the First Avenue plaza stakeholders; and the Metropolitan Planning Organization Board meeting.

Councilmember Koehler reported attendance at the Water & Wastewater Advisory Committee meeting and the Work Session.

Mayor Scribner reported attendance at the Work Session; a meeting with Parks & Recreation Director Coleman; and the Arts Commission meeting.

7. UNFINISHED AND NEW BUSINESS

Parks & Recreation Director Coleman reported on the formation of a transition team for the transfer of the Veterans Memorial Golf Course to the new operators. It is recommended this be an ad hoc committee with a limited six-month duration and the following five members: Councilmember Susan Nakonieczny; Parks, Recreation & Urban Forestry Advisory Board member David Reinholz; and golfers Dick Cook, Bill Fleenor, and Skip Molitor. Committee reports will be provided at three months and at six months. There will be a reception for Mr. Early and Mr. Repass on November 29 to recognize their work and management of the golf course.

**WALLA WALLA CITY COUNCIL MINUTES
NOVEMBER 3, 2021
PAGE 5**

Councilmember Nakonieczny moved to approve the ad hoc Golf Course transition committee as outlined. Councilmember Moss seconded the motion. The motion unanimously carried with 6 yes votes and 0 no votes.

Council asked about the status of the Americans with Disabilities Act pedestrian improvements at 2nd Avenue and Morton Street. Staff reported the rapid flashing pedestrian crossing is on backorder and will be installed as soon it is received.

Councilmember Clubb reported he will be out of town on business and will miss the November 17 and December 1 Council meetings. It is technologically feasible, legally allowed, and asked for permission to attend remotely. It was the consensus of the Council to allow Councilmember Clubb to participate remotely.

8. ADJOURNMENT

There being no further business, the meeting adjourned at 7:33 p.m.



ar-4443

Pgs. 130-145

City Council - Regular Meeting

Meeting Date: 11/17/2021

Submitted For: Jean Teasdale, Finance Department

Add'l Contributors:

Information

ITEM TITLE:

October 2021 Accounts Payable Register: Checks #16056-16155; 16157-16309; 16312 -16376 16378 -16413; and #269-282 totaling \$4,767,778.29

Attachments

October 2021 AP

Check History
City of Walla Walla

Checks: #16056-16155 16157-16309 16312 -16376 16378 -16413
#269 - 282

Dates: 10/01/2021 –10/31/2021
Amount: \$4,767,778.29

I, the undersigned do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, and the claim is a just, due, and unpaid obligation against the City of Walla Walla, Washington and I am authorized to authenticate and certify to said claim.

Jean Teasdale 11/8/2021
Finance Director

Monthly Check Register

Check #	Date	Vendor	Description	Amount	Clear
269	10/1/2021	Washington Dental Services Inc	Dental Premiums - October 2021	30,706.43	Y
270	10/5/2021	Axiamed	Merchant card services Landfill	239.84	Y
271	10/8/2021	AWC Employee Benefits Trust	AWC Medical/Vision Premiums for October 2021	295,652.96	Y
272	10/8/2021	Webster Bank National Association	HSA Contribution for Traci Mings	750.00	Y
273	10/4/2021	Globalpayments	Merchant card services City hall online	33,528.54	Y
274	10/4/2021	Axiamed	Merchant card services Landfill	3,391.73	Y
275	10/4/2021	Globalpayments	Merchant card services City Hall	8,169.28	Y
276	10/4/2021	Globalpayments	Merchant card services Development services	2,897.88	Y
277	10/4/2021	Globalpayments	Merchant card services Parks	1,413.79	Y
278	10/12/2021	Webster Bank National Association	HSA Contribution for Alex Biel	750.00	Y
279	10/22/2021	United States Postal Service	Postage for mail machine	3,000.00	Y
280	10/29/2021	Washington State Department of Licensing	8 concealed pistol licenses, and 7 renewals	270.00	Y
281	10/29/2021	Washington State Employment Security Department	3rd Qtr PFML	26,921.47	Y
282	10/28/2021	Washington State Department of Revenue	Excise and Use tax for September 2021	151,198.39	N
16056	10/6/2021	Alexandra Communications, Inc	1st Ave Summer Concert Series Ads	2,285.51	Y
16057	10/6/2021	Basin Disposal of Washington	2021-09 Recycling Contract Payment	49,353.19	Y
16058	10/6/2021	Central Washington Asphalt Inc	2021 Hot Mix Asphalt and Tacki	23,928.03	Y
16059	10/6/2021	CenturyLink	Dispatch dial out modem for CAD service	45.44	Y
16060	10/6/2021	CenturyLink	Coud Fax Enterprise Line Charge	229.99	Y
16061	10/6/2021	Chuck Fulton	LEOFF 1 Medicare 10.21	134.30	Y
16062	10/6/2021	City of Walla Walla	TBD9026 Poplar St SEPA application fees	190.00	Y
16063	10/6/2021	Daniel Seese	LEOFF 1 Medicare 10.21	118.50	Y
16064	10/6/2021	DataProse LLC	Utility billing services	7,158.39	Y
16065	10/6/2021	David Mumm	Listeners project brochure	241.76	Y
16066	10/6/2021	Dobbs Heavy Duty Holdings, LLC	Key blank-05538	14.68	Y
16067	10/6/2021	Earl Richardson	LEOFF 1 Medicare 10.21	148.50	Y
16068	10/6/2021	Edwards Mechanical & Welding	Repair doors on box	398.63	Y
16069	10/6/2021	The Estate of Emilio Buttice	LEOFF 1 Medicare 10.21	148.50	Y
16070	10/6/2021	Express Services Inc	Temp Services - JNoffsinger	477.60	Y
	10/6/2021	Express Services Inc	Temp Services - JNoffsinger	477.60	Y
	10/6/2021	Express Services Inc	Temp Services - JNoffsinger	477.60	Y
	10/6/2021	Express Services Inc	temporary employee V Hammill	1,247.60	Y
16071	10/6/2021	FP Mailing Solutions	Postage Meter Rental	245.03	Y
16072	10/6/2021	Fred Mitchell	LEOFF 1 Medicare 10.21	147.50	Y
16073	10/6/2021	George Berg	LEOFF 1 Medicare 10.21	127.50	N
16074	10/6/2021	George Wiese	LEOFF 1 Medicare 10.21	125.50	Y
16075	10/6/2021	Ingram Industries Inc	Reviews services for librarians	350.00	Y
16076	10/6/2021	Intrado Life & Safety Solutions Corp	Viper phone system maint renewal 11/1/21-10/31/22	35,603.98	Y
16077	10/6/2021	Jerry Brown	LEOFF1 Medicare 10.21	148.50	N
16078	10/6/2021	K & N Electric Motors, Inc.	wtp2103 Hydro Generator Maintenance	4,727.34	Y
16079	10/6/2021	Kenneth Butherus	LEOFF 1 Medicare 10.21	148.50	Y
16080	10/6/2021	Larry Cunningham	LEOFF 1 Medicare 10.21	146.50	Y
16081	10/6/2021	Larry Warren	LEOFF 1 Medicare 10.21	121.50	Y
16082	10/6/2021	Leaf Commercial Capital Inc	Leased copiers throughout the City	3,234.33	Y

16083	10/6/2021	Leonard Adams	LEOFF 1 Medicare 10.21	148.50	Y
16084	10/6/2021	Lewellyn Law Office PLLC	September 2021 Indigent Defense Contract	8,662.50	Y
16085	10/6/2021	MBG Cleaning Services	Janitorial Service - Carnegie	280.00	Y
16086	10/6/2021	Michael Everett	LEOFF 1 Medicare 10.2021	148.50	Y
16087	10/6/2021	Miriam A Flores-Gonzalez	1st Ave Plaza Concert Series	2,000.00	Y
16088	10/6/2021	Neil Hinton	LEOFF 1 Medicare 10.21	148.50	Y
16089	10/6/2021	American Air Heating & Cooling	Refund - duplicate permit	36.00	Y
16090	10/6/2021	Susan Meiners	Refund - Urn Vault	124.97	Y
16091	10/6/2021	Anna Bostwick	A Bostwick Close 125 E Chestnut	303.22	Y
16092	10/6/2021	City of Walla Walla	City of Walla Walla Credit Refund Landfill 11332	79.81	Y
16093	10/6/2021	Claire M Duncan	C Duncan Close 704 Irene	195.65	Y
16094	10/6/2021	Debbie C Holt	D Holt Close 941 Boyer Ave	133.10	Y
16095	10/6/2021	Donna Foster	D Foster Close 1413 Melrose	236.43	Y
16096	10/6/2021	DRM Waste Management	DRM Waste Management Close 1630 W Poplar	464.78	Y
16097	10/6/2021	Elaine Matthews	E Matthews Close 613 W Birch	149.03	Y
16098	10/6/2021	Est of Daniel O Arnold	Est of Daniel Arnold Close 211 W Morton	163.58	Y
16099	10/6/2021	Gerald Lyons	G Lyons Close 918 Mountain Park Dr	155.07	Y
16100	10/6/2021	James Greene	J Greene Close 864 Pleasant	205.06	Y
16101	10/6/2021	Jed W Schwendiman	J Scwendinman Close 817 Woodlawn	96.69	Y
16102	10/6/2021	Joel Schneidmiller	J Schneidmiller Close 1223 University	221.71	Y
16103	10/6/2021	Kathy Armentrout	K Armentrout Close 2098 Parish	128.74	Y
16104	10/6/2021	Kelley C Johnson	K Johnson Close 1853 Celestia	117.05	Y
16105	10/6/2021	Luke C Martin	L Martin Close 425 Sycamore	204.28	N
16106	10/6/2021	Margarita Martinez	M Martinez Close 145 Chestnut	117.66	Y
16107	10/6/2021	Mike Mitchel	M Mitchell Close 1418 Home	244.15	Y
16108	10/6/2021	Nicole A Gagdon	N Gagdon Close 606 E Sumach	101.57	N
16109	10/6/2021	Pierre Remillard	P Remillard Close 515 Pleasant	261.85	Y
16110	10/6/2021	Rachel Cantrell	R Cantrell Close 1854 Matara	167.42	Y
16111	10/6/2021	Robin Flint	R Flint Close 46 E Walnut	137.13	Y
16112	10/6/2021	Sandy Bell	S Bell Close 428 Craig	158.16	Y
16113	10/6/2021	Stanton H Thatcher	S Thatcher Close 1427 Isaacs	330.49	Y
16114	10/6/2021	Trinnie M Ilaoa	T Ilaoa Close 807 Edgewood	104.37	Y
16115	10/6/2021	Operations Management International Inc	Operations Maint. & Mang. Serv	185,966.60	Y
16116	10/6/2021	Pacific Power Inc	Power - Park & Howard Sprinkler	12.01	Y
	10/6/2021	Pacific Power Inc	Power - 1530 Dalles Military	17.02	Y
	10/6/2021	Pacific Power Inc	Power - 755 NE Myra Rd Mnmt Light	17.76	Y
	10/6/2021	Pacific Power Inc	Power - Ft WW Amphitheater	89.41	Y
	10/6/2021	Pacific Power Inc	Power - Fort Walla Walla	266.03	Y
	10/6/2021	Pacific Power Inc	Power - Service Center	3,211.53	Y
	10/6/2021	Pacific Power Inc	Pike's Peak radio site power services	114.72	Y
16117	10/6/2021	Parametrix, Inc	LFSWFA21 Solid & Moderate Risk Waste Management P2	15,556.66	Y
16118	10/6/2021	Premier Excavation	IRRP025 Park Street - non-taxable	212,812.44	Y
	10/6/2021	Premier Excavation	IRRP025 Park Street - taxable	5,651.57	Y
16119	10/6/2021	Ronald Brookshire	LEOFF 1 Medicare 10.21	148.50	Y
16120	10/6/2021	Ronald Mailloux	LEOFF 1 Medicare 10.21	134.50	Y
16121	10/6/2021	Sharpe & Preszler	WA2102 Sumach & Sturm Waterline retainage release	16,284.76	Y
16122	10/6/2021	Sunday Dawson LMP	Sunday Dawson - LEOFF 1 Medical	190.00	Y
16123	10/6/2021	Tallmans Inc	Tallman's Pharmacy - LEOFF 1 Medical	36.59	Y

16124	10/6/2021	Terry Thompson	LEOFF 1 Medicare 10.2021	163.40	Y
16125	10/6/2021	Tom Anderson	LEOFF 1 Medicare 10.2021	134.50	Y
16126	10/6/2021	Total Comfort Solutions LLC	Refund - project canceled	46.00	Y
16127	10/6/2021	Trophy Gallery	Sweet Onion Invitational - Trophies	699.34	Y
16128	10/6/2021	Tyler Technologies Inc	Tyler Munis Implementation and Training	2,550.00	Y
16129	10/6/2021	Valley Vision Clinic PS	Valley Vision - Cunnington	50.00	Y
16130	10/6/2021	Visit Walla Walla	09.21 TPA Collection (07.21 Reporting)	42,524.21	Y
16131	10/6/2021	WATECH	September 2021 - VPN service - 54 E. Moore	285.00	Y
16132	10/6/2021	WebCheck Inc	Webcheck Services	891.89	Y
16133	10/6/2021	Wesley Carney	LEOFF 1 Medicare 10.21	129.50	Y
16134	10/6/2021	Western Systems	Sub Assy Power Supplies	1,493.17	Y
	10/6/2021	Western Systems	SpeedCheck Replacement Controller	1,692.15	Y
16135	10/6/2021	Whitman College	Wallula remote radio site rent	3,600.00	Y
16136	10/6/2021	Walla Walla Clinic Inc PS	Physical for Tobin on 9-15	35.00	Y
	10/6/2021	Walla Walla Clinic Inc PS	Physical for Hicks on 10-6-20	130.00	Y
	10/6/2021	Walla Walla Clinic Inc PS	Physical for Gizinski 4-20-21	35.00	Y
	10/6/2021	Walla Walla Clinic Inc PS	Physical for Hicks 4-23-21	136.00	Y
	10/6/2021	Walla Walla Clinic Inc PS	Physicals for Gossard, Meliah, Stubblefield	311.00	Y
	10/6/2021	Walla Walla Clinic Inc PS	Physical for Baker 5-12-21	130.00	Y
	10/6/2021	Walla Walla Clinic Inc PS	Physicals for Gizinski, Hector, Macdonald	318.00	Y
	10/6/2021	Walla Walla Clinic Inc PS	Physicals-Gossard, Harwood, McIntire,	396.00	Y
			McKinney,Ong		
	10/6/2021	Walla Walla Clinic Inc PS	Physicals for Hector, Ongers, Stubblefield	143.00	Y
	10/6/2021	Walla Walla Clinic Inc PS	Physical for Linklater	130.00	Y
	10/6/2021	Walla Walla Clinic Inc PS	Physical for Harwood	35.00	Y
	10/6/2021	Walla Walla Clinic Inc PS	Physical for Peasley 7-1-21	130.00	Y
	10/6/2021	Walla Walla Clinic Inc PS	Physicals for Henline, Ongers, Peasley	261.00	Y
	10/6/2021	Walla Walla Clinic Inc PS	Physicals for Maine, McIntire, Swanson, Wood	520.00	Y
	10/6/2021	Walla Walla Clinic Inc PS	Physical for McIntire 7-14-21	48.00	Y
	10/6/2021	Walla Walla Clinic Inc PS	Physicals for Baker, Gossard, Harwood, Hicks,	284.00	Y
			Link		
	10/6/2021	Walla Walla Clinic Inc PS	Physical for Gizinski 9-3-21	130.00	Y
	10/6/2021	Walla Walla Clinic Inc PS	Physical for Maine 5-5-21	83.00	Y
	10/6/2021	Walla Walla Clinic Inc PS	Physical for Meliah 5-5-21	53.00	Y
	10/6/2021	Walla Walla Clinic Inc PS	Physical for Peasley, 5-26-21	35.00	Y
	10/6/2021	Walla Walla Clinic Inc PS	Physical for Thompson 5-24-21	35.00	Y
	10/6/2021	Walla Walla Clinic Inc PS	Physical for Wilbur, Wood	118.00	Y
	10/6/2021	Walla Walla Clinic Inc PS	Physical for Swanson 5-21-21	63.00	Y
16137	10/6/2021	Walla Walla County	Sept 2021 MSAG Payroll for Barb McKinney	4,129.44	Y
16138	10/6/2021	Barry Jaquins	LEOFF 1 Medicare 10.21	123.50	Y
16139	10/6/2021	Charles Hawman	LEOFF 1 Medicare 10.21	121.50	Y
16140	10/6/2021	David Evans and Associates	TBD9026 Poplar Street Design & ROW	41,827.00	Y
	10/6/2021	David Evans and Associates	TBD9026 Poplar Street Design & ROW	53,230.21	Y
	10/6/2021	David Evans and Associates	Poplar & Pine DOE Grant Support	10,214.54	Y
16141	10/6/2021	David Garcia	Travel to Spokane 09/20/2021	15.00	Y
16142	10/6/2021	Dennis Kralman	LEOFF 1 Medicare 10.21	142.50	Y
16143	10/6/2021	Floyd E Bloom	LEOFF 1 Medicare 10.21	148.50	Y
16144	10/6/2021	Fred Moore	LEOFF 1 Medicare 10.21	135.50	Y
16145	10/6/2021	Greg Van Donge	LEOFF 1 Medicare 10.21	148.50	Y
16146	10/6/2021	Jack Pinza	LEOFF 1 Medicare 10.21	124.50	Y
16147	10/6/2021	James W Irwin	LEOFF 1 Medicare 10.21	148.50	Y
16148	10/6/2021	Luis Muro	Travel to Spokane 09/28/2021	15.00	Y

16149	10/6/2021	Mike Kyle	LEOFF 1 Medicare 10.21	148.50	Y
16150	10/6/2021	Nicholas Loudermilk	Travel Ellensburg 10/12/21 thru 10/13/21	85.00	Y
16151	10/6/2021	Paul Lommasson	LEOFF 1 Medicare 10.21	138.50	Y
16152	10/6/2021	Randal Wright	LEOFF 1 Medicare 10.21	148.50	Y
16153	10/6/2021	Randy Allesio	LEOFF 1 Medicare 10.21	146.50	Y
16154	10/6/2021	Robert Wheeler	LEOFF 1 Medicare 10.21	133.50	Y
16155	10/6/2021	Ronald Sams	LEOFF 1 Medicare 10.21	148.50	Y
16157	10/6/2021	Seth Minson	Travel to Spokane 09/28/2021	15.00	Y
16158	10/6/2021	Steven Slawson	LEOFF 1 Medicare 10.21	115.50	Y
16159	10/6/2021	Tim Gehlhausen	LEOFF 1 - Medicare 10.2021	118.50	Y
16160	10/6/2021	Wallace Fisher	LEOFF 1 Medicare 10.21	148.50	Y
16161	10/6/2021	Zachary Hyndman	Travel to Spokane 09/20/2021	15.00	Y
16162	10/14/2021	Aaron C Grimm	ST1901 Pedestrian Safety Treatments	49,618.86	Y
	10/14/2021	Aaron C Grimm	ST2105 Lowden & 12th Ave Paving	84,799.47	Y
16163	10/14/2021	Amazon Capital Services	Fire Negotiation Red Binders, File Dividers	93.34	Y
16164	10/14/2021	Aspect Consulting, LLC	O&M for the Landfill gas and f	9,049.52	Y
16165	10/14/2021	Best Pest Control	pest spraying service - Sept 2021	136.13	Y
	10/14/2021	Best Pest Control	Pest Control for Station 1	108.90	Y
	10/14/2021	Best Pest Control	Pest Control at St. 2	108.90	Y
	10/14/2021	Best Pest Control	Pest Control - Cemetery Office	76.23	Y
	10/14/2021	Best Pest Control	Pest Control - Ft WW Rotary Shelter	108.90	Y
	10/14/2021	Best Pest Control	Pest Control - Pioneer Park Garden Center	119.79	Y
	10/14/2021	Best Pest Control	Pest Control - City Shop and Maintenance Yard	136.13	Y
16166	10/14/2021	Bi-Mart Corporation	BiMart Pharmacy - LEOFF 1 Medical 9.21	380.86	Y
16167	10/14/2021	Blue Mountain Action Council	Utility Discount Services	60.00	N
16168	10/14/2021	Byrnes Oil Company Inc	fuel for investigations division - 09/30/2021	172.23	Y
	10/14/2021	Byrnes Oil Company Inc	Diesel for Landfill all taxes included	12,030.68	Y
	10/14/2021	Byrnes Oil Company Inc	Unleaded fuel all taxes included	9,870.00	Y
	10/14/2021	Byrnes Oil Company Inc	Unleaded fuel taxes included	18,346.92	Y
	10/14/2021	Byrnes Oil Company Inc	Ultra low sulfur diesel all taxes included	18,088.32	Y
16169	10/14/2021	Cardinal Health 130, LLC	Meds for Ambulances, Diltiazem, Succs	144.12	Y
16170	10/14/2021	Cascade Engineering Services Inc	calibration of radar units - 09/29/2021	950.00	Y
16171	10/14/2021	Cascade Natural Gas Inc	Natural Gas - 2120 S 2nd	24.51	Y
	10/14/2021	Cascade Natural Gas Inc	WAT Shop Gas Bill	13.78	Y
	10/14/2021	Cascade Natural Gas Inc	WAT UV bldg Gas Bill	99.67	Y
	10/14/2021	Cascade Natural Gas Inc	WAT RF Bldg Gas Bill	13.78	Y
	10/14/2021	Cascade Natural Gas Inc	WAT Admin Bldg Gas bill	40.62	Y
16172	10/14/2021	CDW Government Inc	Office 365 License - True up	63,774.34	Y
16173	10/14/2021	CenturyLink	Alarm line for the Landfill.	43.78	Y
	10/14/2021	CenturyLink	Water fax line	236.12	Y
	10/14/2021	CenturyLink	Station 1 Router	45.44	Y
	10/14/2021	CenturyLink	St. 1 Alarm Line	45.44	Y
	10/14/2021	CenturyLink	Cemetery Router	45.44	Y
	10/14/2021	CenturyLink	55 E Moore Alarm Line	45.44	Y
	10/14/2021	CenturyLink	City Hall Router	52.36	Y
	10/14/2021	CenturyLink	City Hall Router/Finance CC Machine	52.36	Y
	10/14/2021	CenturyLink	City Hall Elevator	56.91	Y
	10/14/2021	CenturyLink	Service Center Fire Alarm	60.33	Y
	10/14/2021	CenturyLink	Service Center Router	60.33	Y
	10/14/2021	CenturyLink	FM Heat & Cool Monitor	67.25	Y

	10/14/2021	CenturyLink	Building 65B Alarm Line	73.87	Y
	10/14/2021	CenturyLink	City Hall	164.02	Y
	10/14/2021	CenturyLink	WAT Alarm dialer	54.19	Y
	10/14/2021	CenturyLink	WAT phone line	45.44	Y
16174	10/14/2021	CenturyLink	Long Distance	2,808.64	Y
16175	10/14/2021	City of Walla Walla	City of WW LF#09549 10/05/21	23,823.81	Y
	10/14/2021	City of Walla Walla	City of WW LF#09550 10/05/21	1,059.50	Y
	10/14/2021	City of Walla Walla	City of WW LF#09551 10/05/21	10,322.40	Y
	10/14/2021	City of Walla Walla	City of WW LF#11586 10/05/21	57.86	Y
	10/14/2021	City of Walla Walla	City of WW LF#09554 10/05/21	49.40	Y
	10/14/2021	City of Walla Walla	Compost Grass/Yard Tipping	45.64	Y
	10/14/2021	City of Walla Walla	Yard Waste - Drop Box #52	53.46	Y
16176	10/14/2021	City of Walla Walla	September 2021 Petty cash	97.25	Y
16177	10/14/2021	Clean Harbors Environmental	Disposal of hazardous waste.	2,350.23	Y
	10/14/2021	Clean Harbors Environmental	Disposal of hazardous waste.	1,919.10	Y
16178	10/14/2021	Code 4 LLC	12 Colt CR6933 SBR for 7 surplus firearms	662.77	Y
16179	10/14/2021	Columbia County Public Hospital District	Medications for Ambulances	453.87	Y
16180	10/14/2021	Dan's Tool Truck	Heavy Duty Diagnostic Tool	6,757.26	Y
16181	10/14/2021	Washington State Department of Corrections	09/03 Water Treatment Plant Offender work crew	216.32	Y
16182	10/14/2021	DKS Associates	ST2104 Reser Prospect Taumaron Speed Study	630.00	Y
	10/14/2021	DKS Associates	Cottonwood TIA Review	2,250.00	Y
16183	10/14/2021	Environmental Resource Associates Corporation	Water Sample	604.74	Y
16184	10/14/2021	Express Services Inc	Temporary employee V Hammill	1,247.60	Y
16185	10/14/2021	Financial Consulting Solutions Group Inc	2021 Landfill rate assessment.	455.00	Y
16186	10/14/2021	Herrera Environmental Consultants Inc	Municipal Solid Waste and Iner	3,741.46	Y
16187	10/14/2021	The ICEE Company	Concession Stand - Icees	2,406.31	Y
16188	10/14/2021	Insituform Technologies, LLC	WW1903 Sewer CIPP	230,812.48	Y
16189	10/14/2021	Intelligent Marking USA Inc	Quarterly lease pmt for Field marking robot	2,500.00	Y
16190	10/14/2021	Leaf Commercial Capital Inc	Storm/Waste Water Leased Copier	108.86	Y
16191	10/14/2021	Mark Jordan Ferguson	Herbst - pre-employment polygraph exam	350.00	Y
	10/14/2021	Mark Jordan Ferguson	Westphal - pre-employment polygraph exam	350.00	Y
	10/14/2021	Mark Jordan Ferguson	Easton Clem - pre-employment polygraph	350.00	Y
	10/14/2021	Mark Jordan Ferguson	Pacheco - pre-employment polygraph	350.00	Y
16192	10/14/2021	Midwest Tape LLC	Adult materials/Marc records	427.95	Y
	10/14/2021	Midwest Tape LLC	Adult materials/Marc records	119.44	Y
16193	10/14/2021	Northwest Solutions Consulting	Sep 2021 fee for state lobbying services	1,750.00	N
16194	10/14/2021	One Call Concepts Inc	Excavation Notifications August	97.91	Y
	10/14/2021	One Call Concepts Inc	Excavation notices	97.90	Y
16195	10/14/2021	American Planning Association - Oregon Chapter	OAPA Virtual Conf - Lisa Wasson-Seilo & Jon Maland	300.00	Y
16196	10/14/2021	Carol A Costello	C Costello Close 1571 K	126.05	Y
16197	10/14/2021	City of Walla Walla	City of Walla Walla Credit Refund 412 S 4th	155.79	Y
16198	10/14/2021	Colton Akes	C Akes Close 150 Laurel	103.13	N
16199	10/14/2021	Delia O'Connor	D O'Conner Close 1305 Pine 727 Irene	604.51	Y
16200	10/14/2021	Donna Kralman	D Kralman Close 232 Green	488.24	Y
16201	10/14/2021	Est of Susan Palmer Stanford London Personal Repre	Est of Susan Palmer Close 18 McKay	256.82	N

16202	10/14/2021	Frederick J Gunningham	F Gunningham Close 1859 Brevor	292.23	Y
16203	10/14/2021	Glenn Ray Matlock	G Matlock Close 2335 Hawk	204.13	Y
16204	10/14/2021	Hazel E Taylor	H Taylor Close 1004 Bonnie Brae	214.66	N
16205	10/14/2021	James L Clark	J Clark Close 4 E Walnut	114.61	N
16206	10/14/2021	Julianne R Boyington	J Boyington Close 2750 Castle Stone	121.61	N
16207	10/14/2021	Kammy Hill	K Hill Close 808 Whitman	124.35	Y
16208	10/14/2021	Katherine Melton	K Melton Close 528 Washington	764.18	Y
16209	10/14/2021	Kristen Craik	K Craik Close 1206 Studebaker Dr	317.09	Y
16210	10/14/2021	Kyree L Anderson	K Anderson Close 2248 Granite	483.09	Y
16211	10/14/2021	Lola Bennett	L Bennett Close 231 Harrison	88.50	Y
16212	10/14/2021	Margi Ault	M Ault Close 24 Parkwood Circle	124.45	Y
16213	10/14/2021	Mark Gustin	M Gustin Close 140 Merrill	127.64	N
16214	10/14/2021	Robert Enzi	R Enzi Close 2111 Granite Dr	192.61	Y
16215	10/14/2021	Sharleen C Durham	S Durham Close 1335 University	555.60	Y
16216	10/14/2021	Stephen Martin	S Martin Close 60 Elk Fork Dr	543.09	Y
16217	10/14/2021	Steve Rapp	S Rapp Close 200 E Main	105.20	Y
16218	10/14/2021	Stonecreek Custom Homes LLC	Stonecreek Custom Homes LLC Close 1239 Boyer	100.00	Y
16219	10/14/2021	Thonney Construction LLC	Thonney Construction LLC Close 1871 Celestia	139.87	Y
16220	10/14/2021	Timothy Hinger	T Hinger	317.10	Y
16221	10/14/2021	Pacific Power Inc	Wallula radio site power service	152.47	Y
	10/14/2021	Pacific Power Inc	Dispatch center power service	843.26	Y
	10/14/2021	Pacific Power Inc	Power - 21 S Division	55.85	Y
	10/14/2021	Pacific Power Inc	Power - Vehicle Outlets	141.61	Y
	10/14/2021	Pacific Power Inc	Power - Cemetery	143.29	Y
	10/14/2021	Pacific Power Inc	Power - Misc Facilities	3,907.82	Y
	10/14/2021	Pacific Power Inc	WAT Power for Clinton tank	1,178.35	Y
	10/14/2021	Pacific Power Inc	WAT Well Power Services	5,642.35	Y
	10/14/2021	Pacific Power Inc	Power for Intake and Glen	411.04	Y
16222	10/14/2021	PBS Engineering and Environmental	Landfill volume survey.	4,500.00	Y
16223	10/14/2021	Ponti & Wernette PS	September 2021 Indigent Defense Contract	15,400.00	Y
16224	10/14/2021	Port of Walla Walla	Sep 2021 Federal Representation	2,000.00	Y
16225	10/14/2021	POW Contracting Inc	IRRP023 Penrose & Alvarado	37,652.18	Y
16226	10/14/2021	Robert Tabacco	Fencing Instruction	1,277.50	Y
16227	10/14/2021	Ruby Canyon Environmental, Inc	Carbon Credit Verification for	5,790.44	Y
16228	10/14/2021	San Diego Police Equipment Company Inc	4 case FOF 9mm marker round, green	1,049.27	N
16229	10/14/2021	Schwyn Environmental Services LLC	On-call , Environmental, and r	6,831.49	Y
16230	10/14/2021	Slice of Life	Concession Stand - Pizza	341.99	Y
	10/14/2021	Slice of Life	Concession Stand - Pizza	1,673.39	Y
16231	10/14/2021	Systems Design West LLC	Ambulance Billing Service	6,340.38	Y
16232	10/14/2021	Tangent Media Group	September 2021 Community Videos	675.00	Y
16233	10/14/2021	Taurus Power & Controls Inc.	Scheduled Service	1,361.25	Y
16234	10/14/2021	TLO LLC	investigative service - Sept 2021	81.68	Y
16235	10/14/2021	TML Construction, Inc.	wwtp1904 Wastewater Treatment Plant UV	18,080.15	Y
16236	10/14/2021	Washington State Department of Natural Resource	Forest land Assessment	321.10	Y
16237	10/14/2021	Washington State Department of Transportation	st1706 Spokane St Bridge overbilling reimbursement	1,342.56	Y
16238	10/14/2021	Washington State Department of Labor & Industry	Boiler Inspection - Veterans Memorial Pool	255.60	Y
16239	10/14/2021	Washington State Patrol	Sept 2021 - background checks	74.00	Y

16240	10/14/2021	Washington State Treasurer's Office	Quarterly payment of State srchrg fees collected	1,611.00	Y
16241	10/14/2021	Wheatland Village LLC	Wheatland Village - 9/21	4,595.68	Y
16242	10/14/2021	Whitman College	Whitman Athletics - Track Meet	205.80	Y
16243	10/14/2021	Wilbur-Ellis Inc	Park Maintenance Chemicals	176.64	Y
16244	10/14/2021	Walla Walla County	Sept. Litter Pickup	1,250.00	Y
16245	10/14/2021	Walla Walla Recycling Inc	Recycling at the Landfill - Drop Boxes.	164.40	Y
16246	10/14/2021	Walla Walla-Tamba Sasayama Sister City	September Garden Center Rentals	400.00	N
16247	10/14/2021	Xylem Water Solutions USA Inc.	Rental of 2 10" pumps for water restoration	4,951.00	Y
16248	10/14/2021	Adrian Sutor	Travel New Orleans, LA 10/23/21 thru 10/28/21	348.00	Y
16249	10/14/2021	ATS Inland NW Automation LLC	Quarterly HVAC Maintenance Agreement	4,475.79	Y
16250	10/14/2021	Greg Van Donge	Van Donge, Greg - Reimbursement	15.56	Y
16251	10/14/2021	Joseph French	Travel New Orleans, LA 10/23/21 thru 10/28/21	348.00	Y
16252	10/14/2021	Scott Bieber	Travel Burien 10/05/21 thru 10/06/21	95.00	Y
16253	10/14/2021	Scott Holbrook	Travel New Orleans, LA 10/23/21 thru 10/28/21	348.00	Y
16254	10/14/2021	Shea Peterson	Reimbursement for safety boots purchase at Cascade	163.34	Y
16255	10/21/2021	1-2-3 Printing Inc	Business cards for A.Biel	33.76	N
	10/21/2021	1-2-3 Printing Inc	NEP Flyers	65.88	N
16256	10/21/2021	Adrian Ortiz	Fall Soccer Referee	184.00	N
16257	10/21/2021	Alazar Yehdego	Fall Soccer Referee	116.00	Y
16258	10/21/2021	Andres Dankel	Fall Soccer Referee	60.00	Y
16259	10/21/2021	Aspect Consulting, LLC	Sudbury Road Landfill Gas System Repair	1,177.03	Y
16260	10/21/2021	Benjamin Ryan Nelson	Fall Soccer Referee	336.00	Y
16261	10/21/2021	Blue Mountain Officials Association - Baseball	Umpires - Blue Mt Baseball	145.20	Y
16262	10/21/2021	Cascade Fire Protection Inc	Repair of Sprinkler System at St. 2	3,593.70	Y
16263	10/21/2021	Cascade Natural Gas Inc	Natural Gas - 109 S Palouse	13.78	Y
	10/21/2021	Cascade Natural Gas Inc	Natural Gas - 925 Whitman	14.67	Y
	10/21/2021	Cascade Natural Gas Inc	Natural Gas - 75 E Moore	39.73	Y
	10/21/2021	Cascade Natural Gas Inc	Natural Gas - 65 E Moore	41.51	Y
	10/21/2021	Cascade Natural Gas Inc	Natural Gas - 55 E Moore	67.47	Y
	10/21/2021	Cascade Natural Gas Inc	Gas for dispatch generator	13.78	Y
16264	10/21/2021	Cascade Natural Gas Inc	Utility Bill for St. 2	105.94	Y
16265	10/21/2021	Casey Collins	Fall Soccer Referee	330.00	N
16266	10/21/2021	Cengage Learning, In	Gale learning database	258.47	Y
16267	10/21/2021	Center Point Large Print Inc	Large print books	272.42	Y
16268	10/21/2021	Central Washington Asphalt Inc	2021 Hot Mix Asphalt and Tacki	8,116.80	Y
	10/21/2021	Central Washington Asphalt Inc	2021 Hot Mix Asphalt and Tacki	2,872.17	Y
16269	10/21/2021	CenturyLink	Carnegie Elevator Phone	73.18	Y
	10/21/2021	CenturyLink	Station 2 Alarm Line	135.48	Y
	10/21/2021	CenturyLink	Dispatch fax service	45.44	Y
	10/21/2021	CenturyLink	Dispatch non-emergency phone line service	635.89	Y
	10/21/2021	CenturyLink	Dispatch breakroom phone service	44.77	Y
	10/21/2021	CenturyLink	Phone service to alternate dispatch center	267.08	Y
16270	10/21/2021	City of Walla Walla	September Sweeper Debris	22,210.90	Y
	10/21/2021	City of Walla Walla	City of WW LF #09551 10/12/21	9,826.47	Y
	10/21/2021	City of Walla Walla	City of WW LF #09550 10/12/21	733.50	Y
	10/21/2021	City of Walla Walla	City of WW LF #09554 10/12/21	304.20	Y
	10/21/2021	City of Walla Walla	City of WW LF #09549 10/12/21	23,712.94	Y

16271	10/21/2021	City of Walla Walla	2020 Lodging Tax per Res 2020-119	5,739.36	Y
16272	10/21/2021	Clayton Reese Johnson	Fall Soccer Referee	353.00	N
16273	10/21/2021	Daniel Balof	Fall Soccer Referee	273.00	Y
16274	10/21/2021	David Mumm	Monthly newsletter insert	1,474.00	Y
16275	10/21/2021	Demco Inc	Children's area playpod house	4,165.64	Y
16276	10/21/2021	Express Services Inc	Temp Employee - JNoffsinger 9/26/21	477.60	Y
	10/21/2021	Express Services Inc	Temp Employee - JNoffsinger 10/3/21	477.60	Y
	10/21/2021	Express Services Inc	Temporary employee V Hammill	1,247.60	Y
16277	10/21/2021	Ezekiel Palomo	Fall Soccer Referee	785.00	N
16278	10/21/2021	Financial Consulting Solutions Group Inc	2021 Ambulance Utility Rate Review	6,220.00	N
16279	10/21/2021	Heritage Memorials and Restorations LLC	Remove and Replace - Buttice CA4, 33, 27	163.35	Y
16280	10/21/2021	Isabella Kathleen Parker	Fall Soccer Referee	260.00	Y
16281	10/21/2021	Jabin Ortiz-Leyva	Fall Soccer Referee	336.00	Y
16282	10/21/2021	Jakob Clearman	Fall Soccer Referee	259.00	Y
16283	10/21/2021	Juan Paulo Gomez Campos Jr.	Fall Soccer Referee	208.00	Y
16284	10/21/2021	Kai Sinnott	Fall Soccer Referee	511.00	Y
16285	10/21/2021	Karyssa Olivares	Fall Soccer Referee	84.00	N
16286	10/21/2021	Kennewick Industrial and Electrical Supply Inc	Irrigation Supplies	10.47	Y
	10/21/2021	Kennewick Industrial and Electrical Supply Inc	Irrigation Supplies	59.94	Y
	10/21/2021	Kennewick Industrial and Electrical Supply Inc	Irrigation Supplies	84.28	Y
	10/21/2021	Kennewick Industrial and Electrical Supply Inc	Irrigation Supplies	87.74	Y
	10/21/2021	Kennewick Industrial and Electrical Supply Inc	Irrigation Supplies	171.22	Y
	10/21/2021	Kennewick Industrial and Electrical Supply Inc	Irrigation Supplies	261.60	Y
	10/21/2021	Kennewick Industrial and Electrical Supply Inc	Irrigation Supplies	757.84	Y
	10/21/2021	Kennewick Industrial and Electrical Supply Inc	Irrigation Supplies	99.92	Y
	10/21/2021	Kennewick Industrial and Electrical Supply Inc	Irrigation Supplies		
16287	10/21/2021	Laurie Ann Wolfram	Fall Soccer Referee	66.00	N
16288	10/21/2021	Lillie Rice Center Inc	Ground services for Library	400.78	N
	10/21/2021	Lillie Rice Center Inc	Volunteer monthly grounds maintenance	121.54	N
16289	10/21/2021	Mark Jordan Ferguson	Jeffrey Warner - pre-employment polygraph	200.00	Y
16290	10/21/2021	MurraySmith Inc	wtp2203 Well Master Plan and AWIA R&R	9,475.00	Y
	10/21/2021	MurraySmith Inc	wtp2203 Well Master Plan and AWIA R&R	4,804.50	Y
16291	10/21/2021	Noah Shelton Bruce	Fall Soccer Referee	262.00	Y
16292	10/21/2021	Anne Elizabeth Hair	Business License fee refund	50.00	Y
16293	10/21/2021	Pacific Power Inc	Power for Street Lights	20.53	Y
	10/21/2021	Pacific Power Inc	Power for Street Lights	27.60	Y
	10/21/2021	Pacific Power Inc	Power for Street Lights	53.22	Y
	10/21/2021	Pacific Power Inc	Power for Street Lights	17.88	Y
	10/21/2021	Pacific Power Inc	Power for Street Lights	15.94	Y
	10/21/2021	Pacific Power Inc	Power at AMI tower	0.36	Y
	10/21/2021	Pacific Power Inc	Power for Street Lights	238.90	Y
	10/21/2021	Pacific Power Inc	Power for Street Lights	100.86	Y
	10/21/2021	Pacific Power Inc	Power for Street Lights	3,414.92	Y
	10/21/2021	Pacific Power Inc	Power for Street Lights	338.79	Y
	10/21/2021	Pacific Power Inc	Power at Port of WW	29.50	Y
	10/21/2021	Pacific Power Inc	Power - 109 S Palouse/1st Ave Plaza	229.24	Y
	10/21/2021	Pacific Power Inc			

	10/21/2021	Pacific Power Inc	Power for Street Lights	108.48	Y
	10/21/2021	Pacific Power Inc	Power for Street Lights	54.75	Y
	10/21/2021	Pacific Power Inc	Power for Street Lights	1,622.93	Y
	10/21/2021	Pacific Power Inc	Power - Ruth & McKinley	12.48	Y
	10/21/2021	Pacific Power Inc	Power - 755 NE Myra Rd Mnmt Light	19.09	Y
	10/21/2021	Pacific Power Inc	Power - 1530 Dalles Military	21.86	Y
	10/21/2021	Pacific Power Inc	Power - Ft WW Amphitheater	108.80	Y
	10/21/2021	Pacific Power Inc	Power - Ft WW Campground	274.80	Y
	10/21/2021	Pacific Power Inc	Power - Misc Parks	1,500.09	Y
	10/21/2021	Pacific Power Inc	Power - Misc Parks	229.84	Y
	10/21/2021	Pacific Power Inc	Power for Street Lights	21.63	Y
	10/21/2021	Pacific Power Inc	Power for Street Lights	29.72	Y
	10/21/2021	Pacific Power Inc	Power for Street Lights	187.10	Y
	10/21/2021	Pacific Power Inc	Power for Street Lights	156.33	Y
	10/21/2021	Pacific Power Inc	Power for Street Lights	1,162.69	Y
	10/21/2021	Pacific Power Inc	Power for Street Lights	304.16	Y
	10/21/2021	Pacific Power Inc	Power for Street Lights	95.29	Y
	10/21/2021	Pacific Power Inc	MC & Intake Street Lights	7.84	Y
	10/21/2021	Pacific Power Inc	201 E REES POWER	616.85	Y
16294	10/21/2021	Pacific Power Inc	Utility Bill for St. 2	813.84	Y
16295	10/21/2021	Pacific Security	Sep 2021 Guard Services at Sleep Center	7,126.02	Y
16296	10/21/2021	Patrick Heden Hubbard	Fall Soccer Referee	432.00	N
16297	10/21/2021	Port of Walla Walla	Travel reimbursement to Summit Strategies for Sept	139.38	Y
16298	10/21/2021	Power House Theatre	Q1&2 2021 Lodging Tax Grant Allocation	1,202.41	Y
	10/21/2021	Power House Theatre	Q3 2021 Lodging Tax Grant Allocation	8,340.27	Y
16299	10/21/2021	Quality Control Services Inc	On site quality control service	309.80	Y
16300	10/21/2021	Quality Petroleum Products Inc	Non Eth super unleaded & #2 Diesel Intake & Wat	1,882.07	Y
16301	10/21/2021	Railroad Management Company III LLC	12" Storm Sewer Pipeline Crossing License Fee	313.34	Y
16302	10/21/2021	Snyder-Crecelius Paper Company	Printing paper- 10/15/21	217.26	Y
	10/21/2021	Snyder-Crecelius Paper Company	Household Supplies	2,516.07	Y
16303	10/21/2021	TeamSideLine.com	TeamSideline Annual Subscription	4,332.45	Y
16304	10/21/2021	Valley Vision Clinic PS	Valley Vision - Moore - 10/7/21	119.00	Y
16305	10/21/2021	Victor Stanley, Inc	Downtown Garbage Cans	18,316.98	Y
16306	10/21/2021	Washington State Office of Minority	Political Subdivision Fee 7/1/21-6/30/23	5,657.54	N
16307	10/21/2021	Walla Walla County	2021 Q3 District Court Charges	126,851.88	Y
16308	10/21/2021	Walla Walla Saw LLC	Repairs to Cut-Off Saw	27.23	Y
16309	10/21/2021	Zackery Palomo	Fall Soccer Referee	353.00	N
16312	10/21/2021	Guadalupe Contreras	Reimbursement on Steel Toe Boots	75.00	Y
16313	10/21/2021	Ignacio Colin	Claim expense Cheney 10/08/21	15.00	Y
16314	10/21/2021	Justin Elsom	Paramedic School Drug Screening for Elsom	44.00	Y
	10/21/2021	Justin Elsom	Background Check for Paramedic School/Elsom	108.75	Y
	10/21/2021	Justin Elsom	Transcript for Paramedic School/Elsom	10.50	Y
	10/21/2021	Justin Elsom	Paramedic Entrance Exam/Elsom	35.00	Y
16315	10/21/2021	Kaitlynn Jensen	NEP Coordinator Reimbursement	39.33	Y
16316	10/21/2021	Leah Fisk	Travel Troutdale 10/27/21 thru 10/29/21	72.00	Y
16317	10/21/2021	Saul Reyna	Claim expense Cheney 10/08/2021	15.00	Y
16318	10/21/2021	Tim Martindale	Claim expense Redmond 10/03/21 thru 10/08/21	30.00	Y
16319	10/28/2021	David Evans and Associates	ST180006 Rose Street Bridge CE	15,217.71	Y

	10/28/2021	David Evans and Associates	TBD9026 Poplar Street Design	70,817.49	Y
16320	10/28/2021	Harry Johnson Plumbing and Excavation Inc	BR2101 Wilbur Bridge Scour Repair	220,142.09	Y
16321	10/28/2021	Humana Health Care Plans	Humana Health Care - LEOFF 11.21	13,906.23	Y
16322	10/28/2021	Kevin Huxoll	Claim expense Richland 10/18/21 thru 10/20/21	51.00	Y
16323	10/28/2021	Nicole Williams	Claim expense Spokane 10/20/2021	15.00	Y
16324	10/28/2021	Ronald Sams	LEOFF 1 Reimbursement	180.00	Y
16325	10/28/2021	Saul Reyna	Claim expense Spokane 10/20/2021	15.00	Y
16326	10/28/2021	Tristar Claims Management Services, Inc.	Tristar Administrative Fee - Quarter 4 2021	6,513.75	Y
16327	10/28/2021	3SI Security Systems	2021 annual GPS tracking fee for STU	62.08	N
16328	10/28/2021	Anchor Raingutters	Senior Center Repair	1,499.55	Y
16329	10/28/2021	Beam Global	2021 EV ARC solar charging unit-Res#2021-82/#09920	90,702.81	N
16330	10/28/2021	Best Pest Control	Pest Control - Cemetery	130.68	Y
16331	10/28/2021	Blue Mountain Action Council	August 2021 Home Repair Program Activity Costs	483.27	N
16332	10/28/2021	Byrnes Oil Company Inc	10/15/2021 - fuel for investigations division	173.25	N
	10/28/2021	Byrnes Oil Company Inc	Outside ambulance fuel-all taxes included	37.85	N
16333	10/28/2021	Cascade Natural Gas Inc	09/14/21 to 10/13/21 gas service	271.29	N
	10/28/2021	Cascade Natural Gas Inc	Utility Bill for Fire St. 1	487.11	N
	10/28/2021	Cascade Natural Gas Inc	Natural Gas - 505 E Rees	33.46	N
	10/28/2021	Cascade Natural Gas Inc	Natural Gas - 505 E Rees	6,941.15	N
	10/28/2021	Cascade Natural Gas Inc	Natural Gas - 109 S Palouse	13.78	N
	10/28/2021	Cascade Natural Gas Inc	Natural Gas - 2120 S 2nd	42.42	N
	10/28/2021	Cascade Natural Gas Inc	Gas service for 1505 Sturm ave	16.47	N
16334	10/28/2021	Center Point Large Print Inc	Large print books	128.87	N
16335	10/28/2021	CenturyLink	Station 1 Fax Line	47.77	N
	10/28/2021	CenturyLink	Alarm dialer Lines	90.62	N
	10/28/2021	CenturyLink	Sleep Center Land Line	84.23	N
	10/28/2021	CenturyLink	Monthly fax fees-Fleet Services	60.33	N
	10/28/2021	CenturyLink	Dispatch CAD line service	44.77	N
	10/28/2021	CenturyLink	Intake Phone Line	91.61	N
16336	10/28/2021	City of Walla Walla	City of WW LF#09549 10/19/21	23,318.08	Y
	10/28/2021	City of Walla Walla	City of WW LF#09550 10/19/21	936.92	Y
	10/28/2021	City of Walla Walla	City of WW LF#09551 10/19/21	10,142.32	Y
	10/28/2021	City of Walla Walla	City of WW LF#09554 10/19/21	18.20	Y
	10/28/2021	City of Walla Walla	City of WW LF#11586 10/19/21	89.79	Y
	10/28/2021	City of Walla Walla	Cemetery Yard Waste - Drop Box #42	51.51	Y
16337	10/28/2021	CivicPlus Inc	Annual Subscription	1,007.33	N
	10/28/2021	CivicPlus Inc	Annual Subscription	2,014.65	N
	10/28/2021	CivicPlus Inc	Annual Subscription	1,007.32	N
16338	10/28/2021	Washington State Department of Corrections	09/17 Water Treatment Plant Offender work crew	220.40	N
	10/28/2021	Washington State Department of Corrections	Offender work crew Cemetery	648.96	N
16339	10/28/2021	Diego Caso	Fall Soccer Referee	194.00	N
16340	10/28/2021	Express Services Inc	Temporary employee V Hammill	1,247.60	N
16341	10/28/2021	Gary Bainter	LEOFF 1 Medical	445.50	N
16342	10/28/2021	Greiner's Radiator Exchange	Radiator repair-07810	92.57	N
16343	10/28/2021	Humbert Asphalt Inc	2021 Hot Mix Asphalt and Tacki	10,153.27	N
16344	10/28/2021	HW Lochner, Inc	ST1901 Ped Safety Treatments CE	6,432.01	N

16345	10/28/2021	International City/County Management Association	Membership Renewal	1,400.00	N
16346	10/28/2021	J-U-B Engineers Inc	WWTP2201 WWTP Improvements Phase 1 Design	23,896.82	N
16347	10/28/2021	Jim's Pacific Garages Inc	Starter-03491	260.58	N
16348	10/28/2021	Leo Waggoner	Fall Soccer Referee	686.00	Y
16349	10/28/2021	Mateo Caso	Fall Soccer Referee	116.00	N
16350	10/28/2021	MBG Cleaning Services	Janitorial Service - Carnegie	280.00	N
16351	10/28/2021	Midwest Tape LLC	Adult materials/marc records	631.43	N
	10/28/2021	Midwest Tape LLC	Audiobook disc replacement	10.88	N
	10/28/2021	Midwest Tape LLC	Audiobooks/marc records	488.31	N
	10/28/2021	Midwest Tape LLC	Adult materials/marc records	221.12	N
16352	10/28/2021	Moreno & Nelson Construction	ST180006 Rose Street Bridge Construction	1,231,466.33	N
16353	10/28/2021	Dan MacDonald	Ambulance refund 012920 DOS	92.80	N
16354	10/28/2021	James Tade	Ambulance refund 040521 DOS	808.00	N
16355	10/28/2021	Alexandra Jordon	A Jordan Close 925 Bonnie Brae	120.86	N
16356	10/28/2021	Antonio Narciso	A Narciso Close 508 S 12th	189.23	N
16357	10/28/2021	Barbara Whatley	B Whatley Close 1035 Isaacs	517.91	N
16358	10/28/2021	Benjamin Zimmerman	B Zimmerman Credit Ref 721 Estrella	714.95	N
16359	10/28/2021	Briana Murphy	B Murphy Close 545 Quarter	150.00	N
16360	10/28/2021	Curtis Hayunga	C Hayunga Close 610 Balm	150.59	N
16361	10/28/2021	Danae Darby	D Darby Close 1434 Lowell	163.27	N
16362	10/28/2021	Darrell Timentwa	D Timentwa Close 1204 Boyer	196.06	N
16363	10/28/2021	Don Jackson Excavation	Don Jackson Excavation Close Tacoma	84.73	N
16364	10/28/2021	Donan S Foster	D Foster Close 509 Bridge	162.22	N
16365	10/28/2021	Est of Roma M Edmonds	Est of Roma Edmonds Close 1711 Bryant	227.50	N
16366	10/28/2021	Francis P Songer	F Songer Close 334 Whitman	202.84	N
16367	10/28/2021	Howard R Holland	H Holland Close 2056 Lark Dr	214.02	N
16368	10/28/2021	Insituform Technologies LLC	Insituform Technologies LLC Close 1st Morton	158.02	N
16369	10/28/2021	James & Emily Tolman	J Tolman Close 525 N Blue	336.13	N
16370	10/28/2021	James B Wentz	J Wentz Close 1715 Sunset	249.79	Y
16371	10/28/2021	John Cross	J Cross close 644 E Chestnut	129.66	N
16372	10/28/2021	John Swenson	J Swenson Close 606 Craig	142.40	N
16373	10/28/2021	Joshua Starr	J Starr Close 2200 Garrison	997.71	N
16374	10/28/2021	Julian Conteras	J Contreras Close 1738 E Alder	127.10	N
16375	10/28/2021	Marin Gomez	M Gomez Close 1813 Plaza Way	109.30	N
16376	10/28/2021	Nicault Gilles	N Gilles Close 1301 Olive	171.12	N
16378	10/28/2021	POW Contracting	POW Contracting Close Park & Oak	84.76	N
16379	10/28/2021	Robert Rothstrom	R Rothstrom Close 1220 Studebaker	405.03	N
16380	10/28/2021	Sam Galano and Jay Swank	S Galano Close 1015 Waverly	109.03	N
16381	10/28/2021	Sean M Wilkinson	S Wilkinson Close 1204 University	186.85	N
16382	10/28/2021	Sonia Muro	Sonia Muro Closing 520 Chase	1,158.45	N
16383	10/28/2021	United Pent Church DBA Abundant Life	United Pent Church Close 1905 Loubeck	293.51	N
16384	10/28/2021	Vickie A Erickson	V Erickson Close 1603 Beacon Dr	349.65	N
16385	10/28/2021	Wildlands Inc.	Wildlands Inc Close Middle Waitsburg Rd	82.42	N
16386	10/28/2021	Pacific Power Inc	Power for Street Lights	10,165.86	N
	10/28/2021	Pacific Power Inc	power service - Sept 13, 2021 to Oct 12, 2021	2,804.51	N
	10/28/2021	Pacific Power Inc	Power - 505 E Rees	2,455.20	N
	10/28/2021	Pacific Power Inc	Power - Service Center	2,517.09	N
16387	10/28/2021	Parsec Computer Corp	TeraStation 5810DN 64 TB8 Bay	3,391.44	N

16388	10/28/2021	PBS Engineering and Environmental	ST2102 Fern & Abbott ROW	553.75	N
	10/28/2021	PBS Engineering and Environmental	IRRP025 Park Street CE Service	23,743.10	N
16389	10/28/2021	PBS Engineering and Environmental	Construction of Fire Drill Tra	598.75	N
	10/28/2021	PBS Engineering and Environmental	Construction of Fire Drill Tra	2,718.75	N
16390	10/28/2021	Phuc Ngoc Nguyen	Pickleball Lessons	1,267.00	N
16391	10/28/2021	Pioneer City Oil Inc	Landfill grease tubes	247.63	N
	10/28/2021	Pioneer City Oil Inc	15/40 - 5/20 oil-stock	2,238.03	N
16392	10/28/2021	Precision Garage Doors	Fire Station 2 Repair	457.38	N
16393	10/28/2021	Premier Excavation	IRRP025 Park Street - non-taxable	213,002.52	N
	10/28/2021	Premier Excavation	IRRP025 Park Street - taxable	87,410.12	N
16394	10/28/2021	Pronunciator LLC	Language database	995.00	N
16395	10/28/2021	Quality Petroleum Products Inc	Ft. Walla Walla diesel (all taxes included)	815.71	N
16396	10/28/2021	Region 8 Fire Council Inc	Officer Development Academy 2021	3,500.00	N
16397	10/28/2021	Resource Information Association Inc	Online Burial Search Setup/Customization	190.58	N
16398	10/28/2021	Sargent Engineers Inc	BR2101 Wilbur Street Bridge Scour Repair	800.00	N
	10/28/2021	Sargent Engineers Inc	ST1713 2021 Bridge Inspections	9,471.40	N
16399	10/28/2021	Seattle Daily Journal of Commerce Inc	Advertising- Library expansion	355.25	N
16400	10/28/2021	Snyder-Crecelius Paper Company	Copy paper for City Hall	260.71	N
16401	10/28/2021	Tokay Software	Tokay Software Annual Support BF management	640.00	Y
16402	10/28/2021	US Bank National Association	October 2021 visa payment	257,370.29	N
16403	10/28/2021	Washington State Department of Ecology	IRRP023 Penrose & Alvarado FY2022 Fee	780.00	N
16404	10/28/2021	Walla Walla County	Walla Walla Co 4th quarter voter registration fee	20,668.49	N
16405	10/28/2021	Walla Walla County	September 2021 - correction services	4,759.02	N
16406	10/28/2021	Walla Walla Mobile Glass	Windshield replacement-14443	630.53	N
16407	10/29/2021	1-2-3 Printing Inc	Parks and Recreation Envelopes	201.47	N
16408	10/29/2021	Arrow Construction Supply Inc	Hydraulic filter-03720	66.14	N
16409	10/29/2021	Blue Mountain Humane Society	October 2021 - animal care services - res 2015-106	3,948.24	N
16410	10/29/2021	Kellermeyer Bergensons Services, LLC	October 2021 - janitorial services WWPD	2,727.50	N
16411	10/29/2021	Carlos Covarrubias	Partial Refund On Recreation Program Fees	25.00	N
16412	10/29/2021	Pioneer Recycling Services	June curbside recycling fees.	2,522.25	N
16413	10/29/2021	Rack Simply LLC	HPE Server	12,590.51	N
Total				4,767,778.29	

Voids for October

CHECK NUMBER	CHECK DATE	VENDOR NUMBER	VENDOR NAME
16156	10/06/2021	814	Scott Bieber
16310	10/21/2021	383	Washington State Department of Corrections
16311	10/21/2021	476	Gallup Inc
16377	10/28/2021	999997	Phil Russell

Conflict statement

10/1/2021 through 10/31/2021

<u>Check Transfer</u>	<u>Check Transfer Date</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Total Amount</u>
BLUE MOUNTAIN ACTION COUNCIL				
16167	10/14/2021	BLUE MOUNTAIN ACTION COUNCIL	Utility Discount Services	60.00
16331	10/28/2021	BLUE MOUNTAIN ACTION COUNCIL	August 2021 Home Repair Program Activity	483.27
Total				543.27